



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.com

KLVFD
Business Meeting
October 11, 2016

Board members in attendance were Don Conord, Ronnie Fell, Chris Jones, and Scott Robinson. A quorum was present. Also in attendance were District Commissioner George Mirabella and Chief Donald Bock. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:00 pm by President Fell.
2. Announcements
The K-Mart Fire Prevention event was well attended.
Paul Mosynski and fire department crew members will **participate** in Fire Prevention Week at the elementary schools this week for K-5. David Garrido will manage the 6th, 7th, and 8th graders. The smaller day cares will be visited on Friday.
3. Public Comment
None
4. Approval of Minutes
Scott Robinson seconded by Chris Jones, moved approval of the September 13, 2016 minutes. Motion carried.
5. Treasurer's Report
Scott Robinson reported a balance of \$5173.87 as of September 30, 2016. Dawn DeBrule moved approval seconded by Don Conord. Motion carried.
6. Committee Reports
Chris Jones reported the Christmas party/awards banquet will be held on December 9 at the Marriott Banquet Hall from 6-11pm. The departments will pay for each member and one guest.
7. Benevolent Association Report
Paul Moskinsky reported that \$70 in tips were received at the K-Mart Fire Safety event; it will be donated to the Cancer Society. Centennial Bank will cover water and Tower of Pizza will discount pizza for the Fire Prevention event. The pink heel T-shirts will be sold for \$15 and \$3 of that will be donated to the Cancer Society. Someone from Homestead is interested in purchasing all the old T-shirts from the Benevolent Association.
8. Legal Report
No report.
9. Membership Review
Shawn Kenny, Daniel Gatton and Kevin Mesa have been hired by other entities. Seven or eight of those tested in September will be brought on.



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12. Membership Discussion

Quotes have been obtained and sent to the District for the air compressor, hydrolic tools, truck, and red alert software.

The old Coke machine will be picked up by a "junk" man.

Fire I class has 6 students and has completed four weeks and is doing well.

13. Adjournment

There being no further business, Don Conord moved adjournment seconded by Chris Jones. Motion carried. Meeting adjourned at 7:25pm.

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report
October 2016**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$3,125.74	(\$3,230.18)	\$5,278.31	\$5,173.87
<u>Revenues</u>				
Revenues & Reimbursements	77,370.01	4,828.78		\$82,198.79
Donations		140.00		140.00
Polo Shirts				0.00
T-Shirts		1,370.00		1,370.00
Total Revenues	\$77,370.01	\$6,338.78	\$0.00	\$83,708.79
<u>Expenditures</u>				
Payroll Expenses	61,391.74	0.00	0.00	\$61,391.74
Uniforms	0.00	5,184.32	0.00	5,184.32
Health Insurance	0.00	0.00	0.00	0.00
Operating Supplies	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00
Professional Fees	0.00	0.00	0.00	0.00
Rent	0.00	0.00	0.00	0.00
Training	0.00	0.00	0.00	0.00
Total Expenditures	\$61,391.74	\$5,184.32	\$0.00	\$66,576.06
Ending Balance	\$19,104.01	(\$2,075.72)	\$5,278.31	\$22,306.60
TRANSFERS	(2,000.00)	2,000.00		0.00
Balance before Adjustment	\$17,104.01	-\$75.72	\$5,278.31	\$22,306.60
Adjustment to arrive at Actual	50.92	174.99	0.00	225.91
ACTUAL BALANCE @ MO END	\$17,053.09	(\$250.71)	\$5,278.31	\$22,080.69
*Payroll Liabilities				\$50.92
Fixed Asset Purchases				\$174.99
Total Adjustments				\$225.91



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Business Meeting November 8, 2016 AGENDA

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Benevolent Association Report
8. Legal Report
9. Membership Review
 - A. Geoffrey Bruder/6 Month Leave of Absence
 - B. Sean Kenney/6 Month Leave of Absence
 - C. Brian Horne/3 Month Leave of Absence
10. Old Business
 - A. Other Old Business
11. New Business
 - A. Donation Letter
 - B. Health Insurance
 - C. Checking Account for Off Duty Apparel
 - D. Other New Business
12. Membership Discussion
13. Adjournment