



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES - FINAL **April 17, 2006**

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, and Mark Wheaton. Commissioner Pam Steed was absent. Also present were: Ike Beal, Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Dirk Smits, Tom Tharp and Andy Tobin.

- 1. Call to Order:** Chairman, Bill Andersen called the meeting to order at 6:08 p.m.
- 2. Pledge of Allegiance:** Marilyn Beyer led the Pledge of Allegiance.
- 3. Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, and Mike Cavagnaro were present. Mark Wheaton arrived shortly after the meeting began.
- 4. Changes or Additions to the Agenda:** The Board had no changes or additions to the agenda.
- 5. Approval of Minutes: March 6, 2006**

Mike Cavagnaro made a motion to accept the March 6, 2006 Minutes with one minor change, which was seconded by Marilyn Beyer, and unanimously approved by the Board.

6. Reports:

A. Chairman's Report

Bill Andersen did not present any new items to be considered by the Board.

B. Secretary's Report

Marilyn Beyer did not have any new items for the Board's consideration.

C. EMS Department

The roof on EMS Building is still waiting to be repaired.

D. Fire Department

The Fire Fighter I class should be completed in mid June, and the number of participants has dropped from 20 to 13. Sergio Garcia discussed items that impact training, and he recommended that a way to reduce the travel time would be to have a long-term goal of building a small certified training facility. Garcia stated the Fire Department will participate in Commissioner Nelson's Celebration of Life. Ike Beal presented a draft copy of the Fire Department brochure for review. Beal discussed other SAFER Grant activities including: Creating a banner and posters, revising the website, establishing a mentoring program, and newspaper ads. Chris Fleming reported the north station is progressing well, and that the Fire Department Corporation will review and upgrade the By-Laws.



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E. Financial Services Report

Marilyn Beyer presented the financial information prepared by Cindy Lawson: Finance Report dated April 17, 2006; Revenues & Expenditures and the Expenditure Detail Reports for 10/1/05-4/15/06 dated April 15, 2006, and the Commissioners meeting attendance checks.

F. Legal Services Report

Bill Andersen stated he would like the Fire Department contract to be completed prior to beginning the budgeting process. Discussion was held regarding preparing contracts, budget preparation, and paid Fire Department personnel. Dirk Smits stated the current Fire Department contract with minor changes would be a good basis for the new contract, with slight modifications for paid personnel. Smits distributed a marked-up copy of the current Fire Department contract and contract addendum, identifying sections that will need to be revised.

8. Other

Bill Andersen said both contracts should be on the next District's agenda. Vicky Fay stated she was unable to confirm the status of the 2nd Inter-local Agreement for the Transition of functions to the District as Tom Willi had been out on a business trip last week and due to Commissioner Nelson's death this morning. Fay mentioned a meeting had been held with Lawson, Garcia and herself regarding the transition items in question for the Fire Department. Cindy has more information to provide regarding building and vehicle maintenance and repairs. Marilyn Beyer asked, "What the difference was between a blue hat and yellow hat?" People in blue hats are not state certified, and firemen in yellow hats are state certified.

9. Next Scheduled Meeting:

05/01/06 & 05/15/06: KLFR&EMS District Board Meeting

06/05/06 & 06/19/06: KLFR&EMS District Board Meeting

07/17/06: (Proposed Date) KLFR&EMS District Board Meeting (Adopt Proposed Millage, etc)

08/14/06: (Proposed Date) KLFR&EMS District Workshop Final Review of Proposed Budget

09/05/06: (Proposed Date) KLFR&EMS District (1st Public Hearing to Adopt Millage)

09/18/06: (Proposed Date) KLFR&EMS District (Final Public Hearing to Adopt Millage)

10. Adjourn: Mark Wheaton moved and Marilyn Beyer seconded to adjourn the meeting at 7:15 p.m.