



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

DISTRICT BUDGET WORKSHOP MEETING MINUTES June 27, 2016 – FINAL

1. AGENDA

1.A. Call to Order

Chairman Allen called the meeting to order at 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Cullen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella and Bob Thomas. Commissioner Beyer was absent due to a personal commitment. There was a quorum.

Also present were Don Bock, Vicky Fay, Ronnie Fell, Jennifer Johnson, C.J. Jones, Scott Robinson, Theron Simmons. The meeting was held at Station 24.

1.D. Approval of Agenda

MOTION: Commissioner Cullen made a motion **to approve the June 27, 2016 Budget Workshop Meeting Agenda.** Commissioner Mirabella seconded the motion, and the Board unanimously passed the motion.

2. PUBLIC COMMENT

There were no speakers from the General Public.

3. DISCUSSION: KLVAC Proposed FY 2016-2017 Budget

Jennifer Johnson presented the Ambulance Corps Budget.

The proposed operating budget was increased by \$15,748, the capital budget was decreased by \$347,308 because no ambulances will be ordered in FY 16-17, and the total Ambulance Corps budget was decreased by \$331,560. The EMS income is projected to increase next year, and as a result Account 120 Regular Salaries and Wages is expected to decrease by \$3,330.

There following accounts were discussed:

Acct 121 Volunteer Pay is projected to decrease by \$5,734.

Acct 140 Overtime remains the same

Acct 210 Employer Payroll taxes were decreased by \$439.

Acct 220 Retirement Benefits is well within budget.

Acct 220 Administrative Staff Unused Vacation is a new account, and it is budgeted for \$4,520.



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3. **DISCUSSION: KLVAC Proposed FY 2016-2017 Budget**

Acct 240 Worker's Compensation. This account may change based when the estimate is received

Acct 312.02 Medical Director contract remains the same.

Acct 320 Accounting & Financial Services was increased by \$3,082.

Acct 400 Travel & Per Diem remains the same.

Acct 410 Phones remains the same.

Acct 411 Advertising was increased by \$200.

Acct 412 Postage and Freight remains the same

Acct 430 Utilities was decreased by \$500, and may be further reduced by new EDU assignment from KLWTD.

Acct 440 Rental Equipment was decreased by \$500.

Acct 450 Risk Management the Fire/Wind/Flood was increased by \$2,308, the Auto and the Umbrella Policy was increased by \$2,690, and the Disability was decreased by \$2,038.

Acct 460 Repairs & Maintenance (Equipment) was increased by \$8,000 based upon actual FY 15-16 expenses.

Acct 461 Repairs & Maintenance (Buildings) was decreased by \$3,000.

Acct 462 Repairs & Maintenance (Vehicles) FY 15-16 is projected to be at \$31,382; however, the original amount budgeted for FY 15-16 was \$23,000, and it is expected to remain the same with the purchase of the new ambulance.

Acct 470 Printing & Bind is expected to remain the same.

Acct 490 General Departmental is expected to increase due to the new computer updates required for the Equipment; No increase is expected in the EAP Program; and Membership & Retention remains the same; Drug testing is budgeted to decrease by \$500, the KLWTD assessment is expected to decrease by \$291;

Acct 491 Training, Instructor Fees, Education: This account is expected to decrease by a total of \$370.

ClinCon will increase by \$950, Misc. Training & Books will increase by \$680, Crystal Reports will decrease by \$1,250 and the 12 Lead Class will decrease by \$2,250 and the Handtevy Pals class will increase by \$1,500.

Acct 510 Office Supplies is expected to remain the same.

Acct 520 Operating Supplies is expected to increase by \$6,350 (\$100 for Station Supplies; \$6,000 for Medical Supplies; and \$250 for Uniforms.

Acct 522 Diesel was decreased by \$3,000.

Acct 524 Medicine & Drugs was increased by \$6,500.

Acct 540 Dues & Subscriptions was increased by \$50.

Acct 643 Capital Outlay (Buildings) was decreased by \$29,660 with the removal of the Plymovent System and New blinds in the classroom. Chief Bock indicated the Plymovent System would not be used.

Acct 640 Capital Outlay (Equipment) was decreased by \$17,708 with the reduction of the generators being installed in FY 15-16; removing radios and pagers; computer software and a SSCOR unit; and items within the line-item that were increased were a copy machine, payoff on the current copier lease and 6 minitor pagers.

The total operating budget s \$599,065, and the total capital budget is \$13,432 for a total budget of \$612,497. The Commissioners commented on a job well done.

4. **ADJOURN**

Commissioner Cullen made a Motion to adjourn the Budget Workshop at 6:15 p.m., which was seconded by Commissioner Thomas.

DOCUMENTS



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KLVAC Proposed Budget FY 2016-2017 dated 160621