

ACTION ITEM FROM MEETING	ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS . . . For May 25, 2016 Meeting
SP: Property	Garrido	Create a Fire Hydrant Program - PHASE 4 . . . (15 Hydrants)	FY 2015-2016	Ongoing	PHASE 4: 160523 Installation of the nine (9) hydrants in Key Largo Park is scheduled to begin on 05/24/16; 160425 Three hydrant locations have been completed; 160323 Hydrants are being installed and Permits issued Except for 2 the two Sexton Cove hydrants moved to Phase 4; 160218 Pending Permit signatures. 160121 Installation will begin when Phase 3 is completed. A fire hydrant is needed at Central & US 1, and it will be added to Phase 5. 151214 The District Board Approved the Selection of the Vendor and the Contract with La Rocco. 151111 Drawings have been completed, and the RFP was released on 11/9/15; 150910 Two hydrant locations are being confirmed. Battalion Chief Griffiths would like to see Cross-Keys Waterway sub-division moved to a higher priority. Commissioner Thomas conducted preliminary discussions with FKAAs, and 9 hydrants are being placed on the FKAAs Five (5) Year Master Plan. For the locations, see the Master Fire Hydrant List (Bermuda Shores and Cross-Key Waterways Sub-division).
SP: Property	District Board	Create a Fire Hydrant Program - PHASE 5 . . . (15 Hydrants)	FY 2016-2017	Ongoing	PHASE 5: 160523 The Board approved the contract with Reynolds Engineering to prepare drawings at the 04/25/16 meeting; 160425 The Phase 5 List has been finalized; 160323 The List is currently being reviewed; 160125 KLVFD is identifying additional locations for Phase 5.
SP: Property	District Board	Create Fire Training Grounds	Ongoing	Ongoing	The District Board will need to identify if this is a project they would like to pursue.
SP: Money/Funding	Thomas	304 Discretionary Sales Tax (Work with Monroe County)	IN PROCESS	Ongoing	160525: Legal will submit the District's new 5 Year Capital Investment Plan to the County; 160323: A meeting was held with the County the week of 03/21/16; 160218 Legal is setting up a meeting with the County. 160121 The District will begin coordinating the new FY 16/17 Sales Tax ILA. 150914 The District will need to renegotiate a new 304 Discretionary Sales Tax ILA in 2016; 150427 The Board approved Amendment 1 to the ILA and it was sent on 4/29 for BOCC Approval at the 5/20 BOCC Meeting; 150427 Meeting Amendment to Sales Tax ILA for Wheaton's and Rowels completed in FY 14-15 rather than FY 13-14. District Legal worked with the County's Legal Department, and a 3 Year Inter-local Agreement was submitted to the BOCC for approval at their 8/20/14 Meeting. The District & BOCC approved 3 year ILA (2014-\$250,000) (2015-\$300,000) and (2016-\$300,000)
SP: Money/Funding	Thomas	Impact Fees (Work with Monroe County)	IN PROCESS	Ongoing	160525: Legal is in discussion with the County; 160323: A meeting was held with the County the week of 03/21/16; 160218 Legal is setting up a meeting with the County. 160121 The District is coordinating the Impact Fee ILA with the County. 150915 Rosasco & Simmons will coordinate the new Impact Fee ILA. 140427: Chairman Thomas spoke with Roman and there is an estimated \$10,000 of impact fees due to the District; 150413 Chairman Thomas spoke with County Administrator, and this item needs to be finalized with the County. The Chairman, Finance & Legal need to meet with the County regarding Impact Fees and prepare an Impact Fee ILA.
SP: Money	Thomas	Legislature funding abilities	07/01/2014	Ongoing	See above.
SP: Money	District Board	Impact Fees (Work with Monroe County)	07/01/2014	Ongoing	160425: The revised Capital Improvement Plan was submitted to the Board on 04/25/16; 150910 Jennifer submitted the plan to the District and District Board. 150622 Jennifer is working with these departments. 150427, the 1st Draft of the Five-Year Capital Improvement Plan was distributed to Commissioners on 04/27/15.
SP: Money	Johnson	Create plan for building restoration, replacement, fund & paving	02/28/2014	Ongoing	160523: Notices of Violation (False Alarm - Two) and (Open Burning - One) were issued.
SP: Money	Simmons	Create reserve fund categories	07/01/2014	Ongoing	Special Assessment is discussed in the Legislative Funding Abilities Section.
#2012-001(False	Simmons	Research possibilities of special fees/assessments	07/01/2014	Ongoing	160222: The Corps hired ten volunteers and three paid staff hired.
SP: Staffing/Retention	Bock	Obtain and retain local volunteers for adequate staffing	07/01/2014	Ongoing	Department management is reviewing and monitoring staff scheduling.
SP: Staffing/Retention	Bock	Track new staffing programs implemented in December 2013	12/31/2014	Ongoing	160506: The District applied for the FP&S Grant; 160425 The District will apply for the FEMA FP&S Grant; 160323 The District applied for the DOH Grant; 160216 The Corps will apply for a DOH grant for training. 160118 The 2016 DOH Grant is being reviewed to determine if the District will submit a grant for the Corps. 160115 The District submitted the 2015 AFG Grant.
SP: Funding	Foy	Pursue additional grant funding	03/31/2014	Ongoing	150506 Extensive work on Commissioners & News Sections: The Home, Commissioners, Schedule, News-Press. Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
SP: Outreach	Foy	Update Website User Friendliness	03/31/2014	Ongoing	160520: Trauma Star Press Release distributed; 150323: Press Releases were issued for Smoke Alarms and the KLVFD Call Volume; 150205 Press Release 2015 Accomplishments.
SP: Outreach	Foy	Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter	03/31/2014	Ongoing	

				CHIEF BOCK WILL FOLLOWUP APRIL 2016	Ongoing	160121 Per Chief Bock the Miami Dade Review process takes approximately 1 year to complete. 150511: The agreement needs to be approved by Miami Dade's Fire Chief, MDRR Legal, the MD County Administrator, MD County Legal & then it goes to the Miami Dade County Commissioners. Any changes will have to be approved as well. 150223 & 150126: The Mutual Aid Agreement has been submitted to Miami-Dade Legal for review.
	Legal	Prepare Mutual Aid Agreement with Miami Dade.				
	Foy	Draft Procedure #104, Acquisition & Disposition of Assets Purchased with Federal Funds				
130211	Board	AI 6.E. FASD recommends developing a Social Media Policy (Need Board Direction)	2013			The Clerk and Legal need Board direction if they would like the District to pursue establishing this policy.
131000	Fire Department	Research ISO Computer Program	09/30/2014			This is the ISO program that shows the ratings for homes.

This Color relates to District Activities.

This color relates to Fire Hydrants.

This color: District Board direction is requested.

This color identifies Financial Items