



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting September 8, 2015 Agenda

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
9. Old Business
 - A. Budget Update
 - B. Other Old Business
10. New Business
 - A. Elections/Nominations
 - B. Other New Business
11. Membership Discussion
12. Adjournment



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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Key Largo Volunteer Ambulance Corps, Inc. Business Meeting September 8, 2015

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Ken Edge, Tess Marra, Scott Robinson and Jackie Silverman. Chief Bock and corps' attorney, Jack Bridges were also in attendance as well as District Board member, Kay Cullen. A quorum was present. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Robinson.
Members paused for a moment of silence in remembrance of Russ Cullen, former EMT and board member.
2. Announcements
Birthdays for the month of August are Jonathan Paz, George Campos, Brenda Beckmann and Jim Lewanski.
3. Public Comment
There was no public comment.
4. Approval of Minutes
Dawn DeBrule moved approval of the August 11, 2015 minutes seconded by Ken Edge. Motion passed unanimously.
5. Treasurer's Report
Brenda Beckmann reported a balance of \$308,250.79 through August 31, 2015. Ken Edge moved approval of the treasurer's report seconded by Dawn DeBrule. Motion passed unanimously.
6. Committee Reports
President Robinson reported that the Bylaw Committee has proposed amendments to the bylaws. Members will vote on the new bylaws before the general election.
7. Legal Report
Jack Bridges reported that Betsy ElKoury will distribute the bylaws to members.
8. Membership Review
Luis Campos petitioned the board for reimbursement. Ken Edge moved approval seconded by Dawn DeBrule. Motion passed unanimously.

Thomas Mirabella requested to be excused from the Tuesday night meetings for one semester which will end in December. Dawn DeBrule moved approval seconded by Ken Edge. Motion passed unanimously.

KLVAC Business Meeting
September 9, 2015

9. Old Business

A. Budget Update

Chief Bock reported that the only change so far is to cut the mule from the budget. Three public hearings remain.

B. Other Old Business

None.

10. New Business

A. Elections/Nominations

Brenda Beckmann will lead the committee assisted by Michael Blondin. Seat 1 held by Tess Marra is up for election and Seat 3 held by Ken Edge is up for election. Brenda Beckmann in Seat 5 is termed out.

B. Other New Business

None.

11. Membership Discussion

Marc Cuesta requested a 90 day leave of absence. Ken Edge moved approval seconded by Dawn DeBrule. Motion passed unanimously.

12. Adjournment

Dawn DeBrule moved adjournment seconded by Ken Edge. Motion passed unanimously. Meeting adjourned at 6:45pm.

Pamela Johnson

Recording Secretary



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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STATS FOR KEY LARGO EMS

OCTOBER 2015

| | |
|----------------------|------|
| Total Calls | 113 |
| Transports | 63 |
| ALS | 43 |
| BLS | 20 |
| PEDI | 0 |
| CARDIAC ARREST | 0 |
| TRAUMA ALERTS | 1 |
| PUBLIC ASSISTS | 2 |
| BACK-UP | 19 |
| CANCELLED | 5 |
| ENROUTE TIME..... | 3.95 |
| SCENE TIME | 16.7 |



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting October 13, 2015 Agenda

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
 - A. Adriana Rodriguez/Reimbursement Waiver Retro to September Meeting
 - B. Megan Franks/Leave of Absence Request
9. Old Business
 - A. Budget Update
 - B. Bylaws Vote
 - C. Elections
 - D. Other Old Business
10. New Business
 - A. Proposed Contract with FKCC
 - B. Delivery of New Ambulance
 - C. Other New Business
11. Membership Discussion
12. Adjournment

**Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
October 2015**

| | Billing Account | Corp Account | Building Account | CPR Account | Cunningham Scholarship | Certificates of Deposit | Total |
|--------------------------------|-----------------|--------------|------------------|-------------|------------------------|-------------------------|--------------|
| Beginning Balance | \$7,084.16 | \$59,963.04 | \$11,527.66 | \$1,947.63 | \$0.00 | \$232,517.27 | \$313,039.76 |
| Revenues | | | | | | | |
| Interest | 0.30 | 2.90 | 1.01 | | | | 4.21 |
| Medical Fees | 23,509.95 | | | | | | 23,509.95 |
| Medical Transcripts | | | | | | | 0.00 |
| KL Fire Rescue & EMS Reimb | | 14,322.14 | | | | | 14,322.14 |
| Donations | | | | | | | 0.00 |
| Misc. Income - Paypal | | 96.19 | | | | | 96.19 |
| Educational Income | | | | | | | 0.00 |
| Uncollected Income/Adjustmts | -21,848.51 | | | | | | -21,848.51 |
| CD Interest | | | | | | | |
| Total Revenues | \$1,661.74 | \$14,421.23 | \$1.01 | \$0.00 | \$0.00 | \$0.00 | \$16,083.98 |
| Expenditures | | | | | | | |
| Awards, Banquet, Plaques, etc. | | | | | | | 0.00 |
| Medical Billing Refunds | 87.07 | | | | | | 87.07 |
| Payroll Expenses | 22,765.82 | 15,196.61 | | | | | 37,962.43 |
| Postage & Delivery | | | | | | | 0.00 |
| Professional Fees | 603.76 | | | | | | 603.76 |
| Background Checks | | | | | | | 0.00 |
| Licenses and Permits | | 25.00 | | | | | 25.00 |
| Bank Service Charges | 72.00 | 28.40 | | | | | 100.40 |
| Supplies | | 132.50 | | | | | 132.50 |
| Miscellaneous | | | | | | | 0.00 |
| Total Expenditures | \$23,528.65 | \$15,382.51 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$38,911.16 |
| Ending Balance | -\$14,782.75 | \$59,001.76 | \$11,528.67 | \$1,947.63 | \$0.00 | \$232,517.27 | \$290,212.58 |
| TRANSFERS | 5,000.00 | (5,000.00) | 0.00 | | | | 0.00 |
| Balance before Adjustment | (9,782.75) | 54,001.76 | 11,528.67 | 1,947.63 | 0.00 | 232,517.27 | 290,212.58 |
| Adjustment to arrive at Actual | 18,373.73 | 3,384.59 | 0.00 | 0.00 | 0.00 | 0.00 | 21,758.32 |
| ACTUAL BALANCE @ MO END | \$8,590.98 | \$57,386.35 | \$11,528.67 | \$1,947.63 | \$0.00 | \$232,517.27 | \$311,970.90 |

