



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

BUDGET WORKSHOP MEETING MINUTES JULY 22, 2013 – DRAFT

1. AGENDA

1.A. Call to Order

Chairman Miller called the meeting to order at 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Allen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Jennifer Miller, and Bob Thomas. Commissioner Mirabella was absent due to illness. There was a quorum.

Also present were: Don Bock, Vicky Fay, James Griffeth, Scott Robinson, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station 24.

1.D. Approval of Agenda

Motion: Commissioner Beyer made a motion to ***approve the July 22, 2013 Budget Workshop Agenda.*** Commissioner Allen seconded the motion, and the Board unanimously passed the motion.

2. PUBLIC COMMENT

No members from the General Public addressed the Board.

3. DISCUSSION: KLVAC FY 2013-2014 Proposed Budget

Jennifer Zimmer discussed Draft 2 of the FY 2013-2014 Proposed Budget as follows:

The Ad Valorem taxes are projected at \$2,263,844. The Unassigned Fund Balance as of October 1, 2013 is \$373,124, and the committed Vehicle Replacement Fund as of October 1, 2013 is \$486,178, and the total revenues are \$3,173,860. The projected expenditures are: District \$294,160, Fire Department \$1,465,854 and the Ambulance Corps \$669,950. The total expenditures and fund balances are \$3,173,860. The projected fund balances as of September 30, 2014 are: Unassigned Fund Balance \$488,335 and the committed vehicle replacement \$255, 561. A .9000 mil tax rate would generate approximately \$226,000 less in ad valorem tax revenues. The difference between charging the roll-back rate and 1. mil on a \$500,000 home is \$112.00.

District Board

Acct 314 (Legal Services): The amount budgeted in FY 2012-2013 for the Freeman Lawsuit will be transferred to FY 2013-2014.

Acct 400 (Travel & Per Diem): Commissioner Allen recommended this item be reduced to \$2,500.



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District Board (Continued)

Acct 513.490.02 (General Departmental: Tax Collector): The fees are 3% of the Ad Valorem taxes collected.

Acct 513.490.03 (Discretionary Expenditures): This item was increased from \$2,500 to \$3,000.

The total expenses for the District Board are \$294,160.

The total projected District Budget for FY 2013-2014 is \$291,160, which is a decrease of \$42,182.

Fire Department

Acct 120.02 (Supervisors FFII/Driver Operators – Part-timers): This item was increased by \$9,000 at the request of the new fire department board. This includes a 3% raise, and vacation and sick pay for the part-time employees. The old fire department (without fire department board approval) paid benefits to the part-time firefighters. This item will sunset at the end of a year.

Acct 805 (Honor Guard): Commissioner Allen recommends additional training. The District purchased new uniforms two years ago. Training will be reduced from \$5,400 to \$2,700, and travel will be reduced from \$4,800 to \$2,400. These items do not include Tavernier or Islamorada firefighters.

Acct 140 (Overtime): Overtime was increased to fill in for scheduled vacation and sick leave. The goal is to schedule six slots per day in addition to the paid and part-time.

Acct 220 (Retirement): The 401K plan will not be implemented immediately, and it will be reduced by \$2,500.

Acct 440 (Rent & Leases): This item will be reduced by \$2,540.

Acct 491 (Training): This item was already reduced.

Acct 450 (Risk Management): Regan cannot beat the VFIS prices. If the building coverage is changed, separate policies will be required for flood, windstorm and liability. Commissioner Thomas reported Morgan Hampson is working on the insurance quotes. Commissioner Thomas indicated he is still waiting for the quotes from VFIS to change the deductibles to \$2,000. Chief Bock will follow up with VFIS.

Acct 520.08 Firefighting Foam: James Griffeth reported the department is working on obtaining 55 gallon drums instead of small drums. The new foam does not have a shelf life.

Acct 630 (Capital Outlay: Infrastructure Improvements): Commissioner Thomas would like to add an additional 10 hydrants per year.

Acct 641 (Capital Outlay: Vehicles): James Griffeth reported that approximately \$9,000 was removed from the tanker, and approximately \$7,000 was added back in. The final figures were not available at the time of the meeting; however, there will be a credit of approximately \$1,500 for the tanker. There is one turbo draft located in each engine, and the turbo drafts are operable.

Acct 643 (Capital Outlay: Computer Hardware and Software): This item was reduced by \$2,700.

The total projected Fire Department Budget for FY 2013-2014 before the changes from the meeting were implemented is \$1,465,854, which is a decrease of \$745,554 (\$37,717 for Operations and \$707,837 for capital).

Ambulance Corps

Acct 240 (Worker's Compensation): The department has not received the final quote. This item will be updated at a later date.

Acct 430.05 (Electric): The county will no longer pay part of the utilities, and this item will be increased.



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Ambulance Corps

Acct 450 (Insurance & Risk Management): The quotes were just received, and this item will need to be updated as Acct 490.08 (General Departmental: Miscellaneous Expenses Computer R & M.): This item was reduced by \$2,500.00.

Acct 490.12 (Membership & Retention): This item remains the same at \$2,500.

Acct 491.11 (Pediatric Advanced Life Support): This certification is required every other year.

Acct 491.12 (Pre Hospital Trauma Life Support): This certification is required every other year.

The total projected Ambulance Corps Budget for FY 2013-2014 is \$669,950, which is an increase of \$35,846. Operations was decreased by \$17,029 and(the capital budget was increased by \$52,875, which is primarily for the two new Stryker Power-Load Systems awarded by the FL DOH 2013 Grant.

Jennifer Zimmer reported the Vehicle Replacement Fund will start FY 13-14 at \$486,178, and then the fund will be reduced by \$230,617 when the ladder truck and tanker are paid off. This will leave a balance of \$255,561 in the vehicle replacement fund at the end of FY 2013-2014. The Corps moved the new ambulances back two years to 2015 and 2016.

Commissioner Thomas is working with Roman Gastesi to determine the amount the District will receive from the 304 Infrastructure Fund.

4. ADJOURN

Commissioner Allen made a Motion to adjourn at 7:14 p.m., which was seconded by Commissioner Thomas, and unanimously approved by the Board.

DOCUMENTS

KLTFD Proposed Budget FY 2013-2014