

FROM MEETING	ASSIGNED TO	2017 . . . ITEMS	DESIGNATES NEW ITEMS	TARGET DATE	STATUS	COMMENTS . . . For November 13, 2017 Meeting . . . Page 1 of 2
0.7.1	Allen	GENERAL FUNDING SOURCE				171016 In Process
	Johnson	Limited revenue - Review Increasing the Millage				171016 Final Millage rate increased to one mill
	Johnson	Determine Proposed Property Tax Increase				In Process
	Simmons	Review Special Assessment Requirements				171016 In Process
	Simmons	Identify Actions Necessary to Raise Millage in 2018				171016 In Process
	Johnson	Compare District Millage Rate with County				
	Simmons	Option to Budget for Reserves				
	Johnson	Determine the Savings Generated with 1.0 Millage.				171016 Final Millage rate increased to one mill
	KLVFD/KLVAC	Review Retention Incentives				171016 In Process
	KLVFD/KLVAC	Review 401K match				171016 In Process
0.7.2	Simmons/Cullen/ Bock	Cost Recovery: Ambulance Corps				170424 the Corps raised their fees.
0.7.3	Simmons/Cullen/ Bock	Cost Recovery: Fire Department				170524 the Fire Department has not added any new fees.
0.7.4	Thomas	ILA: Impact Fees				170522 Work to Achieve Guaranteed % of Impact Fees; 170424 Thomas/Rosasco to meet with County.
0.7.5	Thomas	ILA: Sales Tax		2021 (1st Qtr.)		170522 will move item after 2018 items
	Thomas	Fire Hydrant Project Phase 5 (FY 2016-2017)		2017 (2nd Qtr.)	170724	PHASE 5 IS COMPLETE !!!
	Thomas	Fire Hydrant Project Phase 6 (FY 2017-2018)	CONSTRUCTION CANNOT BEGIN PRIOR TO 10/1/17	2017 (2nd Qtr.)		170814 . . . Phase 6 Drawings Complete & RFP 2018-001 to Board for Approval
T.2 Monitor the Economy	District Board	Review economic indicators and budget accordingly.		2017 (2nd & 3rd Qtrs.)		Review during the budget process.
T.3 Review Capital Budget	Johnson	Review and update the Five-Year Capital Improvement Plan annually.		2017 (2nd & 3rd Qtrs.)		170814 The Fire Department is reviewing; 160627 The Five-Year Capital Improvement Plan was updated and distributed to the Board on 4/25/16.
	Fay	Draft Procedure 31-4, Acquisition & Disposition of Assets Purchased with Federal Funds		2017 (2nd & 3rd Qtrs.)		170814 Procedure to Legal for Review
O.1 Cadet Program	Mirabella	Create a Cadet Program		2017 (3rd Qtr.)		160919 The Procedure was approved at this meeting and the details of the program will continue to be developed and will be presented to the Board in 2017; 160822 Draft Procedure submitted to Board; 160613 Commissioner Mirabella will revise the Cadet Program Procedure and resubmit to the Board.
S.3 Controlling Finances	Powers, Johnson	Quarterly Department Meeting (From Strategic Plan Controlling Finances)		2017 (4th Qtr.)	Closed	4th Quarter Strategic Planning meeting I scheduled for 11/13/17.
S.3 Controlling Finances	Powers, Johnson	Quarterly Department Meeting (From Strategic Plan Controlling Finances)		2017 (4th Qtr.)		Identify 2018 Strategic Planning Workshop Dates - February, May and November
T.4 Identify Potential Legislation Important to District	Simmons/Fay	Identify Potential Legislation Important to District & Identify a District representative to represent the District, if/when required.		2018 (1st Qtr.)		170424 No 2017 Legislation Items required District action; 1) From Strategic Planning Workshop 161114; Identify changes to legislation that formed the District that would not require voter approval.

ACTION ITEM		ASSIGNED TO	ONGOING ITEMS	TARGET DATE	STATUS	COMMENTS . . . For November 13, 2017 Meeting Page 2 of 2
FROM MEETING	Thomas	Fire Hydrant Project Phase 7 (FY 2018-2019)	CONSTRUCTION CANNOT BEGIN PRIOR TO 10/1/18	2018 (1st)		Need to identify the Phase 7 Fire Hydrant Locations.
S.2 Community, Support	Cullen, Bock	Community Support		2017 Ongoing		160523 The departments currently has an AED, CPR, Child Car Seat Installation and Address (residence/business) Verification Programs in place.
W.3 Improve Fractured Internal/External	District Board & Staff	Identify when substantial staff time is required to research items.		2017 Ongoing		
W.3 Improve Fractured Internal/External	District Board & Staff	Notify Clerk to disseminate information on issues of which the entire board should be aware.		2017 Ongoing		
W.3 Improve Fractured Internal/External	Legal	Submit quarterly legal report.		2017 Ongoing		170710 This item was changed to quarterly instead of monthly.
SP: Outreach	Fay	Update Website User Friendliness		2017 Ongoing		170522 Adding Department Procedures and other items to the website; 161200 and 170100: Extensive work on Commissioners & News Sections. Departments & Volunteers pages have been reviewed and updated (as required); 150506: Extensive work on Commissioners & News Sections; The Home, Commissioners, Schedule, News-Press, Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
SP: Funding	Fay	Pursue additional grant funding		2017 Ongoing		170519 Submitted FP&S Grant; 170213: KLVFD applied for SAFER Grant; The Corps did not apply for a DOH Grant; 161117: KLVFD applied for AFG Grant; 161017 Grant to be submitted to Board for approval; 160919: The District will submit the upcoming AFG grant; 160822: 2015 AFG not received; 160627: 2016 DOH Grant. 160506: The District applied for the FP&S Grant; 160425 The District will apply for the FEMA FP&S Grant; 160323 The District applied for the DOH Grant; 160216 The Corps will apply for a DOH grant for training. 160118 The 2016 DOH Grant is being reviewed to determine if the District will submit a grant for the Corps. 160115 The District submitted the 2015 AFG Grant.
SP: Outreach	Fay	Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter		2017 Ongoing		170102: Press Release District Accomplishments; 1090923: Fire Prevention Week Activities Press Release distributed; 160902: 911 Ceremony Press Release distributed; 160722: Trauma Star Press Release distributed; 150323: Press Releases were issued for Smoke Alarms and the KLVFD Call Volume; 150205 Press Release 2015 Accomplishments.