11:29 AM

11/05/15

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 November 6, 2015

| <u>Date</u> | <u>Name</u> | <u>Num</u> | <u>Type</u> | <u>Memo</u> | <u>Account</u> | <u>Amount</u> |
|--|-----------------------|------------|-----------------|--------------|---------------------|-------------------|
| American Funds | | | | | | |
| 11/06/2015 | American Funds | ONL... | Liability Check | DAVE CRU... | Corp Account- 406 | -64.02 |
| Total American Funds | | | | | | -64.02 |
| Florida State Disbursement Unit | | | | | | |
| 11/06/2015 | Florida State Dis... | 10032 | Liability Check | 030009851... | Billing Account-706 | -155.28 |
| Total Florida State Disbursement Unit | | | | | | -155.28 |
| Form 941 | | | | | | |
| 11/06/2015 | Form 941 | EFT... | Liability Check | 59-168253... | Billing Account-706 | -3,569.27 |
| Total Form 941 | | | | | | -3,569.27 |
| Arana, Jaime E | | | | | | |
| 11/06/2015 | Arana, Jaime E | DIR... | Paycheck | | Billing Account-706 | -790.66 |
| Total Arana, Jaime E | | | | | | -790.66 |
| Barnes, Edwin A | | | | | | |
| 11/06/2015 | Barnes, Edwin A | DIR... | Paycheck | | Billing Account-706 | -560.56 |
| Total Barnes, Edwin A | | | | | | -560.56 |
| Bock, Donald | | | | | | |
| 11/06/2015 | Bock, Donald | DIR... | Paycheck | | Billing Account-706 | -619.12 |
| Total Bock, Donald | | | | | | -619.12 |
| Charafardin Jr., Raynier | | | | | | |
| 11/06/2015 | Charafardin Jr., ... | DIR... | Paycheck | | Billing Account-706 | -316.29 |
| Total Charafardin Jr., Raynier | | | | | | -316.29 |
| Cruciger, David A | | | | | | |
| 11/06/2015 | Cruciger, David A | DIR... | Paycheck | | Billing Account-706 | -339.36 |
| Total Cruciger, David A | | | | | | -339.36 |
| Elkoury, Elizabeth | | | | | | |
| 11/06/2015 | Elkoury, Elizabeth | DIR... | Paycheck | | Corp Account- 406 | -1,271.32 |
| Total Elkoury, Elizabeth | | | | | | -1,271.32 |
| Fell, Ronald J | | | | | | |
| 11/06/2015 | Fell, Ronald J | DIR... | Paycheck | | Billing Account-706 | -810.36 |
| Total Fell, Ronald J | | | | | | -810.36 |
| Jones, Christopher J | | | | | | |
| 11/06/2015 | Jones, Christoph... | DIR... | Paycheck | | Billing Account-706 | -310.87 |
| Total Jones, Christopher J | | | | | | -310.87 |
| Lopez-Vasconez, Nicholas | | | | | | |
| 11/06/2015 | Lopez-Vasconez,... | DIR... | Paycheck | | Billing Account-706 | -577.33 |
| Total Lopez-Vasconez, Nicholas | | | | | | -577.33 |
| Marin, Pedro L | | | | | | |
| 11/06/2015 | Marin, Pedro L | DIR... | Paycheck | | Billing Account-706 | -822.64 |
| Total Marin, Pedro L | | | | | | -822.64 |
| Paz, Jonathan A | | | | | | |
| 11/06/2015 | Paz, Jonathan A | DIR... | Paycheck | | Billing Account-706 | -853.82 |
| Total Paz, Jonathan A | | | | | | -853.82 |
| Schussheim, Adam L | | | | | | |
| 11/06/2015 | Schussheim, Ad... | 10031 | Paycheck | | Billing Account-706 | -693.70 |
| Total Schussheim, Adam L | | | | | | -693.70 |
| Smith {transfer}, Cecilia | | | | | | |
| 11/06/2015 | Smith {transfer}, ... | DIR... | Paycheck | | Billing Account-706 | -1,346.25 |
| Total Smith {transfer}, Cecilia | | | | | | -1,346.25 |
| TOTAL | | | | | | -13,100.85 |

02 AM
10/22/15

Key Largo Volunteer Ambulance Corp., Inc. Payroll Transactions by Payee October 23, 2015

