



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.com

KLVFD
Business Meeting
March 8, 2016

Board members in attendance were Don Conord, Ronnie Fell, and Scott Robinson. A quorum was present. Chief Bock and attorney Jack Bridges were in attendance as well as District Commissioner George Mirabella. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:55 pm by President Fell.
2. Announcements
None
3. Public Comment
No public comment.
4. Approval of Minutes
Don Conord, seconded by Scott Robinson, moved approval of the February 9, 2016 minutes. Motion carried.
5. Treasurer's Report
Scott Robinson reported the following: Payroll, \$29,964.46; Corporate: \$1984.46; District: \$500.00 for a balance of \$32,448.92 as of February 29, 2016. Don Conord moved approval seconded by Scott Robinson. Motion carried.
6. Committee Reports
No reports.
7. Benevolent Association Report
No report
8. Legal Report
As per Jack Bridges there was no report.
9. Old Business
 - A. Other Old Business
None



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10. New Business

A. Ocean Reef Mutual Aid Agreement

Chief Bock reported a mutual aid agreement has been implemented with Ocean Reef and is similar to the one in use with Dade County with a few minor changes. Scott Robinson, seconded by Don Conord moved approval of the agreement with the minor changes. Motion carried.

B. Linda Newman-Departure

Linda Newman retired from the department. She was given a plaque and treated to a luncheon.

C. Discussion of Purchase of Class A Uniforms

The department is looking to obtain shirts, ties, and belts to be used as needed for events requiring dress clothing. Don Conord stated that the department previously provided every day pants. Chief Bock said they would have to look at the budget.

D. Other New Business

Scott Robinson, seconded by Don Conord moved amending the agenda to add discussion of adding additional signers to the checking account. Motion carried.

Scott Robinson, seconded by Don Conord moved to add Don Conord and Chris Jones as additional signers to the account. Motion carried.

11. Membership Discussion

The Honor Guard will be representing KLVFD at the St. Patrick's Day Parade in Del Ray Beach.

12. Adjournment

There being no further business, Scott Robinson moved adjournment seconded by Don Conord. Motion carried. Meeting adjourned at 7:15pm.

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report
March 2016**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$29,964.46	\$1,984.46	\$500.00	\$32,448.92
<u>Revenues</u>				
Revenues & Reimbursements	54,781.46	1,906.03	0.00	\$56,687.49
Donations	402.00	2,545.28	0.00	2,947.28
T-Shirts		810.00		810.00
Total Revenues	\$55,183.46	\$5,261.31	\$0.00	\$60,444.77
<u>Expenditures</u>				
Payroll Expenses	45,577.77	0.00	0.00	\$45,577.77
Dues & Subscriptions	0.00	0.00	0.00	0.00
Bank Charges	0.00	84.00	0.00	84.00
Operating Supplies	0.00	102.60	0.00	102.60
Postage	0.00	0.00	0.00	0.00
Professional Fees	0.00	30.00	0.00	30.00
Licenses	0.00	70.00	0.00	70.00
Total Expenditures	\$45,577.77	\$286.60	\$0.00	\$45,864.37
Ending Balance	\$39,570.15	\$6,959.17	\$500.00	\$47,029.32
TRANSFERS	0.00	320.00	(320.00)	0.00
Balance before Adjustment	\$39,570.15	\$7,279.17	\$180.00	\$47,029.32
Adjustment to arrive at Actual	-984.05	3,531.28	0.00	2,547.23
ACTUAL BALANCE @ MO END	\$40,554.20	\$3,747.89	\$180.00	\$44,482.09

*Payroll Liabilities
Fixed Asset Purchases
Total Adjustments

-\$1.77
\$2,549.00
\$2,547.23