



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting September 8, 2015 Agenda

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Membership Review
9. Old Business
 - A. Budget Update
 - B. Other Old Business
10. New Business
 - A. Elections/Nominations
 - B. Other New Business
11. Membership Discussion
12. Adjournment



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Key Largo Volunteer Ambulance Corps, Inc.
Business Meeting
September 8, 2015

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Ken Edge, Tess Marra, Scott Robinson and Jackie Silverman. Chief Bock and corps' attorney, Jack Bridges were also in attendance as well as District Board member, Kay Cullen. A quorum was present. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Robinson.
Members paused for a moment of silence in remembrance of Russ Cullen, former EMT and board member.
2. Announcements
Birthdays for the month of August are Jonathan Paz, George Campos, Brenda Beckmann and Jim Lewanski.
3. Public Comment
There was no public comment.
4. Approval of Minutes
Dawn DeBrule moved approval of the August 11, 2015 minutes seconded by Ken Edge. Motion passed unanimously.
5. Treasurer's Report
Brenda Beckmann reported a balance of \$308,250.79 through August 31, 2015. Ken Edge moved approval of the treasurer's report seconded by Dawn DeBrule. Motion passed unanimously.
6. Committee Reports
President Robinson reported that the Bylaw Committee has proposed amendments to the bylaws. Members will vote on the new bylaws before the general election.
7. Legal Report
Jack Bridges reported that Betsy ElKoury will distribute the bylaws to members.
8. Membership Review
Luis Campos petitioned the board for reimbursement. Ken Edge moved approval seconded by Dawn DeBrule. Motion passed unanimously.

Thomas Mirabella requested to be excused from the Tuesday night meetings for one semester which will end in December. Dawn DeBrule moved approval seconded by Ken Edge. Motion passed unanimously.

KLVAC Business Meeting
September 9, 2015

9. Old Business

A. Budget Update

Chief Bock reported that the only change so far is to cut the mule from the budget. Three public hearings remain.

B. Other Old Business

None.

10. New Business

A. Elections/Nominations

Brenda Beckmann will lead the committee assisted by Michael Blondin. Seat 1 held by Tess Marra is up for election and Seat 3 held by Ken Edge is up for election. Brenda Beckmann in Seat 5 is termed out.

B. Other New Business

None.

11. Membership Discussion

Marc Cuesta requested a 90 day leave of absence. Ken Edge moved approval seconded by Dawn DeBrule. Motion passed unanimously.

12. Adjournment

Dawn DeBrule moved adjournment seconded by Ken Edge. Motion passed unanimously. Meeting adjourned at 6:450pm.

Pamela Johnson
Recording Secretary

10/01/15

Closing Balance

Transaction Date	9/1
Transaction Date	9/30
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance: \$170,460.84

	Qty	Amounts
Advanced Life Support Emergent	46	\$31,318.38
ALS 2 ER BASE RATE	2	\$1,811.05
Basic Life Support Emergent	20	\$13,098.31
Charges	68	\$46,227.74

Transaction Type Summary - Charges - Payments and Write Offs

1-PAYMENT	(\$20,299.04)
2-WRITE OFF INS	(\$5,677.49)
BAD DEBT ADJ REVERSAL	\$553.91
Bad Debt Non Collection	(\$5,297.75)
BAD DEBT PAYMENT REVERSAL	\$706.05
CIB ADJUSTMENT	(\$493.00)
CREDIT	(\$126.72)
DEBIT	(\$401.25)
Interest Payment	(\$0.07)
INVOICE	\$40,909.31
Invoice Prior Periods	\$6,006.13
INVOICE REVERSAL	(\$687.70)
Medicare Discount	(\$256.64)
Negotiated Discount	\$2.22
Refunds Insurance	\$119.00
Write Off Patient	(\$321.09)
Write Off to Collections	(\$127.94)
Accounts Receivable Change	\$14,607.93

Total Balance Forward:

\$185,068.77

**Key Largo Volunteer Fire Department
Treasurer's Report
September 2015**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$15,434.64	\$15,108.50	\$104.72	\$30,647.86
<u>Revenues</u>				
Revenues & Reimbursements	63,686.31	0.00	0.00	\$63,686.31
Donations	0.00	157.31	0.00	157.31
Total Revenues	\$63,686.31	\$157.31	\$0.00	\$63,843.62
<u>Expenditures</u>				
Payroll Expenses	49,629.67	0.00	0.00	\$49,629.67
Repairs & Maintenance	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00
Operating Supplies	0.00	0.00	0.00	0.00
Total Expenditures	\$49,629.67	\$0.00	\$0.00	\$49,629.67
Ending Balance	\$29,491.28	\$15,265.81	\$104.72	\$44,861.81
TRANSFERS	0.00	0.00	0.00	0.00
Balance before Adjustment	\$29,491.28	\$15,265.81	\$104.72	\$44,861.81
Adjustment to arrive at Actual	-392.03	2,700.00	0.00	2,307.97
ACTUAL BALANCE @ MO END	\$29,883.31	\$12,565.81	\$104.72	\$42,553.84

