



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

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info@keylargofire.com

KLVD Business Meeting August 9, 2016

Board members in attendance were Don Conord, Dawn DeBrule, and Scott Robinson. A quorum was present. Also in attendance were District Commissioner George Mirabella and Chief Bock. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:10 pm by Vice-President Robinson.
2. Announcements
 - Mariner's Hospital is hosting an appreciation day for first responders and providing lunch
3. Public Comment

Thomas Mirabella asked when the Pledge of Allegiance will be recited at a meeting.
4. Approval of Minutes

Don Conord seconded by Dawn DeBrule, moved approval of the July 12, 2016 minutes. Motion carried.
5. Treasurer's Report

Scott Robinson reported the following: Payroll, \$6912.70; Corporate, \$12,079.96; District: \$5278.32 for a total of \$24,270.97 as of July 31, 2016. Don Conord moved approval seconded by Dawn Debrule. Motion carried.
6. Committee Reports

Pedro Marin will email members to see if they want a combined Christmas party/awards banquet or just an awards banquet after Christmas.
7. Benevolent Association Report

Paul Mocsynski reported the following:

 - Great job for National Night Out in Islamorada; Key Largo Fire Department cooked for them
 - A final decision on the design for the pink shirts will be made at next month's meeting
 - Fire Prevention week is fast approaching
 - Wounded Warrior event at the Chesapeake for 911
8. Legal Report

Scott Robinson reported that the EMS board has instructed him to begin negotiations with the District board for a new contract.
9. Membership Review

No review.



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10. Old Business

A. Budget Update

Chief Bock reported some cuts were made to the budget by the District. Another meeting is scheduled for August 22.

B. Station 24 T-Shirt Artwork Finalization

Chris Jones is currently working on the finalization of the artwork for the Station 24 off duty T-shirt.

C. BBQ Grills

Chris Jones will purchase two BBQ grills next week, one for each station.

D. New Medical Director Discussion

Chief Bock will reach out to the current Medical Director.

E. Other Old Business

The ice machine has been installed and is operating properly.

11. New Business

A. Fire Recruitment Class in September

Testing will be held on September 24. Applications may be obtained on line.

B. Social Media Policy

Chief Bock will look over and then discuss at the next meeting.

C. Other New Business

New badges are being designed. The cost will be about \$2300.

12. Membership Discussion

Mariners Hospital is providing lunch in appreciation for first responders.

K-Mart will hold Safety Week in September. The date needs to be checked on.

Purchase of uniforms was discussed. There is enough money in the budget to purchase about 20 sets of different sized, long sleeved, blue shirts.

Retention and hiring of staff was also discussed.

13. Adjournment

There being no further business, Don Conord moved adjournment seconded by Dawn DeBrule. Motion carried. Meeting adjourned at 7:50pm.

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report
August 2016**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$6,912.70	\$12,079.96	\$5,278.31	\$24,270.97
<u>Revenues</u>				
Revenues & Reimbursements	48,723.91			\$48,723.91
Donations				0.00
T-Shirts				0.00
Total Revenues	\$48,723.91	\$0.00	\$0.00	\$48,723.91
<u>Expenditures</u>				
Payroll Expenses	49,074.98	0.00	0.00	\$49,074.98
Dues & Subscriptions	0.00	0.00	0.00	0.00
Insurance	0.00	120.69	0.00	120.69
Operating Supplies	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00
Professional Fees	0.00	0.00	0.00	0.00
Permits	0.00	186.00	0.00	186.00
Total Expenditures	\$49,074.98	\$306.69	\$0.00	\$49,381.67
Ending Balance	\$6,561.63	\$11,773.27	\$5,278.31	\$23,613.21
TRANSFERS	11,000.00	(11,000.00)		0.00
Balance before Adjustment	\$17,561.63	\$773.27	\$5,278.31	\$23,613.21
Adjustment to arrive at Actual	-5.22	0.00	0.00	-5.22
ACTUAL BALANCE @ MO END	\$17,566.85	\$773.27	\$5,278.31	\$23,618.43

*Payroll Liabilities - \$5.22
Fixed Asset Purchases \$0.00
Total Adjustments - \$5.22