



**DISTRICT MEETING
JANUARY 10, 2011 – FINAL**

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:00 p.m.

Also present were: Donald Bock, Vicky Fay, Ronnie Fell, Sergio Garcia, Mike Jenkins, Dirk Smits, and Jennifer Zimmer. The meeting was held at Station #24.

1.B. Pledge of Allegiance

Commissioner Wheaton led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Mike Edgerton, Jennifer Miller and Mark Wheaton.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Edgerton made a motion to ***approve the agenda***. This motion was seconded by Commissioner Wheaton, and the Board unanimously passed the motion.

2.B. Approval of Minutes

2.B.1 District Meeting Minutes December 20, 2010

Motion: Commissioner Miller made a motion to ***approve the December 20, 2010 District Meeting Minutes***. This motion was seconded by Commissioner Wheaton, and the motion was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

The Chairman did not have any new items to report to the Board.

4. SECRETARY'S REPORT

The Secretary did not report any new items to the Board.

5. OLD BUSINESS

5.A. District Commissioner Interview Schedule

All Commissioners will be able to participate in the interviews to be held on January 25, 2011.

5.B. Update Driver's \$40.00 Per Shift

Motion: Commissioner Edgerton made a motion to ***postpone the Driver's \$40.00 per shift update until the next meeting***. This motion was seconded by Commissioner Miller, and the Board unanimously passed the motion.



5.C. 20% Reimbursement Requirement

Motion: Commissioner Edgerton made a motion to *postpone the 20% Reimbursement Requirement until the next meeting*. This motion was seconded by Commissioner Miller, and the motion was passed unanimously by the Board.

5.D. Rescue Pumper: Review, discussion and approval of bid award recommendation

Chairman Andersen stated that he was impressed with the Sheriff's Office Bid. Ike Beal presented his choices: #1 Pierce and #2 Ferrara. Beal discussed the process he used in reviewing the bids. Two of the bids contained incomplete information. Ike's priorities were safety, single source maintenance responsibility; bidder specification uniformity, specification completeness, closeness to the cab and body; and response time. Money was not a factor. The Commissioners requested clarification of several items. Ike prepared a list when he was rating the vendors, and the Commissioners requested a copy of the list. Representatives were present from Toyne, Rosenbauer and Ferrara, and they provided clarifications in bid requirements with the Commissioners. Each of the vendors agreed to hold their companies' pricing for six months with no changes to the bid.

Motion: Commissioner Miller made a motion *for legal to contact all the vendors and request the pricing be maintained, and postpone the decision until the February 14, 2011 meeting*. This motion was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

5.E. KLVAC Ambulance Bid

Chief Bock presented the bids received for the ambulance, and recommended the District purchase the \$126,253 ambulance.

Motion: Commissioner Edgerton made a motion *to approve purchasing the ambulance for the Corps in the amount of \$126,253*. This motion was seconded by Commissioner Wheaton, and the motion was passed unanimously by the Board.

5.F. Department Corporate Secretaries

The KLVAC requested to pay their Corporate Secretary \$150.00 per month. The KLVFD currently pays their Corporate Secretary between \$300.00 and \$500.00 monthly. Commissioner Andersen recused himself from the discussion. Commissioner Wheaton, the Vice-Chairman, led the discussion.

Motion: Commissioner Edgerton made a motion to *approve paying the KLVAC Corporate Secretary \$150.00 per month*. This motion was seconded by Commissioner Miller, and the Board unanimously passed the motion.

5.G. KLVFD & KLVAC Contract Status

5.G.1 Commissioner Contract Liaison Report

Commissioner Edgerton reported the KLVFD By-Law negotiations are coming to final version to be submitted to the Board on January 18, 2011, and then they will be sent to the membership. There has been a lot of accomplishment on the By-Laws. Commissioner Edgerton will forward the By-Laws highlighted changes to the Clerk for distribution to the Commissioners. Edgerton has conducted one meeting with the Corps regarding the contract, and they are looking at a contract administrator to work with the District.



5.G.2 KLVD Contract Status

The extension to the KLVD contract was completed. It will be submitted to the KLVD Board for approval at the January 19, 2010 meeting.

5.G.3 KLVD Contract Status

Jack Bridges reported that “he will encourage the Corps to approve the contract extension at their meeting this week.”

Motion: Commissioner Beyer made a motion *to approve the Department Contract Extensions from February 1, 2011 – March 28, 2011.* This motion was seconded by Commissioner Wheaton, and the motion was passed unanimously by the Board.

6. NEW BUSINESS

6.A. Florida Association of Special Districts

Dirk Smits was directed to contact the other Special Districts (Mosquito Control, FCAA, and KLWTD) in Monroe County to see if they would like to participate in a joint sponsorship for the Florida Association of Special Districts (FASD) Conference to be held in Key Largo, June 14 through June 16, 2011. The Commissioners asked the Fire Department if the department would have an honor guard participate in the opening ceremony, and the department responded “Yes”. Commissioner Edgerton offered to be the new District delegate to the FASD.

7. FINANCIAL REPORT

Jennifer Zimmer did not have any new items to report to the Board.

8. LEGAL COUNSEL REPORT

There were no new items presented to the District by Dirk Smits from Legal Counsel.

9. EMS DEPARTMENT REPORT

The truck is still at Ford for repair. The truck has leaked three different times while at the dealer’s. The AED committee will meet soon to discuss the guidelines for distributing AED’s.

10. FIRE DEPARTMENT REPORT

10.A. KLVD December Status Report

The Department has received four letters from the community for helping with different duties. Andy Tobin briefly discussed the Corey Freeman lawsuit, and the KLVD Department has retained an attorney, and Andy Tobin will try to remain pro-bono at this time. The attorney is requesting guaranteed payment in the amount of \$25,000.00, and requested the District provide some funding to assist in the defense. The Freeman case will be litigated and resolved.

Motion: Commissioner Miller made a motion *to approve a guaranteed payment of \$12,500 for the attorney.* This motion was seconded by Commissioner Edgerton, and the Board unanimously passed the motion.

11. COMMISSIONER’S ITEMS

Commissioner Wheaton thanked everyone for their help during his recent accident.

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12. ADJOURN

Commissioner Wheaton made a motion to adjourn at 8:06 p.m.

Next Scheduled Meeting:

January 31, 2011

February 14 and 28, 2011

March 14 and March 28, 2011

Documents:

101220 District Meeting Minutes

110103 Email Clerk to Commissioners (Agenda Items 5.B. & 5.C. Status)

110106 Email Beal to KLFR&EMS Board Rescue Pumper Recommendation

110106 2011 Sheriff's Bid (Intro & Rescue Pumper Portion)

110106 Andersen Sheriff's Office Bid Specification Analysis

110103 Email Clerk to Commissioners (Agenda Item 5.E. Update)

110103 KLVAC Corporate Secretary Responsibilities

110103 KLVFD Corporate Secretary Responsibilities

110107 KLVAC Contract Extension (Draft 2/1/11-3/28/11)

110107 KLVFD Contract Extension (Draft 2/1/11-3/28/11)

Winter FASD Newsletter & Event Opportunities

101231 KLVFD Performance Report