

ACTION FROM MEETING	ASSIGNED TO	ITEM	TARGET DATE	STATUS	COMMENTS
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 3 (2015 Hydrants) in progress	FY 2015-2016	Ongoing	PHASE 3: 151109 Fire Hydrants NOW require Monroe County permits - This is new to the process. La Rocco will obtain prior to starting work; 151021 FKAAs Permits have been issued and returned to FKAAs; This is an FY 14-15 Project 140422: These will be submitted 150223: Board Selection of Vendor & LaRocco Contract; 150207 Bid Responses Due; 150106 Phase 2 RFP Issued; 160121 Installation to begin for the last Phase 3 8 hydrants 01/21/16.  PHASE 4: 151111 Drawings have been completed, and the RFP was released on 11/9/15; 150910 Two hydrant locations are being confirmed. Battalion Chief Griffeths would like to see Cross-Keys Waterway sub-division moved to a higher priority. Commissioner Thomas conducted preliminary discussions with FKAAs, and 9 hydrants are being placed on the FKAAs Five (5) Year Master Plan. For the locations, see the Master Fire Hydrant List (Bermuda Shores and Cross-Key Waterways Sub-division). 151214 The District Board Approved the Selection of the Vendor and the Contract with La Rocco. 160121 Installation will begin when Phase 3 is completed. A Change Notice will be issued to add a hydrant at Central & US 1.
SP: Property	Griffeths	Create a Fire Hydrant Program - PHASE 4 . . . (15 Hydrants)	FY 2015-2016	Ongoing	PHASE 5: KLVFD is identifying additional locations for Phase 5.
SP: Property	District Board	Create a Fire Hydrant Program - PHASE 5 . . . (15 Hydrants)	FY 2016-2017	Ongoing	The District Board will need to identify, if this is a project they would like to pursue.
SP: Property	Mirabella	Create Fire Training Grounds	07/01/2014	Ongoing	The Drawings & the Proposal were submitted to the District Board at the March 10, 2014 District Meeting. Commissioner Mirabella reported nothing may proceed until the legal issues with the Old Fire Department are resolved.
SP: Property	Mirabella	Station 24: Second story addition	07/01/2014	Ongoing	160121 The District will begin coordinating the new FY 16/17 Sales Tax ILA. 150914 The District will need to renegotiate a new 304 Discretionary Sales Tax ILA in 2016; 150427 The Board approved Amendment 1 to the ILA and it was sent on 4/29 for BOCC Approval at the 5/20 BOCC Meeting; 150427 Meeting Amendment to Sales Tax ILA for Wheaton's and Rowels completed in FY 14-15 rather than FY 13-14. District Legal worked with the County's Legal Department, and a 3 Year Inter-local Agreement was submitted to the BOCC for approval at their 8/20/14 Meeting. The District & BOCC approved 3 year ILA (2014-\$250,000) (2015-\$300,000) and (2016-\$300,000)
SP: Money/Funding	Thomas	304 Discretionary Sales Tax (Work with Monroe County)	2016 NEED TO BEGIN TO NEGOTIATE NEW ILA FOR FY 2016-2017	Ongoing	160121 The District is coordinating the Impact Fee ILA with the County. 150915 Rosasco & Simmons will coordinate the new Impact Fee ILA. 140427: Chairman Thomas spoke with Roman and there is an estimated \$10,000 of impact fees due to the District; 150413 Chairman Thomas spoke with County Administrator, and this item needs to be finalized with the County. The Chairman, Finance & Legal need to meet with the County regarding Impact Fees and prepare an Impact Fee ILA. See above.
SP: Money/Funding	Thomas	Impact Fees (Work with Monroe County)	NEED TO PREPARE ILA	Ongoing	150910 Jennifer submitted the plan to the District and District Board. 150622 Jennifer is working with these departments. 150427, the 1st Draft of the Five-Year Capital Improvement Plan was distributed to Commissioners on 04/27/15.
SP: Money	District Board	Legislature funding abilities	07/01/2014	Ongoing	150427 The District received the Notices of Violation; 150427 The Clerk met with the Fire Department, and the documents have not been received by the District. The Special Fee Assessments were approved in 2012 for False Alarms and Illegal Open Burning. TO DATE, NO VIOLATIONS HAVE BEEN ISSUED. This item needs to be discussed for clarity. 1) Does the Ambulance Corps or Fire Department want to implement more special fees for services? Special Assessment is discussed in the Legislative Funding Abilities Section.
SP: Money	Johnson	Create plan for building restoration, replacement fund & paving	07/01/2014	Ongoing	Special Assessment is discussed in the Legislative Funding Abilities Section.
SP: Money	Simmons	Create reserve fund categories	02/28/2014	Ongoing	150824 The Departments have been testing and hiring new paramedics and firefighters. 150613 Testing was for new volunteers; 03/23: Four (4) firefighters were hired; 02/28 The Corps will conduct testing for paramedics on February 28th; 01/26/15 Corps (4) volunteers passed probation; 12/15/14 19 new firefighter candidates and 17 passed the class; 11/21/14 ADVERTISING NEW VOLUNTEERS; TESTING ON 12/13/14. 12/13/14. 02/12 & 02/14 Reporter & Keynote advertisements for FFI & FFI. Testing on February 22, 2014. 2/22: 20 Applicants tested. THE BOARD IS WAITING FOR REPORT FROM DEPT.
SP: Money	Simmons	Research possibilities of special fees/assessments	07/01/2014	Ongoing	
SP: Staffing/Retention	Bock	Obtain and retain local volunteers for adequate staffing	07/01/2014	Ongoing	

