



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

DISTRICT MEETING OCTOBER 29, 2012 – FINAL

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:01 p.m.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Jennifer Miller, Tom Tharp and Mark Wheaton. There was a quorum.

Also present were: Don Bock, Vicky Fay, Ronnie Fell, Peter Rosasco, Theron Simmons and Dirk Smits. The meeting was held at Station 24.

2. APPROVAL OF AGENDA

2.A. Approval of Agenda

Motion: Commissioner Miller made a motion to ***approve the October 29, 2012 Agenda.*** Commissioner Wheaton seconded the motion, and the Board unanimously passed the motion.

3. APPROVAL OF MINUTES

3.A. Approval of Minutes

3.A.1. Meeting Minutes September 24, 2012 Final Public Hearing

Motion: Commissioner Tharp ***made a motion to approve the September 24, 2012 Final Public Hearing Meeting Minutes,*** which was seconded by Commissioner Beyer. The motion was unanimously passed by the Board.

3.A.2. Meeting Minutes September 24, 2012 District Meeting

Motion: Commissioner Tharp ***made a motion to approve the September 24, 2012 District Meeting Minutes.*** Commissioner Beyer seconded the motion, and the Board unanimously passed the motion.

4. CHAIRMAN'S REPORT

The Chairman did not have any new items to present to the Board.



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5. SECRETARY'S REPORT

There were no new items presented by the secretary.

6. PUBLIC COMMENT

No members of the general public addressed the Board.

7. OLD BUSINESS

7.A. Discussion: Response to Governor's Executive Order Special District Study

Theron Simmons reported Legal received the information from the Corps and the KLVFD. The report should be distributed for the next meeting.

7.B. Motion/Approval: Contract Extension Vernis & Bowling (Simmons)

The change in the attorney fees rate structure is not expected to change the budgeted FY 2012-2013 Legal Fees.

Motion: Commissioner Tharp *made a motion to approve the Contract Extension for Vernis & Bowling for the period of November 1, 2012 through September 30, 2013*, which was seconded by Commissioner Beyer. The motion was unanimously passed by the Board.

8. NEW BUSINESS

8.A. Discussion/Action: Resolution #2013-001 A Resolution of the KLFR&EMS, Florida, Concerning The Monroe County 1 Cent Infrastructure Tax Fund

Commissioner Tharp requested that Theron add the word Tax to the title, a provision was added regarding the fact the County had provided funding for fire hydrants prior to the transition; however, the County has not given the District any infrastructure funding after the transition. Commissioner Wheaton would like to remove the 4th Whereas.

The Board recommended Approval as Amended, and to request the Staff proceed to work with Monroe County to develop an Inter-local Agreement (ILA). Dirk Smits and Peter Rosasco will work with the Monroe County to develop an ILA for the District to receive infrastructure sales tax funds.

Motion: Commissioner Tharp *made a motion to approve Resolution #2012-001 as amended to request Infrastructure Tax Funds from Monroe County*. Commissioner Miller seconded the motion with the vote as follows: Wheaton (Yes), Tharp (Yes), Miller (Yes), Beyer (Yes) and Andersen (Yes). The Board unanimously passed the motion.

8.B. Motion/Approval: KLVFD Travel Request 3 Firefighters Great Florida Fire School \$3,506.78

The Travel Request is for three (3) Firefighters: Paid Employee (Eric Fundora), Charles Sommer FFII/Paramedic – Part Time), and Carlos Garcia (Volunteer). No overtime should be scheduled as the firefighters attending training were asked to swap shifts.



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8.B. Motion/Approval: KLVFD Travel Request 3 Firefighters Great Florida Fire School \$3,506.78 (Continued)

Commissioner Miller recommended that the Department implement a sliding-scale reimbursement system to help increase retention. Legal was directed to create an educational reimbursement expense policy to help increase retention.

Commissioner Beyer expressed appreciation to the Fire School attendees to help keep the travel expenses down.

Motion: Commissioner Miller ***made a motion to approve the Great Florida Fire School Travel Request in the amount of \$3,506.78***, which was seconded by Commissioner Wheaton. The motion was unanimously passed by the Board.

8.C. Motion/Approval: District Travel Request Beyer VCOS Symposium \$1505.16

Commissioner Beyer got a more inexpensive hotel room at one-half of the cost of the Symposium hotel because it was approximately 9 miles away. Part of the trip will be paid for by a Safer Grant.

Motion: Commissioner Wheaton ***made a motion to approve Commissioner Beyer's Travel Request to attend the VCOS Symposium in the amount of \$1,505.16***. Commissioner Miller seconded the motion, and the Board unanimously passed the motion.

8.D. Discussion: Recovery of Hurricane Issac Expenses

Commissioner Tharp requested the District obtain information on filing a claim for any Hurricane Isaac expenses incurred by the District Peter Rosasco attended FEMA Workshop. There is a question as to eligibility, and FEMA recommended the District and the department file a claim. The District has 30 days to file the claim. The Department has already been reimbursed for the Hurricane Isaac expenses. A meeting will be scheduled soon with FEMA.

9. FINANCIAL REPORT

No Finance Report was presented.

10. LEGAL COUNSEL REPORT

Theron reported the 11th Circuit is working on 2010 and 2011 cases, and indicated it could be another six months before the Court issues the Opinion on the Corey Freeman lawsuit.

11. EMS DEPARTMENT REPORT

The Ambulance Corps Building has been repainted. The new Electronic Patient Software is working well. A copy goes to the hospital, server and faxed to the ER and Pam. This will allow easier reporting to the State, and the department has been able to add additional statistics. All four vehicles are working, and the Stryker Power-Load Unit has been installed on Ambulance #74. The Department confirmed the District had approved a 401K type (retirement) plan, and provided funding for both departments. Ronnie Fell has been re-elected as President.



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12. FIRE DEPARTMENT REPORT

The Department wanted to say "Thank You" the District Commissioners that will not be returning to the Board. The Department Election is the 1st Thursday in December.

13. COMMISSIONER'S ITEMS

Commissioner Tharp reported a New FLSA Policy will be released in January 2013. It will need to be reviewed to identify any exemptions when part-time employee may be allowed to work over 30 hours. Training for elected officials will be held in Fort Myers. It is a useful training, and it is \$80 for one person and \$60 for three (3) people or more.

On October 28th, there were four (4) firefighters and a fire truck at the Political Forum. No one from the department were there to explain the situation. The District had sent out explicit information that District equipment and firefighters on duty could not attend any political forums.

The District has received \$276,000 in grants. The District has applied for the following grants: 3 vehicle, 3 Safer, 2 Facility (Station #24 and the Corps), 2 (Fire Dept Operations: Full-Sets of PPE, Compressors, Air Handlers), and 1 for Ambulance Stryker Equipment.

14. ADJOURN

Commissioner Miller made a Motion to adjourn the meeting at 6:54 p.m., which was seconded by Commissioner Wheaton.

Next Scheduled Meetings:

November 19, 2012 District Board Meeting

December 17, 2012 District Board Meeting

Documents:

120924 District Meeting Minutes 1st Public Hearing September 24, 2012

120924 District Meeting Minutes September 24, 2012

121029 Vernis & Bowling Contract Extension FY 2012-2013

121029 Resolution #12-009, Draft A

121029 KLVFD Travel Request – Great Florida Fire School (\$3,506.78)

121029 District Travel Request – Beyer (VCOS Symposium)

121001 KLFR&EMS Approved FY 2012-2013 District Budget Package

120930 KLVAC Monthly Status Report (September 2012)

120930 KLVFD Performance Report (September 2012)