

**KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES
DISTRICT BOARD**

**MEETING MINUTES - FINAL
December 19, 2005**

Attendees: Chairman, Bill Andersen: Commissioners: Marilyn Beyer. Mike Cavagnaro, Pam Steed, Mark Wheaton. Also present were: Vicky Fay, Chris Fleming, Sergio Garcia, Dirk Smits, Andy Tobin and Theron Simmons.

- 1. Call to Order:** Chairman, Bill Andersen called the meeting to order at 6:00 p.m.
- 2. Pledge of Allegiance:** Marilyn Beyer led the Pledge of Allegiance.
- 3. Roll Call:** Vicky Fay called the roll. Bill Andersen, Marilyn Beyer. Mike Cavagnaro, and Pam Steed were present. Mark Wheaton arrived late due to a car accident.
- 4. Changes or Additions to the Agenda:** Pam Steed made a motion, which was seconded by Mike Cavagnaro to accept the agenda with the addition of an attorney report.
- 5. Approval of the December 12, 2005 Minutes:** Due to time constraints the minutes were not reviewed for approval.
- 6. Bids for Banking Services: Marilyn Beyer presented the selection for Banking Services:**

MOTION: Marilyn Beyer made a motion, which was seconded by Pam Steed to select TIB Bank for the KLF&EMS District. The motion was unanimously approved by all of the Commissioners.

7. Engagement Letter for District Accounting & Financial Services:

MOTION: Marilyn Beyer made a motion, which was seconded by Mike Cavagnaro to accept the Engagement Letter for District Accounting & Financial Services. The motion was unanimously approved by all of the Commissioners.

8. Public Meeting Schedule: The Board agreed to continue conducting their meetings on Mondays for the month of January.

9. New Business:

A. Attorney Report: *The State of Florida Oath of Office Forms need to be completed by each Commissioner, and submitted to the State of Florida.*

B. Fire Department Report: *Chris stated he is working to lower the cost for weather protection for the fire engine to be stationed at Rowell's Marina. Sergio distributed a list of line items the Fire Department would like to be transitioned prior to October 1, 2006.*

C. Fire Department Contract: *Vicky Fay distributed a copy of the current Fire Department Contract received from Clark Martin's office. It was agreed that Vicky would get with the Department to review the package prior to distributing the package to the Board.*

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10. Next Scheduled Meetings:

01/23/06: KLFR&EMS District Board Meeting

01/24/06: Transition Team Meeting (9:00 Marathon)

02/06/06 and 02/20/06 KLFR&EMS District Board Meeting

03/06/06 and 03/20/06 KLFR&EMS District Board Meeting

11. Adjourn: Pam Steed moved and Mark Wheaton seconded to adjourn the meeting at 7:15 p.m.