SP: Staffing/Recruitment	Bock	Track new staffing programs implemented in December 2013	12/14/2014	Ongoing	Department management is reviewing and monitoring staff scheduling.
SP: Funding	Fay	Pursue additional grant funding	03/31/2014	Ongoing	160118 The 2016 DOH Grant is being reviewed to determine if the District will submit a grant for the Corps. 160115 The District submitted the 2015 AFG Grant. 150617 The FL DOH did not award the 2015 grant to the District for the generators; 150427 The District received the FEMA/DHS payment for the Bunker Gear grant; 150427 There were 11,400+ AFG Applications, and the District is one of 2770+ to receive peer review; 150415 AFG has begun to award the Dec 2014 AFG grants over the next 120 days. Good news, 150324 The FL DOH expects to award grants late May/June; 03/11 Submitted FL DOH Grant for Generators; 02/15 Reviewed FP&S for Department; 02/06/15 Reviewed SAFER Grant - KLVFD does not want to apply; 12/16/14 AFG Grant submitted. On July 4th, the District was awarded the 2013 AFG Grant for PPE. 2/6/13 KLVFD Grant Submitted, Clerk reviewed grant requirements for DOH 2014 Grant (Corps) Due 2/28/14 & NVFC Training Grant (Fire Dept.) and provided information to the dept. 12/24/13 & 2/7/14. March review and prepare report for dept. for AFG Fire Prevention & Safety Grant.
SP: Outreach	Fay	Update Website User Friendliness	03/31/2014	Ongoing	150506 Extensive work on Commissioners & News Sections: The Home, Commissioners, Schedule, News-Press, Volunteer pages have been reviewed and updated. All sections have been updated through 12/31/13. The website was reviewed in April, and numerous pages were slightly modified.
SP: Outreach	Fay	Create a Communications Plan Proposal for the District Board to consider Press Releases, Facebook & Twitter	03/31/2014	Ongoing	11/2/15 News Release District's 10th Anniversary; 10/27/15 Press Release Smoke Alarms; 09/18/15 Press Release Fire Prevention Week; 09/07/15 Press Release 911 Service; 06/17 News Release for False Alarms completed and placed on hold as a change is required to the Ordinance; 150511 Issued News Release Open Burning; 03/09 Meeting Cancellation Notice; 02/20 District issued PR (Dave Gow); 1/15: District issued Press Releases District Accomplishments & Fire Dept. issued Press Releases Training. 11/14: Issued Press Releases (Veterans Day); 10/14: Issued Press Releases for Fire Hydrant Project, Lake EMS Presentation, Smoke Alarm/Time Change. The 3/26 Meeting cancelled, 4/14/14 meeting plan submitted to Board, 5/12/14 Board Approved, and Facebook Account Established. The plan addresses Press Releases, Social Media (Facebook & Twitter) - 01/14: January Letter to the Editor; 02/06: Smoke Detector PR for Radio Stations; 03/00 Advertising (Newspaper/Radio) Press Releases; 04/00 Tanker Sale. 05/14 Press Release Sale of Tanker and Departments at Memorial Day & 4th of July Events. 07/14 Press Release District Awarded DHS/FEMA Grant for PPE. Facebook Messages are distributed weekly or bi-weekly. Radio & Newspaper issued for Press Releases for 911 Remembrance Event and Press Release for Fire Prevention Week & the Live-Burn Demonstration. Distributed PR information regarding Hydrant Project status (nice newspaper article in the Free Press. issued PR and photo for the Fire Hydrant Project.
SP: Outreach	Fay	Prepare Mutual Aid Agreement with Miami Dade.	CHIEF BOCK WILL FOLLOWUP APRIL 2015	Ongoing	160121 Per Chief Bock the Miami Dade Review process takes approximately 1 year to complete. 150511: The agreement needs to be approved by Miami Dade's Fire Chief, MDRF Legal, the MD County Administrator, MD County Legal & then it goes to the Miami Dade County Commissioners. Any changes will have to be approved as well. 150223 & 150126: The Mutual Aid Agreement has been submitted to Miami-Dade Legal for review.
130211	Board	Draft Procedure #105, Acquisition & Disposition of Assets Purchased with State Funds	2013		The Clerk and Legal need Board direction if they would like the District to pursue establishing this policy.
131000	Fire Department	Research ISO Computer Program	09/30/2014		This is the ISO program that shows the ratings for homes.

This Color relates to District Activities.  
This color relates to Fire Hydrants.  
This color: District Board direction is requested.  
This color identifies Financial Items