



***KLFR&EMS DISTRICT BOARD
MEETING MINUTES
SEPTEMBER 14, 2009 – (FINAL)***

Attendees: Chairman, William Andersen, Commissioners: Marilyn Beyer, Mark Wheaton and Tom Tharp were present. Also present were: Brenda Beckmann, Donald Bock, Vicky Fay, Sergio Garcia, Joshua Hauserman, Mike Jenkins, Peter Rosasco, Robert Stoky and Jennifer Zimmer. The meeting was held at Station #24.

1. AGENDA

1.A Call to Order

Chairman Andersen called the meeting to order at 10:28 p.m.

1.B. Pledge of Allegiance

See 1st Public Hearing.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Tom Tharp and Mark Wheaton. Commissioner Cavagnaro was absent. There was a quorum.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Commissioner Tharp recommended holding items 6.C, KLFR&EMS Programs, Policies & Procedures, Item 6.D. Selection of Firm to Conduct KLVFD Audit and 6.G. TIB Letter (Station Construction Grant).

Motion: Commissioner Beyer made a motion ***hold Items 6.C., 6.D., and 6.G until the next District Meeting.*** This motion was seconded by Commissioner Wheaton and was passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1 August 10, 2009 District Meeting – Draft 1

Motion: Commissioner Andersen made a motion ***approve Draft 1 of the August 10, 2009 District Meeting Minutes with no changes.*** This motion was seconded by Commissioner Wheaton and was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

The Chairman did not have any new items to report to the Board.

4. SECRETARY'S REPORT

There were no new items reported to the Board by the Secretary.

5. OLD BUSINESS

There was no old business carried over to this meeting.



6. NEW BUSINESS (ACTION)

6.A. Approval/Motion: Approval of Check Requests & Travel Requests (Rosasco/Zimmerman)

6.A.1 Check Request for Reliance (Compressor) \$39,773.00

Motion: Commissioner Wheaton made a motion *to approve the Check Request to Reliance Compressor for the Station #24 AFG Grant compressor in the amount of \$39,773.00.* This motion was seconded by Commissioner Beyer and was passed unanimously by the Board.

6.A.2 Check Request for ProTech 2e (Exhaust System Installation) \$896.24

Motion: Commissioner Wheaton made a motion *to approve the Check Request to ProTech 2e in the amount of \$896.24 for the electrical work to install the compressor.* This motion was seconded by Commissioner Beyer and was passed unanimously by the Board.

6.A.3 After-the-fact Travel Request & Check Request Frank Moc \$474.52.

Motion: Commissioner Wheaton made a motion *to approve the after-the fact Travel Request and Check Request for Frank Moc to attend the ISO Training in the amount of \$474.52.* The motion was seconded by Commissioner Beyer and was passed unanimously by the Board.

6.A.4 Check Request-Jay Ogden \$2,072.03

Motion: Commissioner Wheaton made a motion *to approve the Check Request for Jay Ogden in the amount of \$2,072.03 to attend the IAFC Convention.* This motion was seconded by Commissioner Beyer and was passed unanimously by the Board.

6.A.5 Travel Request-Sergio Garcia \$1,438.00

Motion: Commissioner Wheaton made a motion *to approve the Travel Request for Sergio Garcia to attend the Safety Solutions Structural Collapse Operations Course in the amount of \$1,438.00.* This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.

6.A.6 Check Request Motorola (AFG Grant Radios) \$8,153.00

Motion: Commissioner Wheaton made a motion *to approve the Check Request to Motorola for the radios associated with the AFG Grant in the amount of \$8,153.00.* This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.



6.B. Approval/Motion: Letter of Engagement for Keefe, McCullough & Co., LLP Annual District Financial Audit (Not to Exceed \$10,500) (Rosasco)

Motion: Commissioner Wheaton made a motion *to approve the Letter of Engagement for Keefe, McCullough & Co., LLP to conduct the annual District audit not to exceed \$10,500.* This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.

6.C. This item was removed from the agenda, and held over until the next District Meeting.

6.D. This item was removed from the agenda, and held over until the next District Meeting.

6.E. Approval/Motion: Resolution #2009-004 (Hauserman)

Joshua Hauserman read the Letter to the Board from Commissioner Cavagnaro.

Motion: Commissioner Wheaton made a motion *to approve Resolution #2009-004 to request the Governor of the State of Florida, Charlie Crist, to suspend Commissioner Michael Cavagnaro pending the outcome of his felony charge. The Board shall appoint a replacement commissioner until the vacancy is filled by election.* This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.

6.F. District Patch (Tharp)

Commissioner Tharp discussed the District patches.

Motion: Commissioner Wheaton made a motion *approve the purchase of 1,000 District Patches at the price of \$0.96 each with the understanding that Commissioner Tharp will pay for 300 of the patches.* This motion was seconded by Commissioner Tharp and was passed unanimously by the Board.

6.G. This item was removed from the agenda, and held over until the next District Meeting.

7. FINANCIAL REPORT

The July Financial Report was presented to the Board.

8. LEGAL COUNSEL REPORT

Joshua Hauserman did not have any other items to present to the Board.

9. EMS DEPARTMENT REPORT

The Corp did not have any new items to report to the Board.

10. FIRE DEPARTMENT REPORT

Sergio Garcia discussed the Great Florida Fire School.

(See Next Page)



11.
12.
13.

11. ADJOURN

Commissioner Tharp made a motion to adjourn at 11:06 p.m.

Next Scheduled Meeting:

September 21 Final Public Hearing (Adopt Final Millage Rate & Budget) & District Board Meeting

DOCUMENTS

081009 KLFR&EMS District Meeting Minutes

Check Request for Reliance (Compressor) \$39,773.00

Check Request for ProTech 2e (Exhaust System Installation) \$896.24

Travel Request & Check Request-Frank Moc \$474.52

Check Request-Jay Ogden \$2,072.03

Travel Request-Sergio Garcia \$1,438.00

KLFR&EMS Programs, Policies Section B & Department Employee Benefits Budget Comparison

Proposal (KLVFD Audit) Berman Hopkins Wright & LaHam CPAs and Associates, LLP

Proposal (KLVFD Audit) Marcum Rachlin, a division of Marcum LLP

Resolution #2009-004

Letter of Commitment TIB Bank & Email with Proposed Terms

Financial Report for 090731