



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.com

KLVFD
Business Meeting
January 12, 2016

Board members in attendance were Don Conord, Ken Edge, Ronnie Fell, Chris Jones and Scott Robinson. A quorum was present. District Commissioners Kay Cullen and George Mirabella were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:00pm by President Fell.

2. Announcements

President Fell thanked the awesome, short staffed, crew members who worked the New Year's Eve and New Year's Day shifts.

3. Public Comment

No public comment.

4. Approval of Minutes

Don Conord moved approval of the November 10, 2015 minutes seconded by Scott Robinson. Motion passed unanimously.

5. Treasurer's Report

Ken Edge reported the following account balances as of December 31, 2015. Payroll Account: \$17,917.42; District Account: \$104.72; Corporate Account: \$7924.77 for a balance of \$25, 9466.91. Scott Robinson moved approval seconded by Chris Jones. Motion passed unanimously. The donation letter will be mailed shortly.

6. Committee Reports

No reports.

7. Benevolent Association Report

Paul Mocsynski reported the following:

- Centennial Bank is now a sponsor for their events.
- There will be a car seat function in February at Centennial Bank in Key Largo. Hot dogs and hamburgers will be served.
- There will be a Crawfish Boil in May. He hopes Islamorada will participate also. Proceeds will be used to pay for a training scholarship.
- They took first place in the Chopped event at Marker 88 competing against two very good chefs.



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- The Benevolent participated in a Chili Cook-Off taking second place.
- They will cook chili at the Seafood Festival (depending on the weather)
- All the shirts are paid off.

Chris Jones will post Benevolent events on Fire Manager

8. Legal Report

No report.

9. Old Business

A. Volunteers Hired

President Fell reported that 17 people were tested; 8 people will be hired.

B. Engine 25/AC Issue

A quote of \$17,000 has been received to repair the air conditioning in Engine 25. Two more quotes will be obtained. However, Chief Bock's recommendation is to not fix as it is earmarked for replacement in three years.

C. Other Old Business

Don Conord inquired as to the status of the station T-shirts. There is no new design yet for Station 24's shirts. All of the small shirts have been sold, the XL are selling quickly. A total of approximately \$2200 has been deposited from the sale of the T-shirts.

Paul Mocsynzski suggested changing the logo for the pink T-shirts as it has been the same for 3 years.

10. New Business

A. Personnel Policy

Ronnie Fell made some revisions to the department's current Personnel Policies. Scott Robinson moved approval of the Personnel Policies seconded by Ken Edge. Discussion followed and changes were suggested. Scott Robinson amended his motion to approve the Personnel Policies based on the discussed changes and with Chief Bock's approval. Motion was seconded by Ken Edge and passed unanimously.

B. Other New Business

Chris Jones reported that quotes are being obtained for new gear.

Chief Bock will find out what the budget is for attendance at the Orlando Fire Conference.



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11. Membership Discussion

Progress is being made with the fire hydrants. One will be placed on Central Avenue the bid has been approved for LaRocco; another hydrant needs DOT approval.

The ice machine now works in Station 24. David Garrido hooked up the ice machine.

Paul Mocsynzski will arrange for pick up of various items.

It was suggested that the old ladder truck be sunk as an artificial dive site if it can't be sold

12. Adjournment

There being no further business, Scott Robinson moved adjournment seconded by Ken Edge. Motion passed unanimously. Meeting adjourned at 7:30pm.

Pamela Johnson
Recording Secretary

Key Largo Volunteer Fire Department
Treasurer's Report
January 2016

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$17,917.42	\$7,924.77	\$104.72	\$25,946.91
<u>Revenues</u>				
Revenues & Reimbursements	58,806.13	0.00	0.00	\$58,806.13
Donations	0.00	0.00	0.00	0.00
Total Revenues	\$58,806.13	\$0.00	\$0.00	\$58,806.13
<u>Expenditures</u>				
Payroll Expenses	55,310.07	0.00	0.00	\$55,310.07
Dues & Subscriptions	0.00	0.00	300.00	300.00
Bank Charges	0.00	0.00	37.00	37.00
Printing	0.00	2,956.09	0.00	2,956.09
Repairs & Maintenance	0.00	180.00	0.00	180.00
Total Expenditures	\$55,310.07	\$3,136.09	\$337.00	\$58,783.16
Ending Balance	\$21,413.48	\$4,788.68	-\$232.28	\$25,969.88
TRANSFERS	0.00	(732.28)	732.28	0.00
Balance before Adjustment	\$21,413.48	\$4,056.40	\$500.00	\$25,969.88
Adjustment to arrive at Actual	-870.07	0.00	0.00	-870.07
ACTUAL BALANCE @ MO END	\$22,283.55	\$4,056.40	\$500.00	\$26,839.95
*Payroll Liabilities	-\$870.07			
Total Adjustments	-\$870.07			