



DISTRICT MEETING MINUTES
JUNE 21, 2010 - FINAL

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, Tom Tharp and Mark Wheaton were present.

Also present were: Brenda Beckmann, Vicky Fay, Sergio Garcia, Joshua Hauserman, Tara Morris, Jay Ogden, Dirk Smits, and Jennifer Zimmer.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 8:30 p.m.

1.B. Pledge of Allegiance

None

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Wheaton made a motion to ***approve the agenda***. This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

There were no items presented to the Board by the Chairman.

4. SECRETARY'S REPORT

The Secretary did not have any items to report to the Board.

5. OLD BUSINESS

5.A. Approval/Motion: KLVFD Contract – Postpone Action # of Days TBD

Motion: Commissioner Beyer made a motion to ***postpone action on the KLVFD Contract for 60 days***. This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

5.B. Discussion: Job Description Options of Proposed New District Employee

Tara Morris, Bishop & Rosasco Human Resources, spoke with people nine including people from the departments regarding what they were interested in seeing hired. There needs to be a presence at both departments and someone that reports to the District Board.



5.B. Discussion: Job Description Options of Proposed New District Employee (Continued)

There are basically four options: Option 1 District Fire EMS Chief – full time position; Option 2 District Chief Administrator; Option 3 District Fire/EMT Plan Reviewer; and Option 4 Revise Departmental Contracts.

Dirk Smits said the options range from one extreme to the other. The Commissioners need to identify the common goals. There needs to be some degree of consolidation. What level does the District want to be dealing with? Smits recommended starting with the contract work and getting it rolling soon so the Commissioners can identify the degree of control they desire. Commissioner Tharp felt Option 1 is the only option available if the District wants to apply for the Safer grant, and the District appears to have a pretty good case; Option 2 if the District is willing to go with the expense; Option 3 is rather difficult; Option 4 leaves the District where we currently are; and another option would be use Option 2 or 3 with the contracts. Commissioner Beyer recommended Option 4, which would allow the District to still have the departments, and she really does not want to hire someone. Commissioner Wheaton recommended Option 2 with the Chiefs running the department and having the person with the District. Commissioner Andersen felt Option 2 focuses on the administration not the operation.

Ms. Morris said, “Option 1 focuses with the operation not the administration for the grant. This person would be like a city manager.” Chairman Andersen agrees it is an administration problem, and it would be nice to go with the Safer grant. We do need the administrative control. Chief Garcia felt Option 2 does not need to be full-time. They can be a liaison with the department and work with the contracts.

Commissioner Beyer recommended directing Legal to work on the contract, leaning towards Option 2, focusing on Administration; and wanting someone with a Fire/EMS background. Commissioner Tharp recommended Legal/Finance should start to get the application packet together.

Staff was directed to work simultaneously on Option 2 and the contract. Mike Jenkins and Chief Bock will work with Legal. The District will work on a job description and an RFQ for Option 2, which would be negotiable.

This item should be added to the Budget.

6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: KLVFD Purchase Order Adams Electrical (\$6,942.66)

Motion: Commissioner Wheaton made a motion to ***approve the Purchase Order to Adams Electrical in the amount of \$6,942.66 for Engine #25.*** This motion was seconded by Commissioner Tharp, and the motion was passed unanimously by the Board.

6.B. Discussion: KLVFD Paid Driver Position

Chief Ogden requested one more paid driver position for Station #24. The reimbursement is down; and the department is really working with scheduling to spread the people out during the week and converting Station #24 shifts to 12 hour shifts (the same as Station #25). The Home Shifters are still needed. The additional position was approved in the 2009-2010 Budget. Commissioner Wheaton suggested eliminating the Logistics Officer Position, then he can become a Firefighter. The Logistics Officer is not a State Certified Firefighter 2. Commissioner Andersen asked if incentives were in place for volunteers to show up. Recommendations included: Adding the incentive of the \$10.00 for the driver earlier rather



6.B. Discussion: KLVFD Paid Driver Position (Continued)

than wait until the new Fiscal Year and changing the schedule to switch the logistics person. The department will bring the recommendations back to the board.

7. FINANCIAL REPORT

7.A. Financial Report (May 2010)

The District is 67% through the budget, and is still over on the same line items. The KLVFD has a line-item change for a capital item, and there will be no more reimbursement of the KLVAC Legal Fees.

8. LEGAL COUNSEL REPORT

The truck bid will be tweaked and the contract negotiations will start next.

9. EMS DEPARTMENT REPORT

Everything is status quo with the Corp.

10. FIRE DEPARTMENT REPORT

Everything is status quo with the Fire Department.

11. COMMISSIONER'S ITEMS

Commissioner Tharp and Jay Ogden reported the Dive Rescue Team responded to a call when someone jumped off the Card Sound Bridge. There were eight divers available. The Corps also responded to an overdose with good, quick action.

12. ADJOURN

Commissioner Tharp made a Motion to Adjourn at 9:36 p.m., which was seconded by Commissioner Wheaton.

Next Scheduled Meeting:

July 12, 2010: District Board Meeting

July 19, 2010: District Board Meeting – Adopt proposed Millage and Establish Dates/Times Public Mtgs)

August 16, 2010: District Board Workshop - Final Review of Proposed Budget & District Meeting

September 16, 2010: District Board Meeting & First Public Hearing (Adopt tentative millage rate and budget)

September 20, 2010: District Board Meeting & Final Public Hearing (Adopt final millage rate and budget)

DOCUMENTS

100621 Bishop, Rosasco & Co. Proposal

100618 KLVFD: Purchase Order Adams Electrical (\$6,942.66)

100531 Financial Report (May 2010)