



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.com

KLVFD
Business Meeting
July 14, 2015

Board members in attendance were Don Conord, Ken Edge, and Scott Robinson. A quorum was present. Chief Bock was in attendance as well as District Board member George Mirabella. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:10pm by Vice-President Scott Robinson.
2. Announcements
Scott Robinson reported that the fire department's share of the profits from the July 4th Family Picnic at Rowell's Marina would be approximately \$2000.
3. Public Comment
No public comment.
4. Approval of Minutes
Ken Edge moved approval of the June 9, 2015 minutes seconded by Don Conord. Motion passed unanimously.
5. Treasurer's Report
Ken Edge reported a balance as of June 30, 2015 of \$29,967.53. Don Conord moved approval of the treasurer's report seconded by Ken Edge. Motion passed unanimously.
6. Committee Reports
Scott Robinson reported that Jackie Harder has resigned from the board. Scott asked that an email be sent to the membership asking if anyone was interested in serving on the board. If anyone knows of a member of the public that would like to serve, please let him know.
7. Legal Report
There was no legal report.
8. Old Business
 - A. Station 25 Bathroom Update
George Mirabella reported that the permit has been picked up and work will start on July 21.



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B. Station 24 Floor Tile Update

New tile has been ordered and will be installed at Station 24. The bunk room, chief's office, TV room and officer's office will be tiled.

C. District Budget Update

The district requested that the budget be kept at 4% over; it is currently about 10% over. The budget will be looked at and cuts will be made to keep it in the 4% range. Capital outlay needs to be prioritized and will be done at the officer's meeting on July 23. Other arrangements will also be looked at for retirement funding. Chris Jones will look into purchasing used exercise equipment.

D. Other Old Business

None

9. New Business

A. New Member Reimbursement Schedule

There has been conflict over when new members receive reimbursement. After discussion Don Conord moved to pay full reimbursement the day the rookie book is signed off on seconded by Ken Edge. Motion passed unanimously.

B. Other New Business

None

10. Membership Discussion

No discussion.

11. Adjournment

There being no further business, Ken Edge moved adjournment seconded by Don Conord. Motion passed unanimously. Meeting adjourned at 8:30pm.

Pamela Johnson
Recording Secretary



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Business Meeting August 11, 2015 AGENDA

1. Call to Order
2. Announcements
 - A. New Hires for Miami Dade Fire Rescue/Marc Cuesta, Luis Vasquez, Jorge Campos
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Old Business
 - A. Station 25 Bathroom Update
 - B. Station 24 Floor Tile Update
 - C. District Budget Update
 - D. Other Old Business
9. New Business
 - A. Drug Free Policy
 - B. SOP Updates Completed
 - C. Benevolent Status
 - D. Other New Business
10. Membership Discussion
11. Adjournment

**Key Largo Volunteer Fire Department
Treasurer's Report
July 2015**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$9,780.70	\$21,116.97	\$94.82	\$30,992.49
Revenues				
Revenues & Reimbursements	49,363.69	0.00	0.00	\$49,363.69
Donations	0.00	400.00	0.00	400.00
Total Revenues	\$49,363.69	\$400.00	\$0.00	\$49,763.69
Expenditures				
Payroll Expenses	49,059.50	0.00	0.00	\$49,059.50
Repairs & Maintenance	0.00	240.00	0.00	240.00
Bank Charges	37.00	0.00	4.60	41.60
Dues & Subscriptions	0.00	0.00	0.00	0.00
Operating Supplies	0.00	153.47	0.00	153.47
Total Expenditures	\$49,096.50	\$393.47	\$4.60	\$49,494.57
Ending Balance	\$10,047.89	\$21,123.50	\$90.22	\$31,261.61
TRANSFERS	0.00	0.00	0.00	0.00
Balance before Adjustment	\$10,047.89	\$21,123.50	\$90.22	\$31,261.61
Adjustment to arrive at Actual	1,358.35	0.00	0.00	1,358.35
ACTUAL BALANCE @ MO END	\$8,689.54	\$21,123.50	\$90.22	\$29,903.26

*Payroll Liabilities
Total Adjustments
\$1,358.35
\$1,358.35