

## KEY LARGO FIRE RESCUE AND EMS DISTRICT TRAVEL REQUEST for AUTHORIZATION

Name LEONARDO MORENO  
 Department KEY LARGO VOL. FIRE DEPT., INC.  
 Destination NAPLES, FLORIDA

Request Date 6/25/2015  
 Title HONOR GUARD MEMBER  
 Mode of Transportation Used POV

Vacation Combined with Trip?  Yes  No If so, meal and hotel expenses cease upon termination of City business.

Purpose of Travel: FLORIDA FIRE CHIEFS ASSOCIATION SERVICE FOR FALLEN FIREFIGHTERS HONORING DAVE GOW

### ESTIMATED TRANSPORTATION COSTS

AIR FARE: \_\_\_\_\_ RENTAL CAR: \_\_\_\_\_ Rental Charge: \_\_\_\_\_ **\$0.00**  
 Fuel: \_\_\_\_\_ **\$0.00**  
 taxi fare if needed \_\_\_\_\_

#### MILEAGE REIMBURSEMENT-PRIVATE AUTO

DATE	FROM	TO	MILES	AIRPORT PARKING & TOLLS	Other:
7/18/2015	MIAMI, FL	NAPLES, FL	125		PRAYER BREAKFAST <b>\$85.00</b>
7/20/2015	NAPLES, FLORIDA	MIAMI, FL	125		
TOTAL MILEAGE			250		
REIMBURSEMENT @ IRS rate			\$143.75		

Note: Attach mapquest or similar for mileage documentation purposes.

**TOTAL ESTIMATED TRANSPORTATION COSTS \$228.75**

### ESTIMATED LODGING, MEALS AND OTHER EXPENSES GSA rates - 1st and last day @ 75% of M&IE

*DATE IN GREEN IS TRAVEL START DATE. DATE IN RED IS TRAVEL END DATE. Note: First and last day of travel per diem rate is 75% of max. per diem rate.*

DATE	7/18/2015	7/19/2015	7/20/2015							TOTAL
	SATURDAY	SUNDAY	MONDAY							
LODGING	64.50	64.50								\$129.00
PER DIEM	\$45.75	51.00	45.75							\$142.50
										\$ -
										\$ -
										\$ -
<b>TOTAL</b>	<b>\$110.25</b>	\$ 115.50	<b>\$45.75</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>	<b>\$271.50</b>

I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of District business and no expenses are

1 traveler, DONALD C  
 Department Head Approval

**GRAND TOTAL \$500.25**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Traveler Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FINANCE DEPARTMENT USE ONLY

Total Travel Expenses Approved: \$500.25

Account No. \_\_\_\_\_

Date Received: \_\_\_\_\_  
 Approved for Payment \_\_\_\_\_ Date \_\_\_\_\_  
 Finance

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
TRAVEL REQUEST for AUTHORIZATION**

Name MONTILLO DESQUOTTE  
 Department KEY LARGO VOL. FIRE DEPT., INC.  
 Destination NAPLES, FLORIDA  
 Vacation Combined with Trip?  Yes  No

Request Date 6/25/2015  
 Title HONOR GUARD MEMBER  
 Mode of Transportation Used POV

If so, meal and hotel expenses cease upon termination of City business.

Purpose of Travel: FLORIDA FIRE CHIEFS ASSOCIATION SERVICE FOR FALLEN FIREFIGHTERS HONORING DAVE GOW

**ESTIMATED TRANSPORTATION COSTS**

AIR FARE: _____		RENTAL CAR: _____		Rental Charge: _____	\$0.00
				Fuel: _____	\$0.00
				taxi fare if needed _____	
				AIRPORT PARKING & TOLLS _____	
DATE	FROM	TO	MILES		
7/18/2015	MIAMI, FL	NAPLES, FL	125		
7/20/2015	NAPLES, FLORIDA	MIAMI, FL	125		
				Other: PRAYER BREAKFAST _____	\$85.00
TOTAL MILEAGE			250		
REIMBURSEMENT @ IRS Rate			\$143.75		
					Note: Attach mapquest or similar for mileage documentation purposes.
<b>TOTAL ESTIMATED TRANSPORTATION COSTS</b>					<b>\$228.75</b>

