

**KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES
DISTRICT BOARD**

**MEETING MINUTES - FINAL
November 14, 2005**

Attendees: Chairman, Bill Andersen: Commissioners: Marilyn Beyer, Mike Cavagnaro, Pam Steed, Mark Wheaton. Also present were: Brenda Beckman, Vicky Fay, Chris Fleming, Sergio Garcia, Theron Simmons, and Andy Tobin.

Call to Order: Chairman, Bill Andersen called the meeting to order at 6:00 p.m.

Roll Call: Vicky Fay called the roll, and all of the Commissioners were present.

Pledge of Allegiance: Mike Cavagnaro led us in the Pledge of Allegiance.

Changes or Additions to the Agenda: Mike Cavagnaro made a motion, which was seconded by Marilyn Beyer to accept the agenda with no changes.

Approval of the October 17th Minutes: Marilyn Beyer made a motion, which was seconded by Mike Cavagnaro to accept the minutes with the requested changes. The motion was unanimously accepted by the Board.

Approval of the November 1st Minutes: The minutes were approved at the November 8th Meeting and a copy of the final minutes were distributed with no changes.

Approval of the November 8th Minutes: Pam Steed made a motion, which was seconded by Bill Andersen to accept the minutes with no changes. The motion was unanimously accepted by the Board.

Chairman's Report: Bill reported that he had obtained the Federal Tax Identification Number for the District.

Resolution #2005-0001: Sergio Garcia agreed with the changes to the Resolution.

MOTION: Mike Cavagnaro made a motion, which was seconded by Marilyn Beyer to accept the resolution. The motion was unanimously approved by the Board.

EMS Department Report: Brenda Beckmann reported they are waiting to hear from the windstorm insurance on the loss of the air conditioner and the roof. The deductible on the insurance needs to be confirmed to determine the loss. The EMS priority is the roof. Brenda reported EMS is eligible to apply for the Safer Grant for future equipment.

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Fire Department Report: The department was awarded a Safer Grant for the retention and recruitment of volunteers, which will provide support for the personnel budget. Sergio Garcia recommended they get a committee together to discuss advertising, LOSAP and insurance for volunteers.

North Station issues include:

- . The county is currently breaking ground on the north station, and Overholt Construction will build the north station.
- . The temporary location will be Rowell's Marina, and the county and Fire Department are looking at options on how to install an electronic gate.
- . Insurance agreements are in place.

The county owns the south station building and the Fire Department owns the property. The Transition Team needs to identify who will maintain the building.

Bill Andersen *stated that both departments* need to prioritize their needs and wants.

Interlocal Agreement: The county accepted the Interlocal Agreement at the November 16th BOCC Meeting in Key Largo.

Proposal (Rosasco, Reasin & Company): Cindy Lawson stated the firm can help the Transition Team with the transition from the County to the Board. This would include reviewing the county's budget, identifying millage, completing a budget, and turning over assets to the Board. The Board should have Interlocal agreements with the property appraiser and the tax collector.

Cindy will submit an "Engagement Letter" to the Chairman for 40 hours of work at \$100.00 per hour. She also explained there is a difference in rates between auditing and bookkeeping.

MOTION: Marilyn Beyer made a motion, which was seconded by Mike Cavagaro to accept the proposal for 40 hours of work. The motion was unanimously approved by the Board.

Office Space (Pink Plaza): This item is being placed on hold.

***The November 21st meeting was cancelled,
and the next meeting is scheduled for November 28th, 2005.***

Adjourn: Bill Andersen moved which Marilyn Beyer seconded, and was unanimously approved to adjourn the meeting at 8:00 p.m.