



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

KLFR&EMS DISTRICT: 1st PUBLIC HEARING **SEPTEMBER 7, 2016 – DRAFT**

1. AGENDA

1.A. Call to Order

Chairman Allen called the Budget Workshop to order at 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Beyer led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Kay Cullen, and George Mirabella. Commissioner Thomas was out of town. There was a quorum.

Also present were Don Bock, Vicky Fay, Jennifer Johnson, Chris Jones, Scott Robinson and Theron Simmons.

2. Approval of Agenda & Minutes

2.A. Approval of Agenda: 1st Public Hearing – September 7, 2016

MOTION: Commissioner Cullen made a motion **to approve the September 7, 2016 1st Public Hearing Meeting Agenda**. Commissioner Beyer seconded, and the Board unanimously passed the motion.

2.B. Approval of Minutes: Budget Workshop Meeting Minutes – August 22, 2016

MOTION: Commissioner Mirabella made a motion **to approve the August 22, 2016 Budget Workshop Meeting Minutes**, which was seconded by Commissioner Cullen. The motion was unanimously passed by the Board.

2.C. Approval of Minutes: District Meeting Minutes – August 22, 2016

MOTION: Commissioner Cullen made a motion **to approve the August 22, 2016 District Meeting Minutes**. Commissioner Mirabella seconded the motion, which was unanimously passed by the Board.

3. PUBLIC COMMENT

4. DISCUSSION: KLFR&EMS District Proposed FY 2016-2017 Budget

Jennifer Johnson presented the proposed FY 2016-2017 budget with a millage rate of 0.9080 mill. The proposed Ad Valorem taxes (with a 97% collection rate) are \$2,474,060. The total revenues include the unassigned fund balance of \$753,663, Vehicle Replacement Fund \$586,551, Monroe County Inter-local Agreement \$150,000 and Grant Income \$81,879 and interest Income of \$8,000.

The total District expenses are \$3,255,065. There were no changes to the department's budget from the last meeting.



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4. **DISCUSSION: KLFR&EMS District Proposed FY 2016-2017 Budget (Continued)**

There were no questions regarding the District Budget.

Chief Bock indicated there is about \$80,000 remaining in the Trauma Board funds. The funds will be divided between the entities that contributed, and some funding may be used for equipment.

Accounting Fees for each department will remain as is.

Fire Department Budget

Acct 440 Rents and Leases: Remove \$700 because the Red Alert upgrade will be included in the 1st year purchase.

Acct 491.06 Training: The Firefighter I class started on Saturday with eight students. There was no interest from Coral Shores students at this time. There are no locals; however, there are three from Tavernier. All of the students signed an agreement to volunteer with the District for one year upon completion and certification. Commissioner Allen recommended a pro-rated charge for the class if they do not finish. Commissioner Mirabella indicated Monroe County provides the class for no charge, when students are associated with the fire department. The department will rent bunker gear, and it may be returned early if needed.

Acct 461 Repairs & Maintenance: Buildings & Grounds: The tree trimming previously was incorporated into this major line item; however, it has been separated out as it's own item.

Acct 640 Capital Outlay Equipment:

SCBA: Chief Bock indicated another department will loan the department some SCBA bottles. Commissioner Mirabella recommended the department start to build SCBA's into the budget. There are two tanks needed for the air compressor.

Hurst Equipment: The trade-in value may be less than placing it on govdeals.com to sell. Chris Jones will identify the best method to dispose of the equipment, and bring this information to the next meeting.

Radios: The portable and mobile radios (\$24,408 and \$49,444), and related grant revenue of \$59,082, will be removed. In FY 2016-2017, an AFG grant will be submitted for the radios.

Acct 520.06: The Firefighting Gear needs to be increased by \$5,741 to \$28,741.

Dottie Moses from the Island of Key Largo Federation of Homeowner Associations, speaking from the floor, believes the District should be getting more sales tax money from the County. The county voted to give \$1.5M dollars from infrastructure sales tax to a 501C organization for a pet shelter.

Ambulance Corps

Acct 491 Training: A citizen paid for the bags and the balance is for a pediatric training class.



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5. **MOTION/APPROVAL: Resolution #16-004 Tentative Levy of Ad Valorem Taxes**

The District Clerk read Resolution #2016-004, Adopting the Tentative Levy of FY 2016-2017 Taxes into the record.

MOTION: Commissioner Cullen made a motion to approve **Resolution #2016-004 for adopting the FY 2016-2017 tentative operating millage rate for the District of 0.9000 mills which is greater than the rolled-back rate of 0.7749 mills by 16.14%**, which was seconded by Commissioner Mirabella.

The vote was as follows: Cullen (Yes), Mirabella (Yes), Thomas (Absent), Beyer (Yes) and Allen (Yes). The motion was passed unanimously. Commissioner Thomas sent an email to Clerk indicating he would vote for a 0.9080 millage rate.

6. **MOTION/APPROVAL: Resolution #2016-005 Adoption of Tentative Budget**

The District Clerk read Resolution #2016-005 Adopting the FY 2016-2017 Budget into the record.

MOTION: Commissioner Cullen made a motion to **approve Resolution #2016-005 for adopting the FY 2016-2017 tentative budget of the District for the fiscal year beginning on October 1, 2016 and ending September 30, 2017 in the amount of \$3,973,273**, which was seconded by Commissioner Beyer.

The vote was as follows: Mirabella (Yes), Thomas (Absent), Beyer (Yes), Cullen (Yes), and Allen (Yes). The motion was passed unanimously.

7. **DISCUSSION: Grant Applications**

Commissioner Allen discussed changing the grant match. Changing the grant match from 20% to 5% will reduce the budget by approximately \$36,000. The Chief recommended a grant match between the two matches. The AFG Grant opens on October 11, 2016. A private citizen will pay the grant preparation fee. Grantmasters will prepare the grant, and it will be submitted by the District to AFG. This item should be added to the next meeting agenda to clarify the grant match.

MOTION: Commissioner Cullen made a motion **to change this item from a Discussion Item to a Motion/Approval**, which was seconded by Commissioner Mirabella. The motion passed unanimously.

MOTION: Commissioner Cullen made a motion **to proceed with a grant writing company in the name of the district with a match by the District. The match and grant is to be approved by the Board**, which was seconded by Commissioner Mirabella. The motion passed unanimously.

Frank Conklin, speaking from the floor, questioned the status of the old ice maker. Commissioner Allen requested the disposition of the Ice maker replacement be placed on the next meeting agenda.

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8. **ADJOURN**

Commissioner Mirabella made a Motion to adjourn the meeting at 6:59 p.m., which was seconded by Commissioner Cullen.

Next Meeting

September 11, 2016 KLVFD 911 Ceremony (Station 24) – 9:00 a.m.

September 19, 2016 Final Public Hearing

DOCUMENTS

- AI 02.B. August 22, 2016 Budget Workshop Meeting Minutes
- AI 02.C. August 22, 2016 District Meeting Minutes
- AI 04.0. KLFR&EMS District Proposed Budget FY 2016-2017 dated 160830
- AI 04.0. KLFR&EMS Millage Rate Analysis 160830
- AI 05.0. Resolution #2016-004
- AI 06.0. Resolution #2016-005