



# KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

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## Business Meeting November 10, 2015 AGENDA

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Benevolent Association Report
8. Legal Report
9. Old Business
  - A. Other Old Business
10. New Business
  - A. Letter of Resignation/Jonathan Paz
  - B. Part Time Paid Position/Casey Lopez
  - C. Volunteer Testing/December 5
  - D. Engine 24/AC Repair
  - E. Other New Business
11. Membership Discussion
12. Adjournment



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KLVFD  
Business Meeting  
October 13, 2015

Board members in attendance were Don Conord, Ken Edge, Ronnie Fell, and Scott Robinson. A quorum was present. Attorney Jack Bridges and District Commissioners Kay Cullen and George Mirabella were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:25pm by President Fell.
2. Announcements
  - Thank you to Paul Moczynski for going above and beyond for the Fire Safety Demonstration at the Key Largo School.
3. Public Comment  
No public comment.
4. Approval of Minutes  
Scott Robinson moved approval of the September 8, 2015 minutes seconded by Ken Edge. Motion passed unanimously.
5. Treasurer's Report  
Ken Edge reported the following: Payroll Account: \$15,434.64; District Account: \$104.72; Corporate Account: \$15,108.50 for a balance as of September 30, 2015 of \$30,647.86. Don Conord moved approval seconded by Scott Robinson. Motion passed unanimously. Ken reported that from October 2014 through September 2015 donations in the amount of \$30,663.49 have been received.
6. Committee Reports  
No reports.
7. Benevolent Association Report  
Leo Moreno reported a balance of \$235.48. He also reported that the vending machine has been paid off.
8. Legal Report  
There was no legal report.
9. Old Business
  - A. Budget Update  
Vice President Robinson reported the budget has been passed with a slight raise in millage. A copy of the budget is in the office.



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KLVFD Business Meeting  
October 13, 2015

B. Tile and Bathroom Work Update

The tile has been laid. Some drywall work remains to be completed.

C. Board Member Position

Chris Jones was voted in as the new board member.

D. Other Old Business

The ladder truck is for sale on the internet. Chris Jones suggested donating it. It was decided to bring the issue to the District board.

10. New Business

A. Other New Business

Eric Neitzer asked if there was money available to reimburse for fire boat expenses and training. Chris Jones noted that Rob Blesser will be invited to attend a staff meeting on October 27 to discuss this issue.

11. Membership Discussion

There was discussion of possible training courses to be offered:

- EVOC course
- Extrication course
- A driver operator course will be held twice a year
- An officer's course
- Attendance at the EXPO class
- FF I class
- A ladder operations class is needed

Also discussed:

- The reduction from a 3% raise to 1½ %
- Equipment funding/purchasing
- Grants will be discussed at the next District meeting
- Funding for a truck replacement is in the district budget

12. Adjournment

There being no further business, Don Conord moved adjournment seconded by Ken Edge. Motion passed unanimously. Meeting adjourned at 8:05pm.

Pamela Johnson  
Recording Secretary

**Key Largo Volunteer Fire Department  
Treasurer's Report  
October 2015**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
<b>Beginning Balance</b>	\$29,883.31	\$12,565.81	\$104.72	\$42,553.84
<u>Revenues</u>				
Revenues & Reimbursements	57,832.74	0.00	0.00	\$57,832.74
Donations	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>\$57,832.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,832.74</b>
<u>Expenditures</u>				
Payroll Expenses	66,596.91	0.00	0.00	\$66,596.91
Professional Fees	0.00	1,470.00	0.00	1,470.00
Bank Charges	0.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00
Operating Supplies	0.00	100.00	0.00	100.00
<b>Total Expenditures</b>	<b>\$66,596.91</b>	<b>\$1,570.00</b>	<b>\$0.00</b>	<b>\$68,166.91</b>
<b>Ending Balance</b>	<b>\$21,119.14</b>	<b>\$10,995.81</b>	<b>\$104.72</b>	<b>\$32,219.67</b>
TRANSFERS	0.00	0.00	0.00	0.00
Balance before Adjustment	\$21,119.14	\$10,995.81	\$104.72	\$32,219.67
Adjustment to arrive at Actual	596.80	172.14	0.00	768.94
<b>ACTUAL BALANCE @ MO END</b>	<b>\$20,522.34</b>	<b>\$10,823.67</b>	<b>\$104.72</b>	<b>\$31,450.73</b>

\*Payroll Liabilities \$768.94

Sergio T Garcia payroll from Corp  
JE to reverse and put into PR acct  
of \$172.14