| Date | Name | Num | Type | Memo | Account | Amount |
|--|----------------------|--------|-----------------|--------------|---------------------|-----------|
| American Funds | | | | | | |
| 10/23/2015 | American Funds | ONL... | Liability Check | DAVID CR... | Corp Account- 406 | -42.68 |
| Total American Funds | | | | | | -42.68 |
| Florida State Disbursement Unit | | | | | | |
| 10/23/2015 | Florida State Dis... | 10027 | Liability Check | 030009851... | Billing Account-706 | -155.28 |
| Total Florida State Disbursement Unit | | | | | | -155.28 |
| Form 941 | | | | | | |
| 10/23/2015 | Form 941 | EFT... | Liability Check | 59-168253... | Billing Account-706 | -3,759.85 |
| Total Form 941 | | | | | | -3,759.85 |
| Arana, Jaime E | | | | | | |
| 10/23/2015 | Arana, Jaime E | DIR... | Paycheck | | Billing Account-706 | -14.68 |
| 10/23/2015 | Arana, Jaime E | DIR... | Paycheck | | Billing Account-706 | -477.27 |
| Total Arana, Jaime E | | | | | | -491.95 |
| Barnes, Edwin A | | | | | | |
| 10/23/2015 | Barnes, Edwin A | DIR... | Paycheck | | Billing Account-706 | -9.30 |
| 10/23/2015 | Barnes, Edwin A | DIR... | Paycheck | | Billing Account-706 | -560.57 |
| Total Barnes, Edwin A | | | | | | -569.87 |
| Bock, Donald | | | | | | |
| 10/23/2015 | Bock, Donald | DIR... | Paycheck | | Billing Account-706 | -10.85 |
| 10/23/2015 | Bock, Donald | DIR... | Paycheck | | Billing Account-706 | -619.11 |
| Total Bock, Donald | | | | | | -629.96 |
| Charafardin Jr., Raynier | | | | | | |
| 10/23/2015 | Charafardin Jr., ... | DIR... | Paycheck | | Billing Account-706 | -4.66 |
| 10/23/2015 | Charafardin Jr., ... | DIR... | Paycheck | | Billing Account-706 | -329.45 |
| Total Charafardin Jr., Raynier | | | | | | -334.11 |
| Cruciger, David A | | | | | | |
| 10/23/2015 | Cruciger, David A | DIR... | Paycheck | | Billing Account-706 | -192.90 |
| Total Cruciger, David A | | | | | | -192.90 |
| Elkoury, Elizabeth | | | | | | |
| 10/23/2015 | Elkoury, Elizabeth | DIR... | Paycheck | | Corp Account- 406 | -24.39 |
| 10/23/2015 | Elkoury, Elizabeth | DIR... | Paycheck | | Corp Account- 406 | -1,271.31 |
| Total Elkoury, Elizabeth | | | | | | -1,295.70 |
| Fell, Ronald J | | | | | | |
| 10/23/2015 | Fell, Ronald J | DIR... | Paycheck | | Billing Account-706 | -20.07 |
| 10/23/2015 | Fell, Ronald J | DIR... | Paycheck | | Billing Account-706 | -1,082.30 |
| Total Fell, Ronald J | | | | | | -1,102.37 |
| Jones, Christopher J | | | | | | |
| 10/23/2015 | Jones, Christoph... | DIR... | Paycheck | | Billing Account-706 | -16.19 |
| 10/23/2015 | Jones, Christoph... | DIR... | Paycheck | | Billing Account-706 | -610.90 |
| Total Jones, Christopher J | | | | | | -627.09 |
| Lopez-Vasconez, Nicholas | | | | | | |
| 10/23/2015 | Lopez-Vasconez,... | DIR... | Paycheck | | Billing Account-706 | -6.98 |
| 10/23/2015 | Lopez-Vasconez,... | DIR... | Paycheck | | Billing Account-706 | -919.91 |
| Total Lopez-Vasconez, Nicholas | | | | | | -926.89 |
| Marin, Pedro L | | | | | | |
| 10/23/2015 | Marin, Pedro L | DIR... | Paycheck | | Billing Account-706 | -9.65 |
| 10/23/2015 | Marin, Pedro L | DIR... | Paycheck | | Billing Account-706 | -1,158.62 |
| Total Marin, Pedro L | | | | | | -1,168.27 |
| Paz, Jonathan A | | | | | | |
| 10/23/2015 | Paz, Jonathan A | DIR... | Paycheck | | Billing Account-706 | -11.64 |
| 10/23/2015 | Paz, Jonathan A | DIR... | Paycheck | | Billing Account-706 | -560.56 |
| Total Paz, Jonathan A | | | | | | -572.20 |
| Schussheim, Adam L | | | | | | |
| 10/23/2015 | Schussheim, Ad... | 10028 | Paycheck | | Billing Account-706 | -15.66 |

