



## KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Pam Steed;  
Seat 5, Marilyn Beyer*

### **MEETING MINUTES - FINAL**

**February 6, 2006**

**Attendees:** Chairman, Bill Andersen: Commissioners: Mike Cavagnaro, Pam Steed, Mark Wheaton. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, Tom Tharp and Andy Tobin.

1. **Call to Order:** Chairman, Bill Andersen called the meeting to order at 6:03 p.m.
2. **Pledge of Allegiance:** Pam Steed led the Pledge of Allegiance.
3. **Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.
4. **Changes or Additions to the Agenda:** There were no changes or additions to the agenda.
5. **Approval of Minutes**
  - A. **January 9, 2006 Minutes:** Marilyn Beyer made a motion to accept the January 9, 2006 Minutes, which was seconded by Mike Cavagnaro, and unanimously approved by the Board.
  - B. **January 23, 2006 Minutes:** Mark Wheaton made a motion to accept the January 23, 2006 Minutes with changes, which was seconded by Pam Steed, and unanimously approved by the Board.
6. **Reports:**
  - A. **Chairman's Report**

Dirk Smits explained the Tropical Business Services contract date needed to be amended to October 24, 2005 (day work actually began) instead of November 1<sup>st</sup>, 2005 (contract signed date) to provide clarity. Marilyn Beyer made a motion to change the date, which was seconded by Mike Cavagnaro, and unanimously approved by the Board.
  - B. **Secretary's Report**

All signatures for the Surety Bond were obtained. Western Surety has the bond, and then it will go to the State.
  - C. **EMS Department**

Brenda Beckmann reported the roof on the building still has not been repaired. The contractor for the roof needs to be scheduled, so the electrical work can be scheduled and completed prior to the classes starting. Mark Wheaton will see what he can do to help get the roof repaired.



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### **D. Fire Department**

Tom Tharp presented an overview of the SAFER grant received by the Fire Department for recruitment and retention. Chris Fleming stated that he believes the new reimbursement program will help retention also. Sergio Garcia reminded the board The Chili Cook-off is scheduled for this weekend. There will be great chili, fire training and extrication competitions at the event.

### **E. Financial Services Report**

Cindy Lawson stated the district needs agreements with the Tax Assessor and Tax Collector, and she will bring information to the March meeting. Cindy will check with the County to see if County received any funds from FEMA, and if it is too late for the district to apply for funds. Sergio stated that two fire trucks were replaced by FEMA, and they took six of the district trucks for training when the new trucks were arrived. The question is, "Will the county return any trucks to the district?"

### **F. Legal Services Report**

Dirk Smits said that he will write a letter to the Supervisor of Election's office to clarify the process for how candidates will qualify for the election.

### **7. Next Scheduled Meeting:**

***02/27/06: KLFR&EMS District Board Meeting***

***03/06/06: KLFR&EMS District Board Meeting***

***03/20/06 KLFR&EMS District Board Meeting***

### **9. Adjourn:** Pam Steed moved and Mark Wheaton seconded to adjourn the meeting at 7:15 p.m.