



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES - FINAL **May 15, 2006**

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, Pam Steed, and Mark Wheaton were present. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, Tom Tharp and Andy Tobin.

1. **Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:01 p.m.
2. **Pledge of Allegiance:** Mike Cavagnaro led the Pledge of Allegiance.
3. **Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.
4. **Changes or Additions to the Agenda:** There were no changes or additions to the agenda.
5. **Approval of Minutes: May 1, 2006**
There were no changes to the minutes. Marilyn Beyer made a motion to accept the May 1, 2006 Minutes, which was seconded by Mike Cavagnaro, and unanimously approved by the Board.
6. **Reports:**
 - A. **Chairman's Report**
There were no new items the Chairman wanted to present to the Board.
 - B. **Secretary's Report**
Vicky Fay distributed the new KLFR&EMS Meeting binders for the Commissioners and direct support staff members. In addition, Fay presented a draft business card for the Commissioners to review and approve. It was agreed by the Board to obtain the business cards (\$30.00 - 100 per commissioner plus stock.)
 - C. **EMS Department**
Brenda Beckmann reported both the roof and ceiling at the EMS Building are complete. Brenda met with Dirk on Thursday regarding the EMS contract, and the contract will be modified to be more EMS requirement specific.
 - D. **Fire Department**
Transition questions arose concerning the fire truck the department loaned the county in 2000 for the Fire Academy. 1) Who are the trucks owned by? 2) If the County now owns the trucks should they reimburse the district for them?
 - E. **Financial Services Report**
Cindy Lawson reported the Florida LOSAP System will only work when employees are direct employees of the district and not the department. Others plans will need to be reviewed to identify which plans would cover the employees when they are department employees versus district employees. The topic to discuss the RFP for auditing the district will be held over until the June 5th 2006 meeting.



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F. Legal Services Report

Dirk Smits indicated the EMS contract will be modified and resubmitted to Brenda for review prior to submitting it to the district for review.

7. Discussions:

A. District & Fire Department Contract

It was agreed the Fire Department Contract would be reviewed at the June 5th, 2006 meeting.

9. Next Scheduled Meeting:

06/19/06: KLFR&EMS District Board Meeting (Changed to 06/20/06)

07/17/06: (Proposed Date) KLFR&EMS District Board Meeting (Adopt Proposed Millage, etc)

08/14/06: (Proposed Date) KLFR&EMS District Workshop Final Review of Proposed Budget)

09/05/06: (Proposed Date) KLFR&EMS District (1st Public Hearing to Adopt Millage)

09/18/06: (Proposed Date) KLFR&EMS District (Final Public Hearing to Adopt Millage)

10. Adjourn: Pam Steed moved and Mark Wheaton seconded to adjourn the meeting at 6.30 p.m.