



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

DISTRICT MEETING AGENDA **May 23, 2016 – DRAFT**

1. **AGENDA**
 - 1.A. **Call to Order**
 - 1.B. **Pledge of Allegiance**
 - 1.C. **Roll Call**

2. **APPROVAL OF AGENDA & MEETING MINUTES**
 - 2.A. **APPROVAL OF AGENDA – May 23, 2016**

 - 2.B. **APPROVAL OF MINUTES**
 - 2.B.1. **Approval of April 25, 2016 District Meeting Minutes**
 - 2.B.2. **Approval of May 9, 2016 District Workshop Meeting Minutes**

3. **CHAIRMAN’S REPORT**

4. **SECRETARY’S REPORT**

5. **PUBLIC COMMENT**

6. **OLD BUSINESS**
 - 6.A. **DISCUSSION: Fire Hydrants (Thomas)**

 - 6.B. **DISCUSSION: Cadet Program (Mirabella)**

 - 6.C. **DISCUSSION: KLWTD Fee Assessment (Thomas)**

 - 6.D. **DISCUSSION: Installation of Irrigation Meters Stations 23, 24 & 25 (Thomas)**

7. **NEW BUSINESS**
 - 7.A. **MOTION/APPROVAL: Change 1st Public Hearing from 09/12/16 to 09/07/16 (Johnson)**
 - 7.A.1. **Budget Meeting Schedule FY 2016-2017**

 - 7.B. **MOTION/APPROVAL: Adherence to Policies & Procedures (Thomas)**

 - 7.C. **MOTION/APPROVAL: Travel Request Records Management Training \$536.46 (Johnson)**

 - 7.D. **DISCUSSION: Strategic Plan**
 - 7.D.1. **Strength S.1 Unity of District/Departments (Simmons)**
 - 7.D.2. **Strength S.2 Community Support (Bock/Cullen)**

 - 7.E. **MOTION/APPROVAL: KLVFD Work Schedule Policy (Bock)**



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- 7.F. MOTION/APPROVAL: KLVAC Work Schedule Policy (Bock)**
- 7.G. MOTION/APPROVAL: Request for an Audit (Mirabella)**
- 8. FINANCIAL REPORT**
 - 8.A. District Financial Report 160430 for April**
- 9. LEGAL COUNSEL REPORT**
- 10. EMS DEPARTMENT REPORT**
 - 10.A. KLVAC Monthly Report for 160430 for March & April**
- 11. FIRE DEPARTMENT REPORT**
 - 11.A. KLVFD Monthly Report for 160430 for April**
 - 11.B. KLVFD Performance Report for 160430 for April**
- 12. COMMISSIONER ITEMS**
 - 12.A. District Action Plan**
- 13. NEXT MEETING**
- 14. ADJOURN**

Next Scheduled Meetings:

June 13, 2016 District Meeting or Strategic Planning Workshop (if required)

June 27, 2016 District Workshop (KLVFD Budget) followed by District Meeting

DOCUMENTS

- AI 2.B.1. District Meeting Minutes 160425
- AI 2.B.2. District Workshop Minutes 160509
- AI 6.A. Fire Hydrant List 160519
- AI 7.A.1. Budget Meeting Schedule FY 2016-2017
- AI 7.C. Travel Request Records Management Training \$536.46
- AI 7.E. KLVFD Work Schedule Policy
- AI 7.F. KLVAC Work Schedule Policy
- AI 8.A. District Finance Report 160331
- AI 10.A. KLVAC Monthly Report for 160430 for March & April
- AI 11.A. KLVFD Monthly Report 160331
- AI 11.B. KLVFD Performance Report 160430
- AI 12.A. District Action Plan 160519

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD