		r	(EY LARGO		REQUEST		ISTRICT			
Name ,	Daniel Gaytan				Request Date	1/14/2016				
and the second second		. FIRE DEPT., INC	,			Volunteer Fire	efiahter			
		ONFERENCE 2016			Mode of Transp		3	Shared rental	vehicle.	
Vacation Comb	ined with Trip?	Yes ✓ No	If so, meal	and hotel expe	nses cease upor		City business.			
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		true and correct state District business and		1 traveler,		1110		D TOTAL		\$778.50
					Department	Head Appro	ovai			
Signature:		Date:			Signature:				Date:	
Traveler					Signature:				Date:	
			FIN	ANCE DEP	ARTMENT I	ISE ONLY				
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					Data Received					
				Appro	Date Received _ oved for Payment				Date	
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	1	KF	Y LARGO	FIRE RES	CUE AND	EMS DIS	TRICT			
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				R	lequest Date_	1/14/2016				150
ame _	EDWIN BARNES	FIRE DERF INC				OLUNTEER FI	REFIGHTER			
epartment _	KEY LARGO VOL	FIRE DEPT., INC.	-		lode of Transpo			RENTAL VEHIC	LE	
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Traveler					Signature:				Date:	
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	1	K	EY LARGO	FIRE RE	SCUE AN	ID EMS DI	STRICT			
	1			TRAVEL	REQUEST	2016				
Name 1	Thomas Mirabella	1			Request Date	1/14/2016				
Department I	KEY LARGO VOL	. FIRE DEPT., INC.			Title	Volunteer Fire	fighter			
ination (	ORLAND FIRE CO	NFERENCE 2016			Mode of Transp	ortation Used	_	Shared rental	vehicle.	
vacation Combin	ned with Trip?	Yes V No	If so, meal	and hotel exper	ises cease upor	termination of C	ity business.			
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Lodging rate n	nav			54.50	54.50	54.50	54.50			\$218.00
per diem rate				\$44.25	\$59.00	\$59.00	\$59.00	\$44.25		\$265.50
por diom rate	TIUX.	8		W-11.20	ψ00.00	400.00	400.00	320000000000000000000000000000000000000		Ψ200.00
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TOTAL	\$0.0		\$0.00	\$98.75	\$113.50	\$113.50	\$113.50	\$44.25		\$778.50
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Traveler					Signature:				Date:	
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All travel ex	penses appear	on Edwin Barne	s travel reque	est.						

# LINDA NEWMAN

From: David <dgarrido@keylargofire.com>
Sent: Monday, January 18, 2016 6:23 PM

Monday, January 18, 2016 6:23 PM mirabellathomas@gmail.com; 'Daniel Gaytan'; 'Curtis Tucker'; edwinb5x8@aol.com

'Chris Jones'; 'Sergio Garcia'; dbock@keylargofire.com; 'Linda Newman'

Orlando Fire Conference

Subject:

10:

Congratulations. Thomas Mirabella, Daniel Gaytan, Curtis Tucker, and Edwin Barnes

For having the most shifts for 2015 you have been selected to attend the Orlando Fire conference 2016. I am submitting your names to the District.

Thank you guys for your hard work and dedication to this department.

Captain 24-8 David Garrido

Key Largo Fire Department 1 East Drive Key Largo, FL 33037 Phone (305) 451-2700 Fax (305) 451-9560



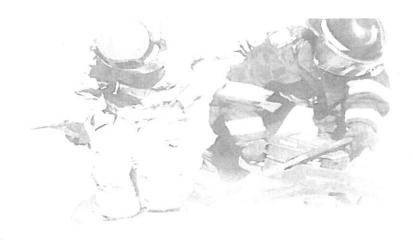
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#### REGISTRATION





- · HOME
- SEMINAR HOT PROGRAM
- ACCOMMODATIONS
- FIRE UP THE NIGHT CONLACT



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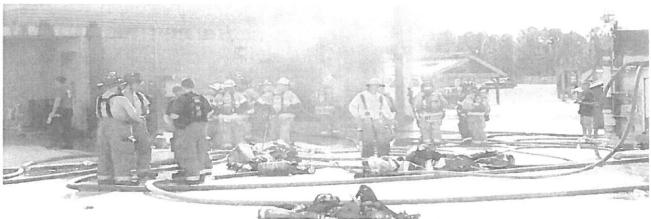
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#### 1/19/2016

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### 2016 Orlando Fire Conference - Febuary 25, 26, & 27

# Registration is now open.

The Orlando Fire Conference is a training symposium that features presentations and hands-on-training opportunities for all members of the fire service. It is hosted in partnership with the City of Orlando Fire Department and the Central Florida Fire Academy. Its mission is to equip firefighters to be better prepared and help them stay alive.

The OFC will present one day of lectures followed by two days on intense hands-on-training. The conference will conclude with "Fire Up The Night," an evening block party to include a fire truck pulling competition, stage bands and a roll call of all Florida Firefighter bagpipe band

# 2016 Program Details

General Session Seminar \$50, February 25, 0900-1700 Holiday Inn & Suites, 5905 S Kirkman Rd

0900-1700 Speakers TBA

Hands-On-Training \$295, February 26 - 27, 0800-1700 Price includes admission to the February 27 General Session, locations TBA, lunch provided.

- First Due Engine with Live Fire, 8 hrs
- Vertical Fire Attack with Live Fire, 8 hrs
- ESCAPE (Engine Survival Class and Personal Escape), 8 hrs
- First Due Truck with Live Fire, 8 hrs
- ACES (Air Consumption and Emergency Survival) 16 hrs
- Truck Fundamentals, 8 hrs
- Survival, 8 hrs
- Vent, Enter, Search, 8 hrs
- Heavy Rescue, 8 hrs
- Advanced Auto Extrication, 8 hrs
- Officer Academy Workshop, 8 hrs

February 27: Fire Up The Night Block Party

All events will be located at Wall Street Plaza, at the corner of Wall Street and Court Avenue, Downtown Orlando

- -8:00PM Pumper Pull Competition
- -9:00PM Pipes & Drums Roll Call
- 10:00PM Stage bands

#### Sponsors



#### Orlando Fire Conference























Honeywell









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# FY 2016 Per Diem Rates for Orlando Florida

#### (October 2015 - September 2016)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

#### The following rates apply for Orlando Florida

Primary Destination		2015			2016									M&IE
(1, 2)	County (3, 4)	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	(5)
Orlando	Orange	\$127	\$127	\$127	\$127	\$127	\$127	\$110	\$110	\$110	\$110	\$110	\$110	\$59

Max lodging by Month (excluding taxes)

## Footnotes

- Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the
  work activity, then the agency may authorize the rate where lodging is obtained.
- 2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
- 3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
- 4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
- 5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

# FY 2016 Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at WWW.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	1E
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel at 75 percent.

Total	First & Last Day of Travel
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25
\$64	\$48.00
\$69	\$51.75
\$74	\$55.50

Looking for the foreign and outside the continental United States (OCONUS) breakdown chart? Visit FTR Appendix B. (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the table listed above.)

1/19/2016

Automatic Transmission

Unlimited Mileage Limited Mileage Rental Cars and Car Rentals in Budget - 97300 Overseas Hwy from Expedia

Ford Taurus LTD or similar

AVIS Pick-up

Drop-off

per week \$341 total

Reserve

Premium Pickup Regular Cab Ram 1500 Quad Cab or similar

14 @ 4 x A/C

Pick-up

Drop-off

\$350 per week \$391 total

Reserve



Budget

Premium SUV
Ford Expedition EL or similar

1 1 5 4 4 春 A/C

Pick-up

Drop-off

Great Deal

per week \$556 total

Reserve



AVIS

Premium SUV Chevrolet Suburban or similar

17 回5 €4 米A/C

Pick-up

Drop-off

\$501

per week \$557 total

Reserve



Thrifty

Premium Nissan Maxima or similar よ5 繭 2 @ 2/4 徐 A/C

Pick-up

Drop-off

\$510

per week \$574 total

Reserve



-enterprise

Premium SUV
Chevy Suburban or similar

■ 8 🖨 5 🛠 A/C

THE O. 488 O.

Pick-up

Drop-off

\$800 per week 875 total

Reserve

Florida, Florida

Premium

\$300

Ford Taurus

per week

LTD or similar

\$341 total

5 2 4 A/C

Reserve

ed mileage

Automatic transr

Pick-Dropup 0.01 moff 0.01 m!

Key

Great Deal Premium Pickup

Regular Cab

per week \$391 total

\$350

Ram 1500

Quad Cab or

similar

Reserve

4 4 A/C

Automatic transmission Unlimited mileage

Pick-Drop-

up 2.81 moff 2.81 mi



Premium SUV

Ford

Expedition EL

Great Deal

\$500

per week

7 5 4 A/C

Reserve

#### Rental Cars and Car Rentals in Budget - 97300 Overseas Hwy from Expedia

AUTOHIGHE HALLST

J IIIIeaye

Pick-Drop-

im 00 0 moff 6 00 mi

Premium SUV

\$501

Chevrolet

per week

Suburban or

\$557 total

similar

7 5 4 A/C

Reserve

Automatic transmission untimited mileage

Pick-Drop-

up 0.01 moff 0.01 mi



Premium

\$510

Nissan

per week

Maxima or

\$574 total

5 2 2/4

Reserve

Automatic transmission Unlimited mileage

Pick-

Drop-

up 5 off





#### RESERVATION ACKNOWLEDGEMENT

3528 Torrance Blvd., Suite 114, Torrance, CA 90503 Toll-free: 888.763.7236 Tel: 310.906.3847 Fax: 310.906.3857 www.preferred1.com email: reservations@preferred1.com

# **Orlando Fire Conference 2016**

Today's Date:

January 19, 2016

Reservation #: OF1600312750

**Hotel Confirmation #:** 

Status: NEW

Hotel confirmation #'s will be emailed from our office approximately 2 weeks prior to your confirmed arrival date.

Hotel:

Holiday Inn Hotel & Suites

Check-In: 3:00

Check-Out: 11:00

Address:

Main Gate to Universal Studios, 5905 Kirk

Hotel Cancellation Policy: 72 hours prior to arrival

Orlando, FL 32819

www.hiuniversal.com

Room Type: Double/Double(Double)

Room types cannot be guaranteed. The hotel will make every effort to accommodate your request.

Room Rate (per night): \$109.00

Room Tax: 12.50%

Guest 1:

Curtis Tucker

02/24/2016 Arr:

Dep:

02/28/2016

Guest 2:

Daniel Gaytan

Arr:

02/24/2016

Dep: 02/28/2016

Special Requests: Double/Double Beds

Guaranteed By: Discover

To view or make changes to your reservation, please access the Online Housing link found under the Hotel/Travel tab on the conference website. Or, you can call our reservations department directly at

The credit card used to guarantee this reservation will not be charged in advance. If you need to cancel your reservation, please make sure it is done prior to the hotel's cancellation policy to avoid a no-show charge.