



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 5: Marilyn Beyer*

BUDGET WORKSHOP MEETING MINUTES - FINAL ***JULY 11, 2011 6:00 pm.***

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:13 p.m.

Also present were: Don Bock, Vicky Fay, Ronnie Fell, Sergio Garcia, Mike Jenkins, Scott Robinson, Peter Rosasco, Theron Simmons, Bruce Stoll, and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Pledge of Allegiance

Commissioner Andersen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Jennifer Miller and Mark Wheaton. There was a quorum.

1.D. Approval of Agenda

Motion: Commissioner Wheaton made a motion to ***approve the agenda***. This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

2. Public Comment

No requests to speak were received from the General Public.

3. Discussion: KLFR&EMS 2011-2012 Proposed Budget

Peter Rosasco presented the FY 11-12 budget. This is first opportunity to look at the FY 11-12 budget. Peter understood the board adopted the proposed 1.00 mill with Resolution #11-004. There is one more workshop, two District meetings, as well as, the two public hearings scheduled, where the Board will have the opportunity to reduce the budget. Rosasco presented a Millage Rate Analysis of the FY 11-12 budget.

The right-hand column of the Millage Rate Analysis presents the 1.00 mill that results in an Ad Valorem Tax Income of \$2,168,758, Interest income of \$19,400 and a transfer in of \$820,000 for a total income (income/transfer in) of \$3,008,158. The total expenditures/transfers out are \$3,580,087. The change in fund balance is a negative \$571,929. The beginning unreserved fund balance is projected at \$668,135. The projected 1.00 mill income and proposed expenditures result in an ending unreserved fund balance of \$96,206. Finance recommends the District maintain an ending fund balance of \$375,000, which is three

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3. Discussion: KLFR&EMS 2011-2012 Proposed Budget (Continued)

months of operating expenditures (\$125,000 per month). In order to achieve the recommended ending fund balance with a 1.00 millage rate, the District will need to decrease the expenditures by \$278,794.

The left-hand column of the Millage Rate Analysis presents a millage rate the same as FY10/11 of 0.789 results in an Ad Valorem Tax Income of \$1,711,150, Interest income of \$19,400 and a transfer in of \$820,000 for a total income (revenue/transfers in) of \$2,550,550. The total expenditures/transfers out is \$3,580,087. The change in fund balance is a negative \$1,029,537. The beginning unreserved fund balance is projected at \$668,135. The projected 0.789 mill income and proposed expenditures result in an ending unreserved negative fund balance of \$361,402. Finance recommends the District maintain an ending fund balance of \$375,000. In order to achieve the recommended ending fund balance with the FY 10/11 millage rate of 0.789, the District will need to reduce the expenditures by \$736,402.

The middle column of the Millage Rate Analysis presents a millage rate at roll back rate of 0.8559, which results in an Ad Valorem Tax Income of \$1,856,240, Interest income of \$19,400 and a transfer in of \$820,000 for a total income (revenue/transfers in) of \$2,695,640. The total expenditures/transfers out are \$3,580,087. The change in fund balance is a negative \$884,447. The beginning unreserved fund balance is projected at \$668,135. The projected 0.8559 Mill income/expenditures result in an ending unreserved negative fund balance of \$216,312. Finance recommends the District maintain an ending fund balance of \$375,000. In order to achieve the recommended ending fund balance with a 0.8559 millage rate, the District will need to decrease the expenditures by \$591,312.

The \$820,000 is for the two vehicles for the KLVFD. There are no vehicles allocated for the KLVAC. The last several years, the District has not funded the Vehicle Replacement Fund. The upper-right hand of the Millage Rate Analysis shows an example of what a \$500,000 Key Largo home would pay with the proposed millage rates as follows: 1.00 mill (\$500.00), 0.8559 mill (\$428.00) and 0.789 (\$395.00).

This is the first detailed budget compiling the proposed district, both departments, and replacement fund budgets. Commissioner Beyer recommended the District work to achieve roll back.

The legal fees include an additional \$35,000 for the law suit. The \$12,500 previously authorized by the Board was not for the District, it was for the KLVFD attorney.

The budget still needs to be revised to use volunteers for the fourth-paid firefighter position.

Account 630 for the Fire Hydrants doubled because some of the fire hydrants have not been done, and they will go to FY 11-12. Chief Garcia reported they originally estimated 200 hydrants to be added in the District. The fire hydrants may have to go out to bid. Peter suggested the District contact the FKA. An alternative would be to check to see if FKA could purchase the hydrants. It was suggested that Theron Simmons contact the Aqueduct Authority.

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Rosasco needs to rework the vehicle and equipment fund before the next meeting. The Vehicle Fund Balance will be approximately \$1,200,000 after the \$820,000 is transferred in for the two vehicles and the \$300,000 is transferred out of the fund. He also suggested the District contact the County regarding the Infrastructure Funds. Theron Simmons will follow-up with the County regarding the Infrastructure Funds.

Commissioner Miller requested information on leasing vehicles. Rosasco reported that after replacement of the ladder truck there are only two more big ticket items. The District will be looking good after 2013 and better after 2016. Chief Garcia will check to see if the Fire Department can get one more year out of the tanker.

Commissioner Beyer requested the Administrator determine if the tanker can be refurbished.

Chairman Andersen recommended the District should try to achieve roll back.

4. Adjourn

Commissioner Wheaton made a motion to adjourn at 7:11, which was seconded by Commissioner Beyer. The motion was unanimously passed by the Board.

DOCUMENTS:

2011-2012 Proposed KLFR&EMS District Budget

Millage Rate Analysis FY 11/12 Budget

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KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023