

ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS . . . For August 22, 2016 Meeting (08/17)
Fire Department	Research ISO Computer Program	From 2014	9/30/2014	Permission to Delete This is the ISO program that shows the ratings for homes.
Board	AI 6.E. FASD recommends developing a Social Media Policy (Need Board Direction)	From 2011	2013 Ongoing	Permission to Delete The Clerk and Legal need Board direction if they would like the District to pursue establishing this policy.
District Board	Create Fire Training Grounds		Ongoing	Permission to Delete The District Board will need to identify if this is a project they would like to pursue.

Allen, Garrido	Training		2016 (3rd Qtr.)		160725 This item was rescheduled for August 22nd meeting; Originally scheduled for July 25th Meeting
Cullen, Bock	EMS & Fire Cost Recovery		2016 Ongoing		160725 This item was discussed at the July 25th Meeting, and it was determined it would be an ongoing item.
Cullen/Bock	Review Department Services to identify those items that are eligible to be billed.		2016 (3rd Qtr.)		160822 No Action - Rescheduled for September 19, 2016 meeting..
Beyer	Strong Volunteerism		2016 (3rd Qtr.)		Rescheduled from 08/22/16 Meeting to 160919
Mirabella	Create a Cadet Program		2016 (3rd Qtr.)		160822 Draft Procedure submitted to Board; 160613 Commissioner Mirabella will revise the Cadet Program Procedure and resubmit to the Board.
Simmons	Review Department Cost Recovery: Review FL Statute 191		2016 (3rd Qtr.)		160822 Theron will ensure Comm Cullen has appropriate legislation; 160720 Statute was changed to FS 191; 160627 Legal is reviewing.
Departments	Create Guaranteed Staffing by Creating retention incentives. Review salary increase, 401K and build advancement within the		2016 (3rd Qtr.)	In Process	160711 Guaranteed Staffing being reviewed during Budget Process.
Departments	Create Guaranteed Staffing by minimizing loss of staffing. Develop and Expand the Core Group of Employees and Consider Increasing		2016 (3rd Qtr.)	In Process	160711 Guaranteed Staffing being reviewed during Budget Process.
Departments	Create Guaranteed Staffing by recruiting local volunteers. Calculate the cost of conducting Firefighter I training, and place advertising to		2016 (3rd Qtr.)	In Process	160711 Guaranteed Staffing being reviewed during Budget Process.
Thomas	Prepare ILA for Impact Fees.		2016 (3rd Qtr.)		160725 Meeting with County scheduled for 08/22/16; 160627 Legal awaiting feedback from County as of 06/22/16.
Thomas	Finalize Sales Tax ILA.		2016 (3rd Qtr.)		160725 Meeting with County scheduled for 08/22/16; 160627 Legal is setting up meeting with County.
Thomas	Monitor and conduct communications with the County.		2016 Ongoing	Should this item be deleted?	160725 Meeting with County scheduled for 08/22/16; 160627 Legal awaiting feedback from County as of 06/22/16.
Beyer, Johnson	Quarterly Department Meeting (From Strategic Plan Controlling Finances)		2016 (4th Qtr.)		160711 The Clerk will schedule a Department Workshop the 4th Qtr. of 2016.
Simmons	Identify Potential Legislation Important to District & Identify a District representative to represent the District, if/when required.		2016 (4th Qtr.)		Review upcoming 2017 Legislation.
Thomas	Fire Hydrant Project Phase 5 (FY 2016-2017)		2016 (4th Qtr.)		160822 FCAA has not had any response from FDOT, and the RFP will be submitted to the Board in September; 160712 FDOT received the paperwork for the Phase 5 hydrant that requires FDOT approval.

Cullen, Bock	Community Support		2016 Ongoing		160523 The departments currently has an AED, CPR, Child Car Seat Installation and Address (residence/business) Verification Programs in place.
District Board & Staff	Identify when substantial staff time is required to research an item.		2016 Ongoing		
District Board & Staff	Notify Clerk to disseminate information on issues of which the entire board should be aware.		2016 Ongoing		
Legal	Submit monthly legal report.		2016 Ongoing		

Fay	Update Website User Friendliness		2016 Ongoing		150506 Extensive work on Commissioners & News Sections; The Home, Commissioners, Schedule, News-Press, Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
Fay	Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter		2016 Ongoing		160722: Trauma Star Press Release distributed; 150323: Press Releases were issued for Smoke Alarms and the KLVFD Call Volume; 150205 Press Release 2015 Accomplishments.
Legal	Prepare Mutual Aid Agreement with Miami Dade.		2016 Ongoing		160523 Per Chief Bock, Miami-Dade needs a copy of the Mutual Aid Agreement; 160121 Per Chief Bock the Miami Dade Review process takes approximately 1 year to complete. 150511: The agreement needs to be approved by Miami Dade's Fire Chief, MDFR Legal, the MD County Administrator, MD County Legal & then it goes to the Miami
Fay	Pursue additional grant funding		2016 Ongoing		160822: 2015 AFG not received; 160627: 2016 DOH Grant. 160506: The District applied for the FP&S Grant; 160425 The District will apply for the FEMA FP&S Grant; 160323 The District applied for the DOH Grant; 160216 The Corps will apply for a DOH grant for training. 160118 The 2016 DOH Grant is being reviewed to determine if the District will submit a grant for the Corps. 160115 The District submitted the 2015 AFG Grant.

District Board	Review economic indicators and budget accordingly.		2017 (2nd Qtr.)		Review during the budget process.
District Board	Maintain Awareness of Global Warming Issues		2017 (2nd Qtr.)		Periodically review this item to identify if action is required.
Fay	Draft Procedure 31-4, Acquisition & Disposition of Assets Purchased with Federal Funds		2017 (2nd Qtr.)		
Johnson	Review and update the Five-Year Capital Improvement Plan annually.		2017 (2nd Qtr.)		160627 The Five-Year Capital Improvement Plan was updated and distributed to the Board on 4/25/16.
Thomas	Fire Hydrant Project Phase 6 (FY 2017-2018)		2017 (4th Qtr.)		160822 The List is being submitted to FKAA to identify the feasible locations - installation cannot start before 10/1/17