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
November 6, 2015

| Date | Name | Num | Type | Memo | Account | Amount |
|--|-----------------------|--------|-----------------|--------------|---------------------|-------------------|
| American Funds | | | | | | |
| 11/06/2015 | American Funds | ONL... | Liability Check | DAVE CRU... | Corp Account- 406 | -64.02 |
| Total American Funds | | | | | | -64.02 |
| Florida State Disbursement Unit | | | | | | |
| 11/06/2015 | Florida State Dis... | 10032 | Liability Check | 030009851... | Billing Account-706 | -155.28 |
| Total Florida State Disbursement Unit | | | | | | -155.28 |
| Form 941 | | | | | | |
| 11/06/2015 | Form 941 | EFT... | Liability Check | 59-168253... | Billing Account-706 | -3,569.27 |
| Total Form 941 | | | | | | -3,569.27 |
| Arana, Jaime E | | | | | | |
| 11/06/2015 | Arana, Jaime E | DIR... | Paycheck | | Billing Account-706 | -790.66 |
| Total Arana, Jaime E | | | | | | -790.66 |
| Barnes, Edwin A | | | | | | |
| 11/06/2015 | Barnes, Edwin A | DIR... | Paycheck | | Billing Account-706 | -560.56 |
| Total Barnes, Edwin A | | | | | | -560.56 |
| Bock, Donald | | | | | | |
| 11/06/2015 | Bock, Donald | DIR... | Paycheck | | Billing Account-706 | -619.12 |
| Total Bock, Donald | | | | | | -619.12 |
| Charafardin Jr., Raynier | | | | | | |
| 11/06/2015 | Charafardin Jr., ... | DIR... | Paycheck | | Billing Account-706 | -316.29 |
| Total Charafardin Jr., Raynier | | | | | | -316.29 |
| Cruciger, David A | | | | | | |
| 11/06/2015 | Cruciger, David A | DIR... | Paycheck | | Billing Account-706 | -339.36 |
| Total Cruciger, David A | | | | | | -339.36 |
| Elkoury, Elizabeth | | | | | | |
| 11/06/2015 | Elkoury, Elizabeth | DIR... | Paycheck | | Corp Account- 406 | -1,271.32 |
| Total Elkoury, Elizabeth | | | | | | -1,271.32 |
| Fell, Ronald J | | | | | | |
| 11/06/2015 | Fell, Ronald J | DIR... | Paycheck | | Billing Account-706 | -810.36 |
| Total Fell, Ronald J | | | | | | -810.36 |
| Jones, Christopher J | | | | | | |
| 11/06/2015 | Jones, Christoph... | DIR... | Paycheck | | Billing Account-706 | -310.87 |
| Total Jones, Christopher J | | | | | | -310.87 |
| Lopez-Vasconez, Nicholas | | | | | | |
| 11/06/2015 | Lopez-Vasconez,... | DIR... | Paycheck | | Billing Account-706 | -577.33 |
| Total Lopez-Vasconez, Nicholas | | | | | | -577.33 |
| Marin, Pedro L | | | | | | |
| 11/06/2015 | Marin, Pedro L | DIR... | Paycheck | | Billing Account-706 | -822.64 |
| Total Marin, Pedro L | | | | | | -822.64 |
| Paz, Jonathan A | | | | | | |
| 11/06/2015 | Paz, Jonathan A | DIR... | Paycheck | | Billing Account-706 | -853.82 |
| Total Paz, Jonathan A | | | | | | -853.82 |
| Schussheim, Adam L | | | | | | |
| 11/06/2015 | Schussheim, Ad... | 10031 | Paycheck | | Billing Account-706 | -693.70 |
| Total Schussheim, Adam L | | | | | | -693.70 |
| Smith {transfer}, Cecilia | | | | | | |
| 11/06/2015 | Smith {transfer}, ... | DIR... | Paycheck | | Billing Account-706 | -1,346.25 |
| Total Smith {transfer}, Cecilia | | | | | | -1,346.25 |
| TOTAL | | | | | | -13,100.85 |