



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Key Largo Volunteer Ambulance Corps, Inc.
Business Meeting
March 8, 2016

Board members in attendance were Dawn DeBrule, Tess Marra, Pedro Marin, Scott Robinson, and Jackie Silverman. Chief Donald Bock and corps' attorney Jack Bridges were in attendance as well as District Board member, George Mirabella. A potential candidate for the District Board, Will King was also present. A quorum was present. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Robinson.

2. Announcements

- Birthdays for the month of March are: Steve Jenkins, Don Bock, CeCe Smith, Gabby Gonzalez, Candice Hubbs, Kristian Williams, Brian O'Connor, and George Mirabella.

3. Public Comment

No comment.

4. Approval of Minutes

Tess Marra, seconded by Jackie Silverman, moved approval of the February 9, 2016 minutes. Motion carried

5. Treasurer's Report

Tess Marra reported a balance of \$309,105.38 as of February 29, 2016. Pedro Marin, seconded by Dawn DeBrule moved approval of the treasurer's report. Motion carried.

6. Committee Reports

No reports.

7. Legal Report

Jack Bridges had nothing to report.

8. Membership Review

Tess Marra presented letters from Michael Romero and Amanda Will requesting reimbursement. Dawn DeBrule, seconded by Jackie Silverman moved approval. Motion carried.

9. Old Business

- A. Other Old Business
There was none

10. New Business

A. Ocean Reef Mutual Aid Agreement

Chief Bock reported that a mutual aid agreement has been implemented with Ocean Reef and is similar to the one in use with Dade County with a few minor changes. Dawn DeBrule, seconded by Jackie Silverman moved approval of the agreement with the minor changes. Motion carried.

KLVAC Business Meeting
March 8, 2016

B. District Update

Chief Bock reported that instead of replacing the oldest truck in the fleet, Med 74 (truck with many problems) will be the next for replacement.

C. Annual Report

Ronnie Fell produced this year's annual report. Dawn DeBrule, seconded by Pedro Marin, moved approval, with some minor corrections, for presentation of the report to the District. Motion carried.

D. Other Old Business

None

11. Membership Discussion

No discussion.

12. Adjournment

Dawn DeBrule, seconded by Pedro moved adjournment. Motion carried. Meeting adjourned at 6:45pm.

Pamela Johnson
Recording Secretary



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KEY LARGO EMS TOTAL STATISTICS FOR MARCH 2016

| | |
|--------------------|-----|
| TOTAL CALLS..... | 146 |
| TRANSPORTS..... | 88 |
| ALS..... | 83 |
| BLS..... | 37 |
| PEDI..... | 3 |
| CARDIAC AREST..... | 1 |
| TRAUMA ALERT..... | 3 |
| BACK-UP..... | 12 |
| CANCEL..... | 5 |

Key Largo Volunteer Ambulance Corp Inc.

Treasurer's Report

March 2016

| | Billing Account | Corp Account | Building Account | CPR Account | Cunningham Scholarship | Certificates of Deposit | Total |
|--------------------------------|-----------------|--------------|------------------|-------------|------------------------|-------------------------|--------------|
| Beginning Balance | \$18,076.16 | \$44,655.37 | \$11,532.47 | \$2,054.68 | \$0.00 | \$232,786.70 | \$309,105.38 |
| <u>Revenues</u> | | | | | | | |
| Interest | 0.74 | 2.07 | 0.98 | | | | 3.79 |
| Medical Fees | 22,811.79 | | | | | | 22,811.79 |
| Medical Transcripts | | 16.00 | | | | | 16.00 |
| KL Fire Rescue & EMS Reimb | | 13,470.06 | | | | | 13,470.06 |
| Donations | | 825.00 | | | | | 825.00 |
| Misc. Income - Supplies&Netfix | | | | | | | 0.00 |
| Educational Income | | | | 150.00 | | | 150.00 |
| Uncollected Income/Adjustmnts | 3,732.75 | | | | | | 3,732.75 |
| CD Interest | | | | | | | |
| Total Revenues | \$26,545.28 | \$14,313.13 | \$0.98 | \$150.00 | \$0.00 | \$0.00 | \$41,009.39 |
| <u>Expenditures</u> | | | | | | | |
| Dues & Memberships | | | | | | | 0.00 |
| Medical Billing Refunds | 206.66 | | | | | | 206.66 |
| Payroll Expenses | 22,928.43 | 13,516.29 | | | | | 36,444.72 |
| Postage & Delivery | | | | | | | 0.00 |
| Professional Fees | 1,183.53 | 105.00 | | | | | 1,288.53 |
| Background Checks | | | | | | | 0.00 |
| Tolls | | 3.82 | | | | | 3.82 |
| Bank Service Charges | 45.00 | 28.60 | | | | | 73.60 |
| Supplies | | 26.99 | | 250.00 | | | 276.99 |
| Repairs | | | | | | | 0.00 |
| Total Expenditures | \$24,363.62 | \$13,680.70 | \$0.00 | \$250.00 | \$0.00 | \$0.00 | \$38,294.32 |
| Ending Balance | \$20,257.82 | \$45,287.80 | \$11,533.45 | \$1,954.68 | \$0.00 | \$232,786.70 | \$311,820.45 |
| TRANSFERS | 928.06 | (928.06) | 0.00 | | | | |
| Balance before Adjustment | 21,185.88 | 44,359.74 | 11,533.45 | 1,954.68 | 0.00 | 232,786.70 | 311,820.45 |
| Adjustment to arrive at Actual | -6,681.23 | 1,794.02 | 0.00 | 0.00 | 0.00 | 0.00 | -4,887.21 |
| ACTUAL BALANCE @ MO END | \$14,504.65 | \$46,153.76 | \$11,533.45 | \$1,954.68 | \$0.00 | \$232,786.70 | \$306,933.24 |