**ESTIMATED LODGING, MEALS AND OTHER EXPENSES  
GSA rates - 1st and last day @ 75% of M&IE**

<b>DATE IN GREEN IS TRAVEL START DATE. DATE IN RED IS TRAVEL END DATE.</b>				<b>Note: First and last day of travel per diem rate is 75% of max. per diem rate.</b>			
DATE	7/18/2015	7/19/2015	7/20/2015				
	SATURDAY	SUNDAY	MONDAY				TOTAL
ITEMS							
LODGING	64.50	64.50					\$129.00
PER DIEM	\$45.75	51.00	45.75				\$142.50
							\$ -
							\$ -
							\$ -
<b>TOTAL</b>	<b>\$110.25</b>	<b>\$115.50</b>	<b>\$45.75</b>	\$0.00	\$0.00	\$0.00	<b>\$271.50</b>

I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of District business and no expenses are 1 traveler, DONALD C **GRAND TOTAL \$500.25**

Department Head Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Traveler Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FINANCE DEPARTMENT USE ONLY**

Total Travel Expenses Approved: \$500.25 Account No. \_\_\_\_\_

Date Received: \_\_\_\_\_  
 Approved for Payment \_\_\_\_\_ Date \_\_\_\_\_  
 Finance

## Jennifer Johnson

---

**From:** LINDA NEWMAN <info@keylargofire.com>  
**Sent:** Monday, June 29, 2015 3:14 PM  
**To:** Jennifer Johnson; dbock@keylargofire.com; Chief Bock; info@keylargofire.com; Vicky Fay; jamaican0269@aol.com; Leonardo Moreno; Chief James Griffeth; emtreaper@hotmail.com; raysredge@comcast.net; dconord24@gmail.com  
**Subject:** HONOR GUARD TRAVEL REQUEST - FLORIDA FIRE CHIEFS' ASSOCIATION FALLEN FIREFIGHTER CEREMONY - NAPLES, FLORIDA  
**Attachments:** NAPLES GRANDE RESORT TRAVEL REQUEST HONOR GUARD LEONAREDO MORENO.xls; NAPLES GRANDE RESORT TRAVEL REQUEST HONOR GUARD MONTILLO DESQUOTTE.xls; DOC383.pdf  
**Importance:** High

Hi Jennifer and Vicky.

Attached is a travel request for two Honor Guard members, Montillo (Scott) Desquotte and Leonardo Moreno, to attend the Florida Fire Chiefs Association Fallen Firefighter Ceremony on July 18 through 20, 2015, in Naples Florida.

They two will be sharing a room. I calculated the rooms on each voucher accordingly. They can travel together to save costs if necessary, however, I calculated their mileage (POV) separately. Soctt indicated he would also be happy to pay the second night hotel expense if necessary.

Please add this to the July 13, 2015, District agenda.

ALL SIGNORS: Please respond to all with this email with your approval of this travel request, or stop by my office to sign.

We became aware of the Honor Guard members attendance at this at the last minute and received the final information from Scott this morning. Scott and Leo are attending in order to represent the family at the event to Honor Chief Dave Gow. They received the information that family members were not attending last week and moved as quickly as possible to make arrangements to attend in order to honor Chief Gow.

Jennifer. I provided the EXCEL and pdf versions of the vouchers just in case you see any changes that need to be made.

Thanks Everyone.

Take care.

Linda

Linda Newman  
Manager  
KEY LARGO FIRE DEPT.  
1 East Drive  
Key Largo, FL 33037  
305-451-2700 work telephone  
info@keylargofire.com





- DRIVING
- DISTANCE
- FLYING
- TIME
- COST
- PLACES

**A** The driving distance from Miami, Florida to Naples, Florida is:

**125 miles / 201 km**

City: Naples, FL

Check-in: 06/30/2015

Check-out: 07/06/2015

Rooms: 1 Travelers: 1

Get:  SEARCH

Get:  ▾

From: Miami, FL

To: Naples, FL

CALCULATE

### Map of driving directions from Miami, FL to Naples, FL



Drag the line on the map to calculate the driving distance for a different route.