*Payroll Liabilities
Balance Sheet Item - Recliners
(\$392.03)
\$2,700.00

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 September 11, 2015

Date	Name	Num	Type	Memo	Account	Amount
American Funds						
09/11/2015	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-42.05
Total American Funds						-42.05
Florida State Disbursement Unit						
09/11/2015	Florida State Dis...	10020	Liability Check	030009851...	Billing Account-706	-155.28
Total Florida State Disbursement Unit						-155.28
Form 941						
09/11/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,434.13
09/11/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-292.48
Total Form 941						-3,726.61
Arana, Jaime E						
09/11/2015	Arana, Jaime E	DIR...	Paycheck		Billing Account-706	-377.35
Total Arana, Jaime E						-377.35
Barnes, Edwin A						
09/11/2015	Barnes, Edwin A	DIR...	Paycheck		Billing Account-706	-316.09
Total Barnes, Edwin A						-316.09
Bock, Donald						
09/11/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-596.46
Total Bock, Donald						-596.46
Charafardin Jr., Raynier						
09/11/2015	Charafardin Jr., ...	DIR...	Paycheck		Billing Account-706	-623.25
Total Charafardin Jr., Raynier						-623.25
Cruciger, David A						
09/11/2015	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.56
Total Cruciger, David A						-188.56
Elkoury, Elizabeth						
09/11/2015	Elkoury, Elizabeth	DIR...	Paycheck		Corp Account- 406	-1,253.94
Total Elkoury, Elizabeth						-1,253.94
Faktor, James W						
09/11/2015	Faktor, James W	DIR...	Paycheck		Billing Account-706	-248.64
Total Faktor, James W						-248.64
Fell, Ronald J						
09/11/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,098.38
Total Fell, Ronald J						-1,098.38
Jones, Christopher J						
09/11/2015	Jones, Christoph...	DIR...	Paycheck		Billing Account-706	-590.58
Total Jones, Christopher J						-590.58
Lopez-Vasconez, Nicholas						
09/11/2015	Lopez-Vasconez,...	DIR...	Paycheck		Billing Account-706	-889.78
Total Lopez-Vasconez, Nicholas						-889.78
Marin, Pedro L						
09/11/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-522.27
Total Marin, Pedro L						-522.27
Paz, Jonathan A						
09/11/2015	Paz, Jonathan A	DIR...	Paycheck		Billing Account-706	-553.25
Total Paz, Jonathan A						-553.25
Schussheim, Adam L						
09/11/2015	Schussheim, Ad...	10021	Paycheck		Billing Account-706	-857.82
Total Schussheim, Adam L						-857.82
Smith {transfer}, Cecilia						
09/11/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,355.43

3:57 PM

09/09/15

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
September 11, 2015

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
	Total Smith (transfer), Cecilia					-1,355.43
TOTAL						-13,395.74

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
September 25, 2015

Date	Name	Num	Type	Memo	Account	Amount
Florida State Disbursement Unit						
09/25/2015	Florida State Dis...	10022	Liability Check	030009851...	Billing Account-706	-155.26
Total Florida State Disbursement Unit						-155.26
Form 941						
09/25/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,766.47
Total Form 941						-3,766.47
Arana, Jaime E						
09/25/2015	Arana, Jaime E	DIR...	Paycheck		Billing Account-706	-829.76
Total Arana, Jaime E						-829.76
Barnes, Edwin A						
09/25/2015	Barnes, Edwin A	DIR...	Paycheck		Billing Account-706	-857.81
Total Barnes, Edwin A						-857.81
Bock, Donald						
09/25/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-582.06
Total Bock, Donald						-582.06
Charafardin Jr., Raynier						
09/25/2015	Charafardin Jr., ...	DIR...	Paycheck		Billing Account-706	-311.63
Total Charafardin Jr., Raynier						-311.63
Elkoury, Elizabeth						
09/25/2015	Elkoury, Elizabeth	DIR...	Paycheck		Corp Account- 406	-1,253.94
Total Elkoury, Elizabeth						-1,253.94
Fell, Ronald J						
09/25/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,259.14
Total Fell, Ronald J						-1,259.14
Jones, Christopher J						
09/25/2015	Jones, Christoph...	DIR...	Paycheck		Billing Account-706	-590.59
Total Jones, Christopher J						-590.59
Lopez-Vasconez, Nicholas						
09/25/2015	Lopez-Vasconez,...	DIR...	Paycheck		Billing Account-706	-553.24
Total Lopez-Vasconez, Nicholas						-553.24
Marin, Pedro L						
09/25/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-544.24
Total Marin, Pedro L						-544.24
Paz, Jonathan A						
09/25/2015	Paz, Jonathan A	DIR...	Paycheck		Billing Account-706	-874.29
Total Paz, Jonathan A						-874.29
Schussheim, Adam L						
09/25/2015	Schussheim, Ad...	10023	Paycheck		Billing Account-706	-564.23
Total Schussheim, Adam L						-564.23
Smith {transfer}, Cecilia						
09/25/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,458.50
Total Smith {transfer}, Cecilia						-1,458.50
TOTAL						-13,601.16