



**BUDGET WORKSHOP MEETING MINUTES**  
**August 14, 2017 – DRAFT**

**1. AGENDA**

**1.A. Call to Order**

Chairman Allen called the District Meeting to order 6:00 p.m.

**1.B. Pledge of Allegiance**

Commissioner Powers led the Pledge of Allegiance.

**1.C. Roll Call**

The Clerk called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella, Danny Powers and Bob Thomas.

Also present were Don Bock, Vicky Fay, Matt Francis, David Garrido, Jennifer Johnson and Scott Robinson.

**1.D. Approval of Agenda**

**MOTION:** Commissioner Powers made a motion **to approve the August 14, 2017 Budget Workshop Agenda**, which was seconded by Commissioner Cullen. The Board unanimously passed the motion.

**2. PUBLIC COMMENT**

Sue Heim addressed the Board regarding the millage.

**3. DISCUSSION: KLVFD Proposed FY 2017-2018 Budget**

Jennifer Johnson presented the proposed District Budget in its entirety for FY 2017-2018. It is at 1.00 mil, and is 20.89% above roll back. At this millage rate the ad valorem revenue is just shy of \$3M at a .97% collection rate. It includes \$150,000 of infrastructure funds for the fire hydrants, \$22,797 of grant revenue for a fire department grant for Smoke alarms, \$50,000 of Trauma District funding, and \$8,000 of interest income for a total of \$3,210,591 of total revenues. The projected unassigned fund balance as of October 1, 2017 is \$757,651 and with \$370,278 committed for vehicle replacement. The total revenues and beginning reserves are projected at \$4,338,520.

The District expenses are projected at \$399,379 for operating expenses, and reserve transfers of \$250,000 for total expenses of \$559,379. The Fire Department expenses are \$2,495,261 of which \$1,441,666 is for Operations and \$1,053,595 for Capital Expenses. The Ambulance Corporations expenses are \$ 668,603 of which \$642,253 is for Operations and \$26,350 for Capital Outlay. The total expenditures and transfers are \$3,723,243.



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

### 3. **DISCUSSION: KLVFD Proposed FY 2017-2018 Budget** (Continued)

The projected unassigned fund balance as of September 30, 2018 will be \$769,999 and the balance to be committed to the Vehicle Replacement Fund will be \$95,278 for total expenditures and ending reserves of \$4,338,520. The funds from the Trauma District for the Hurst equipment will be a wash.

It was mentioned, there is a proposed \$20 per shift increase for the volunteers, and the Board directed Legal to review the ratio between the paid firefighters and the volunteers.

KLVFD:

Acct 320 Accounting Fees: This is the Department's Accountant.

Acct 410 Phones, Television, and Internet: This item used to be bundled with phone and now it is broken out about \$180 per station for Direct TV.

Acct 460 Repairs & Maintenance Equipment): There is a concern why this item is budgeted at approximately \$20,000 less than last year.

Acct 461 Repairs & Maintenance (Building & Grounds): This is for a commercial elevator maintenance plan.

Acct 491.02 Training: Firefighter I has been removed, and the Chief will reconfirm the \$11,700 expense.

Acct 620 Capital Outlay (Building & Grounds): Painting the building was removed from the budget last year.

Acct 640 Capital Outlay (Equipment): This item includes the SCBA's and includes the new vehicle. A couple of options to help offset the increase in capital expenditures are to sell the Dive Rescue Vehicle and it was mentioned pursuing a 5 –year lease option; however, a lease with an option to buy would incur interest.

KLVAC:

Acct 121 Volunteer Pay: This includes one additional 24 hour volunteer shift; however, not every shift is filled, and that is why 100% participation is not being budgeted.

Acct 320 Accounting Fees: This is the Corporate Account, and this is about a 15% increase.

Acct 491.07 Training (ACLS/PALS): This is for the 12-lead class.

Acct 524 Medicine & Drugs: This includes an increase for the Narcon program.

Acct 640 Capital Outlay (Equipment): The portable ultrasound the interface link is estimated at \$23,500.

### 4. **ADJOURN**

Commissioner Cullen made a motion to Adjourn at 6:42 p.m., which was approved by Commissioner Thomas.

### **DOCUMENTS**

1.D. Agenda Budget Workshop Meeting for August 14, 2017

3.0 KLFR&EMS District Proposed Budget FY 2017-2018