



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES – FINAL **June 20, 2006**

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, Pam Steed, and Mark Wheaton were present. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Cindy Lawson, Tom Tharp, Andy Tobin and Kerry Willis.

1. AGENDA

A. Call to Order: Chairman, Bill Andersen, called the meeting to order at 6:00 p.m.

B. Pledge of Allegiance: Mark Wheaton led the Pledge of Allegiance.

C. Roll Call: Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.

D. Changes or Additions to the Agenda: There were no changes or additions to the Agenda.

2. APPROVAL OF MINUTES: June 5, 2006

The minutes from the June 5, 2006 were accepted with no changes. Pam Steed made a motion to accept the minutes, which was seconded by Marilyn Beyer, and unanimously approved by the Board.

REPORTS:

3. Chairman's Report

The Chairman did not have any new items to present to the Board.

4. Secretary's Report

There were no new items presented by the Secretary. Vicky Fay received the draft of the 2nd ILA, which Bill recommended be distributed after this meeting.

5. EMS Department

Brenda Beckmann reported that everything is status quo at EMS.

6. Fire Department

There was not a special report from the Fire Department.

7. Financial Services Report

Cindy Lawson briefly discussed the District's portion of Draft 1 for the District's Budget. She worked to create a more user-friendly budget for the departments to work with. The Fire and EMS Departments Vehicle Replacement Lists need to be provided to Cindy. Cindy recommended the Board consider a Transition Meeting in the near future. Estimates for fire hydrants ranged from \$6,000 from the Village of Islands to \$4,000-\$5,000 from the City of Marathon.



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8. Legal Services Report

Kerry Willis did not have any new items to report to the district; however, she recommended the District schedule a Transition Meeting. Kerry also stated the District needed to discuss Impact Fees, which can only be used for capital expenses.

DISCUSSIONS:

A. District & EMS Department Contract, Draft 2 dated June 15, 2006

Brenda reported that the EMS Corporate Board reviewed and approved Draft 2 of the District and EMS Department Contract. There were no changes to the contract.

B. District & EMS Department Budget

The EMS Department Budget was reviewed, and there were very few questions from the Commissioner's regarding the budget.

C. District & Fire Department Budget

Chris Fleming presented the Fire Department's Proposed Budget for Fiscal Year 2006-2007 and his comments. Garcia was out of town and called into the meeting so he could participate in the FY 2006-2007 proposed budget discussions. The proposed paid staffing requirements and the majority of the line items in the budget were discussed individually. Ms. Lawson provided FY 2005-2006 Adopted Budget line item information for comparisons as requested. There were no final decisions made regarding any of the line items submitted in the budget.

9. New Business:

The 3rd Quarter Meeting schedule was reviewed and approved.

Public comment was received from the general public and Fire Station personnel.

10. Next Scheduled Meetings:

07/17/06: KLFR&EMS District Board Meeting (Adopt Proposed Millage)

08/14/06: KLFR&EMS District Workshop (Final Review of Proposed Budget)

09/05/06: KLFR&EMS District (1st Public Hearing to Adopt Millage)

09/18/06: KLFR&EMS District (Final Public Hearing to Adopt Millage)

11. Adjourn: Marilyn Beyer moved and Mark Wheaton seconded to adjourn the meeting at 7:20 p.m.