



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

DISTRICT BUDGET WORKSHOP MEETING MINUTES June 27, 2016 – DRAFT

1. AGENDA

1.A. Call to Order

Chairman Allen called the meeting to order at 6:00 p.m.

1.B. Pledge of Allegiance

Commissioner Cullen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Kay Cullen, George Mirabella and Bob Thomas. Commissioner Beyer was absent due to a personal commitment. There was a quorum.

Also present were Don Bock, Vicky Fay, Ronnie Fell, Jennifer Johnson, C.J. Jones, Scott Robinson, Theron Simmons. The meeting was held at Station 24.

1.D. Approval of Agenda

MOTION: Commissioner Cullen made a motion **to approve the June 27, 2016 Budget Workshop Meeting Agenda.** Commissioner Mirabella seconded the motion, and the Board unanimously passed the motion.

2. PUBLIC COMMENT

There were no speakers from the General Public.

3. DISCUSSION: KLVAC Proposed FY 2016-2017 Budget

Jennifer Johnson presented the Ambulance Corps Budget.

The proposed operating budget was increased by \$15,748, the capital budget was decreased by \$347,308 because no ambulances will be ordered in FY 16-17, and the total Ambulance Corps budget was decreased by \$331,560. The EMS income is projected to increase next year, and as a result Account 120 Regular Salaries and Wages is expected to decrease by \$3,330.

There following accounts were discussed:

Acct 121 Volunteer Pay is projected to decrease by \$5,734.

Acct 140 Overtime remains the same

Acct 210 Employer Payroll taxes were decreased by \$439.

Acct 220 Retirement Benefits is well within budget.

Acct 220 Administrative Staff Unused Vacation is a new account, and it is budgeted for \$4,520.



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3. **DISCUSSION: KLVAC Proposed FY 2016-2017 Budget**

- Acct 240 Worker's Compensation. This account may change based when the estimate is received
- Acct 312.02 Medical Director contract remains the same.
- Acct 320 Accounting & Financial Services was increased by \$3,082.
- Acct 400 Travel & Per Diem remains the same.
- Acct 410 Phones remains the same.
- Acct 411 Advertising was increased by \$200.
- Acct 412 Postage and Freight remains the same
- Acct 430 Utilities was decreased by \$500, and may be further reduced by new EDU assignment from KLWTD.
- Acct 440 Rental Equipment was decreased by \$500.
- Acct 450 Risk Management the Fire/Wind/Flood was increased by \$2,308, the Auto and the Umbrella Policy was increased by \$2,690, and the Disability was decreased by \$2,038.
- Acct 460 Repairs & Maintenance (Equipment) was increased by \$8,000 based upon actual FY 15-16 expenses.
- Acct 461 Repairs & Maintenance (Buildings) was decreased by \$3,000.
- Acct 462 Repairs & Maintenance (Vehicles) FY 15-16 is projected to be at \$31,382; however, the original amount budgeted for FY 15-16 was \$23,000, and it is expected to remain the same with the purchase of the new ambulance.
- Acct 470 Printing & Bind is expected to remain the same.
- Acct 490 General Departmental is expected to increase due to the new computer updates required for the Equipment; No increase is expected in the EAP Program; and Membership & Retention remains the same; Drug testing is budgeted to decrease by \$500, the KLWTD assessment is expected to decrease by \$291;
- Acct 491 Training, Instructor Fees, Education: This account is expected to decrease by a total of \$370. ClinCon will increase by \$950, Misc. Training & Books will increase by \$680, Crystal Reports will decrease by \$1,250 and the 12 Lead Class will decrease by \$2,250 and the Handtevy Pals class will increase by \$1,500.
- Acct 510 Office Supplies is expected to remain the same.
- Acct 520 Operating Supplies is expected to increase by \$6,350 (\$100 for Station Supplies; \$6,000 for Medical Supplies; and \$250 for Uniforms.
- Acct 522 Diesel was decreased by \$3,000.
- Acct 524 Medicine & Drugs was increased by \$6,500.
- Acct 540 Dues & Subscriptions was increased by \$50.
- Acct 643 Capital Outlay (Buildings) was decreased by \$29,660 with the removal of the Plymovent System and New blinds in the classroom. Chief Bock indicated the Plymovent System would not be used.
- Acct 640 Capital Outlay (Equipment) was decreased by \$17,708 with the reduction of the generators being installed in FY 15-16; removing radios and pagers; computer software and a SSCOR unit; and items within the line-item that were increased were a copy machine, payoff on the current copier lease and 6 minitor pagers.

The total operating budget s \$599,065, and the total capital budget is \$13,432 for a total budget of \$612,497. The Commissioners commented on a job well done.

4. **ADJOURN**

Commissioner Cullen made a Motion to adjourn the Budget Workshop at 6:15 p.m., which was seconded by Commissioner Thomas.

DOCUMENTS

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.



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KLVAC Proposed Budget FY 2016-2017 dated 160621