



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES - FINAL **March 6, 2006**

Attendees: Chairman, Bill Andersen: Commissioners: Mike Cavagnaro, Pam Steed, Mark Wheaton. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, Tom Tharp and Ike Beal.

1. **Call to Order:** Chairman, Bill Andersen called the meeting to order at 6:03 p.m.
2. **Pledge of Allegiance:** Mark Wheaton led the Pledge of Allegiance.
3. **Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.
4. **Changes or Additions to the Agenda:** Pam Steed made a motion to accept the agenda with no changes or additions to the agenda, which was seconded by Marilyn Beyer, and unanimously approved by the Board.
5. **Approval of Minutes**
 - A. **February 6, 2006 Minutes:** Mike Cavagnaro made a motion to accept the February 6, 2006 Minutes with one minor change, which was seconded by Marilyn Beyer, and unanimously approved by the Board.
6. **Reports:**
 - A. **Chairman's Report**

The Chairman did not have any new items to present to the Board.
 - B. **Secretary's Report**

The Secretary reported there were no items for the Board.
 - C. **EMS Department**

Brenda Beckmann reported the building roof on has not been repaired. Mark Wheaton will contact the roofer to expedite the repair, if possible.



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D. Fire Department

Sergio Garcia reported the 1st Responder training has been completed, and Fire Fighter I class is in progress. Ike Beal discussed the status of the SAFER Grant. A corrected invoice has been received from the canvas company.

E. Financial Services Report

Cindy Lawson reported a balance of \$94,964. Payment is due to the Commissioners. Grants need to be reviewed by the Board. The Board will need to obtain the services of an auditor, and Cindy recommended going out to bid.

F. Legal Services Report

Smits and Lawson discussed the TRIM Process. Cindy submitted a list of potential dates for the District's budget and TRIM compliance process, and she will also create District budget forms that are user friendly for the departments and board.

8. Other

Mike Cavagnaro is checking to see if there is insurance available for the Fire and EMS Departments. Stipends are required to be W-2 income versus 1099 income. Cindy will check with the Florida Government Trust Insurance Company to identify the types of policies that may be available to the District, Board and Departments.

The Fire Department should contact other Independent Districts to determine how their contracts are setup with their Fire Departments, and bring a copy of a proposed contract to the next meeting.

The question was asked if the Board would like to respond to the negative press. Pam Steed felt no formal response was required and that everyone can do their own PR.

9. Next Scheduled Meeting:

05/01/06 & 05/15/06: KLFR&EMS District Board Meeting

06/05/06 & 06/19/06: KLFR&EMS District Board Meeting

07/17/06: (Proposed Date) KLFR&EMS District Board Meeting (Adopt Proposed Millage, etc)

08/14/06: (Proposed Date) KLFR&EMS District Workshop Final Review of Proposed Budget

09/05/06: (Proposed Date) KLFR&EMS District (1st Public Hearing to Adopt Millage)

09/18/06: (Proposed Date) KLFR&EMS District (Final Public Hearing to Adopt Millage)

10. Adjourn: Pam Steed moved and Mark Wheaton seconded to adjourn the meeting at 7:15 p.m.