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report

April 2016

| | Billing Account | Corp Account | Building Account | CPR Account | Cunningham Scholarship | Certificates of Deposit | Total |
|---------------------------------|-----------------|--------------|------------------|-------------|------------------------|-------------------------|--------------|
| Beginning Balance | \$14,504.65 | \$46,153.76 | \$11,533.45 | \$1,954.68 | \$0.00 | \$232,786.70 | \$306,933.24 |
| <u>Revenues</u> | | | | | | | |
| Interest | | | 0.98 | | | | 0.98 |
| Medical Fees | 30,274.13 | | | | | | 30,274.13 |
| Medical Transcripts | | | | | | | 0.00 |
| KL Fire Rescue & EMS Reimb | 1,763.20 | 14,129.92 | | | | | 15,893.12 |
| Donations | | | | | | | 0.00 |
| Misc. Income - Supplies&Netflix | | | | | | | 0.00 |
| Educational Income | | | | 75.00 | | | 75.00 |
| Uncollected Income/Adjustmts | 13,868.63 | | | | | | 13,868.63 |
| CD Interest | | | | | | | |
| Total Revenues | \$45,905.96 | \$14,129.92 | \$0.98 | \$75.00 | \$0.00 | \$0.00 | \$60,111.86 |
| <u>Expenditures</u> | | | | | | | |
| Dues & Memberships | | | | | | | 0.00 |
| Medical Billing Refunds | 740.20 | | | | | | 740.20 |
| Payroll Expenses | 23,143.35 | 15,883.72 | | | | | 39,027.07 |
| Postage & Delivery | | | | | | | 0.00 |
| Professional Fees | 1,611.99 | 240.00 | | | | | 1,851.99 |
| Background Checks | | | | | | | 0.00 |
| Internet Services | | 368.64 | | | | | 368.64 |
| Bank Service Charges | 35.00 | 28.60 | | | | | 63.60 |
| Supplies | 650.30 | | | | | | 650.30 |
| Repairs | | | | | | | 0.00 |
| Total Expenditures | \$26,180.84 | \$16,520.96 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$42,701.80 |
| Ending Balance | \$34,229.77 | \$43,762.72 | \$11,534.43 | \$2,029.68 | \$0.00 | \$232,786.70 | \$324,343.30 |
| TRANSFERS | 3,279.48 | (3,279.48) | 0.00 | | | | 0.00 |
| Balance before Adjustment | 37,509.25 | 40,483.24 | 11,534.43 | 2,029.68 | 0.00 | 232,786.70 | 324,343.30 |
| Adjustment to arrive at Actual | -17,179.05 | 3,234.91 | 0.00 | 0.00 | 0.00 | 0.00 | -13,944.14 |
| ACTUAL BALANCE @ MO END | \$20,330.20 | \$43,718.15 | \$11,534.43 | \$2,029.68 | \$0.00 | \$232,786.70 | \$310,399.16 |



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KEY LARGO EMS TOTAL STATISTICS FOR APRIL 2016

| | |
|--------------------|-------|
| TOTAL CALLS..... | 127 |
| TRANSPORTS..... | 87 |
| ALS..... | 54 |
| BLS..... | 34 |
| PEDI..... | 5 |
| CARDIAC AREST..... | 1 |
| TRAUMA ALERT..... | 4 |
| BACK-UP..... | 12 |
| CANCEL..... | 2 |
| ARRIVAL TIME | 5.30 |
| SCENE TIME | 17.62 |