



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

DISTRICT MEETING MINUTES June 11, 2012 – FINAL

1. AGENDA

1.A. Call to Order

Vice-Chairman Wheaton called the meeting to order at 6:38 p.m.

1.B. Pledge of Allegiance

The Pledge of Allegiance was conducted at the Workshop preceding this meeting.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Marilyn Beyer, Jennifer Miller, Tom Tharp and Mark Wheaton. Commissioner Andersen was on a business trip. There was a quorum.

Also present were: Don Bock, Frank Conklin, Vicky Fay, Ronnie Fell, Matt Francis, Sergio Garcia, Scott Robinson, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station 24.

2. APPROVAL OF AGENDA

Commissioner Tharp requested the following items be added to the agenda. 8.B. AFG Grant, 8.C. SAFER Grant and 8.D. National Fire Academy Training.

Motion: Commissioner Miller made a motion to ***approve the Agenda for the June 11, 2012 District Meeting.*** This motion died for a lack of a second.

Motion: Commissioner Miller made a motion to ***approve the Amended Agenda to add new Agenda Items 8.A., 8.B., and 8.C. for the June 11, 2012 District Meeting.*** This motion was seconded by Commissioner Beyer, and the motion was passed unanimously by the Board.

3. Approval of Minutes

3.A. District Meeting Minute: May 14, 2012

Motion: Commissioner Miller made a motion to ***approve the May 14, 2012 District Meeting Minutes.*** This motion seconded by Commissioner Tharp, and the motion was unanimously passed this motion.

4. CHAIRMAN'S REPORT

Vice-Chairman Wheaton did not have any items to report to the Board.



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5. **SECRETARY'S REPORT**

There were no new items presented by the Secretary.

6. **PUBLIC COMMENT**

None

7. **OLD BUSINESS**

None

8. **NEW BUSINESS**

8.A. **Approval/Motion: KLVAC Travel Requests**

The Travel Requests are to attend the Clin-Con Conference in Orlando July 18-July 22, 2012. The Corps requested that Pedro Marin's Travel Request be removed, and that Kay Cullen's Travel Request is increased from \$265.00 to \$489.00.

8.A.1 Robert Barnes	\$ 877.00
8.A.2 Marc-Anthony Cuesta	\$ 489.00
8.A.3 Kay Cullen	\$ 265.00 will be 489.00
8.A.4 Ronnie Fell	\$1,207.00
8.A.5 Pedro Marin	\$ 489.00 drop this out

Motion: Commissioner Miller made a motion to **approve the Travel Requests as follows: Barnes \$877.00, Cuesta \$489.00, Cullen \$489.00 and Fell \$1207.00 for a total of \$3,062.00**, which was seconded by Commissioner Beyer, and the Board unanimously passed the motion.

8.B. **AFG Grant**

The AFG Grant application period opened today. Commissioner Tharp recommended the District resubmit for the tanker. Commissioner Tharp also recommended the District add the Rescue Pumper to the grant, and asked where the ITN Committee is in the ITN bid process. The Committee expects to present a recommendation to the Board at the next meeting. The Commissioners have the choice to accept or not accept the ITN selection. An AFG Grant has been submitted twice for the tanker. The grants were not awarded because the first time the tanker was less than 15 years old; and the second time the 1250 pump was rejected because they wanted 1,000 pumps. If the rescue pumper is included in the grant, it will not stop the current process. If the ITN process produces an acceptable arrangement could be approved at the next meeting. But if the current negotiations fails to come up with a suitable proposal, the District could be in the AFG competition for the rescue truck. If the District would have to restart the ITN process again, the District would have a decision on the grant request before the District would complete the new selection process. Chief Garcia felt that if the District decided to submit an AFG Grant request for the rescue truck, that the existence of the request could be used as a reason to not readily accept the current ITN process recommendation.



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8.B. AFG Grant (Continued)

Motion: Commissioner Tharp made a motion ***to apply for both the Rescue Pumper and the Tanker in the current AFG Grant.*** Commissioner Beyer seconded the motion. The vote was as follows: Beyer (No), Miller (Yes), Tharp (Yes) and Wheaton (No). The motion was not passed.

The Commissioners voted unanimously to pursue submitting an AFG Grant for the Tanker.

8.C SAFER Grant

Commissioner Tharp said Washington expects to open the 2012 Safer Grant application period in mid July, and he recommends the District apply. He recommends the Redden Group apply, and manage the grant for funding of a Length of Service Award Program (LOSAP).

Motion: Commissioner Tharp made a motion ***for the Redden Group to prepare and submit a grant on our behalf, and we will provide the information to them.*** This motion seconded by Commissioner Miller, and the motion was unanimously passed this motion.

8.D National Fire Academy Training

Commissioner Tharp reported the State of Florida is looking to provide dollars for training. Chief Garcia will discuss at the Chief's Wednesday meeting. The funds need to be spent by September 2012.

9. FINANCIAL REPORT

Jennifer Zimmer presented no new items from Finance.

10. LEGAL COUNSEL REPORT

Theron Simmons presented no new items from Legal.

11. EMS DEPARTMENT REPORT

Ambulance 74 is still at the shop and 76 is going to the shop, and should be completed on Wednesday. 74 needs a special hose that is not being manufactured, and the vendor is going to order.

12. FIRE DEPARTMENT REPORT

Chief Garcia reported that Legal is working with the Aqueduct Authority to resolve the hydrants installation issues and the Illegal Burn Notice Ordinance. The chief reported that in the last 28 days only 2.8 days were understaffed; however, four people were called out on Memorial Day Weekend.

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13. COMMISSIONER'S ITEMS

Commissioner Tharp reported the Governor of Florida sent an Executive Order ordering an investigation of Special Districts, and he is working on a presentation for the Governor's Office.

14. ADJOURN

Commissioner Miller made a motion to adjourn the meeting at 7:29 p.m., which was seconded by Commissioner Beyer.

Next Scheduled Meetings:

June 25, 2012 KLVFD Budget Workshop (District Meeting, if required)

July 9, 2012 DISTRICT BUDGET WORKSHOP -- ADOPT PROPOSED MILLAGE &
SET DATES/TIMES of PUBLIC HEARINGS (immediately followed by District Meeting)

July 23, 2012 DISTRICT BUDGET WORKSHOP -- FINAL REVIEW of PROPOSED BUDGET
(immediately followed by District Meeting-if required)

August 13, 2012 District Meeting

August 27, 2012 District Meeting (if required)

September 10, 2012 *FIRST PUBLIC HEARING* (immediately followed by District Meeting)

September 24, 2012 *FINAL PUBLIC HEARING* (immediately followed by District Meeting if required)

Documents:

120514 District Meeting Minutes May 14, 2012

120607 KLVAC Travel Request Robert Barnes \$877.00

120607 KLVAC Travel Request Marc-Anthony Cuesta \$489.00

120607 KLVAC Travel Request Kay Cullen \$265.00

120607 KLVAC Travel Request Ronnie Fell \$1,207.00

120607 KLVAC Travel Request Pedro Marin \$489.00

120331 KLVFD Performance Report (March 2012)

120430 KLVFD Performance Report (April 2012)

120531 KLVFD Performance Report (May 2012)