



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

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Business Meeting July 14, 2015 AGENDA

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
7. Legal Report
8. Old Business
 - A. Station 25 Bathroom Update
 - B. Station 24 Floor Tile Update
 - C. District Budget Update
 - D. Other Old Business
9. New Business
 - A. New Member Reimbursement Schedule
 - B. Other New Business
10. Membership Discussion
11. Adjournment



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KLVFD

Business Meeting

June 9, 2015

Board members in attendance were Don Conord, Ken Edge, Ronnie Fell, and Scott Robinson. A quorum was present. Chief Bock was in attendance as well as District Board member George Mirabella. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:35pm by President Ronnie Fell.
2. Announcements
There were none.
3. Public Comment
No public comment.
4. Approval of Minutes
Ken Edge moved approval of the April 14, 2015 minutes seconded by Scott Robinson. Motion passed unanimously.
5. Treasurer's Report
6. Ken Edge reported a balance as of May 31, 2015 of \$29,967.53. Scott Robinson moved approval of the treasurer's report seconded by Don Conord. Motion passed unanimously. A boot drive was held that yielded approximately \$3900 which is not reflected in May's balance.
7. Committee Reports
Scott Robinson reported that the by law committee will meet again before next month's business meeting and will have information at the July meeting.
8. Legal Report
There was no legal report.
9. Old Business
 - A. Station 25 Bathroom Update
George Mirabella reported that Joe Young Construction will be the contractor for the bathroom repair. He presented an estimate of \$12,800. A permit is being obtained.



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KLVFD Business Meeting
June 9, 2015

B. Battalion Chief Position

Chief Bock and Scott Robinson met with Battalion Chief James Griffith to set some criteria and time frames. Chief Bock noted that this position's reimbursement was carried over from the previous department's guidelines but no longer meets the current reimbursement guidelines. Chief Bock also noted that after reviewing the budget, it was discovered that other reimbursement guidelines are not in line with the current guidelines and will be worked on.

C. Other Old Business

There was none.

10. New Business

A. Inactive Members

There was discussion reference having no criteria for purging inactive members. It was decided that Operations will handle this issue.

B. 2016 Budget

The first draft of the budget was discussed. Scott Robinson moved to approve the budget as presented with the deletion of the 3% raise and FRS allotment for the office manager position seconded by Ken Edge. After discussion the motion was amended by Scott Robinson to accept the budget as presented with the deletion of the 3% raise and FRS allotment for the office manager position and placing \$1500 of those dollars into the 491.01 training line item seconded by Ken Edge. Motion approved unanimously.

C. Equipment Lease

After discussion it was decided that this would be postponed due to the ongoing litigation between the District and the fire departments.

D. Other New Business

Paul Moczynski announced that they will have two booths at the July 4th event at Rowell's Marina.

11. Membership Discussion

No discussion.

12. Adjournment

There being no further business, Ken Edge moved adjournment seconded by Don Conord. Motion passed unanimously. Meeting adjourned at 8:30pm.

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report
June 2015**

	Payroll/Reimb	Corp Account	District Expenses	Total
Beginning Balance	\$13,763.09	\$16,104.82	\$99.62	\$29,967.53
<u>Revenues</u>				
Revenues & Reimbursements	51,629.02	1,710.00	0.00	\$53,339.02
Donations	0.00	3,992.15	0.00	3,992.15
Total Revenues	\$51,629.02	\$5,702.15	\$0.00	\$57,331.17
<u>Expenditures</u>				
Payroll Expenses	52,695.05	0.00	0.00	\$52,695.05
Printing	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	4.80	4.80
Dues & Subscriptions	0.00	0.00	0.00	0.00
Operating Supplies	0.00	0.00	0.00	0.00
Total Expenditures	\$52,695.05	\$0.00	\$4.80	\$52,699.85
Ending Balance	\$12,697.06	\$21,806.97	\$94.82	\$34,598.85
TRANSFERS	0.00	0.00	0.00	0.00
Balance before Adjustment	\$12,697.06	\$21,806.97	\$94.82	\$34,598.85
Adjustment to arrive at Actual	2,916.36	690.00	0.00	3,606.36
ACTUAL BALANCE @ MO END	\$9,780.70	\$21,116.97	\$94.82	\$30,992.49

*Furniture & Fixtures on B/S

*Payroll Liabilities

Total Adjustments