If you want to verify these driving directions or look for another possible route, you can try [Google Maps](#), [MapQuest](#), or [Yahoo Maps](#).

### More trip calculations

- ✓ [driving time from Miami, FL to Naples, FL](#)
- ✓ [cost of driving from Miami, FL to Naples, FL](#)
- ✓ [reverse drive distance from Naples, FL to Miami, FL](#)
- ✓ [halfway between Miami, FL and Naples, FL](#)
- ✓ [stopping points from Miami, FL to Naples, FL](#)
- ✓ [hotels near Naples, FL](#)



### vacation deals to Naples, FL

From: Miami, FL  ▾

To: Naples, FL

Depart:  ▾  ▾

Return:  ▾  ▾

Get:  ▾ SEARCH



U.S. General Services Administration

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# FY 2015 Per Diem Rates for Naples, Florida

(October 2014 - September 2015)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your City:

Enter your ZIP Code:

Florida  [Per Diem Map >](#)

### ADDITIONAL PER DIEM TOPICS

- Meals & Incidentals Expenses Breakdown (M&IE)
- F.A.Q.
- State Law / Reimbursement
- Factors Influencing Lodging Rates
- FY 2014 Per Diem Highlights
- Fire Safe Hotels
- Have a Per Diem Question?
- Downloadable Per Diem Files

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

The following rates apply for Naples, Florida

Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2014					2015							
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Naples	Collier	130	150	125	205	200	205	201	115	110	110	115	115	61

\* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained

\*\* Meals and Incidentals Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

### CONTACTS

- Additional Contacts for
- Travel Management Policy

Last Reviewed 2015-06-25

### NEED MORE INFORMATION?

- Rates for Alaska, Hawaii, U.S. Territories and Possessions (set by DoD)
- Rates in Foreign Countries (Set by State Dept.)
- Federal Travel Regulations (FTR)

### RELATED TOPICS

- Travel Resources
- Business Travel
- TRIRooms
- POV Mileage Reimbursement Rates

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- Overview
- FY 2015 Per Diem Highlights
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- FAQ
- Per Diem Contacts
- M&IE Breakdown**
- Factors Influencing Lodging Rates
- Fire Safe Hotels
- Per Diem Rates
- Per Diem Files (Archived)
- Per Diem Mobile Blackberry File Download

## Meals and Incidental Expenses ( M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to [Section 301-11.18 of the Federal Travel Regulation](#) for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$46 to \$71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$46	\$7	\$11	\$23	\$5
\$51	\$8	\$12	\$26	\$5
\$56	\$9	\$13	\$29	\$5
\$61	\$10	\$15	\$31	\$5
\$66	\$11	\$16	\$34	\$5
\$71	\$12	\$18	\$36	\$5

*deducted from Sunday*

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$46	\$34.50
\$51	\$38.25
\$56	\$42.00
\$61	\$45.75
\$66	\$49.50
\$71	\$53.25

Looking for the foreign and outside the continental United States (OCONUS) breakdown chart? Visit [FTR Appendix B](#). (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the chart listed above.)

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

Last Reviewed 2016-04-29

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**QUESTIONS:**

For all travel policy questions, email [travelpolicy@gsa.gov](mailto:travelpolicy@gsa.gov).



**RELATED GSA TOPICS**

- FedRooms®
- Travel E-mail Notification
- POV Mileage Reimbursement Rates

**GOVERNMENT LINKS**

Fire Safety Information





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- Home Page
- About Us
- Advantages of Membership
- Awards
- Corporate Member Inventory Listing
- Discussion Forums
- Education Programs
- Florida Fallen Firefighter Memorial
- Informational Links
- Member Search
- Renew Your Membership
- Endorsed Programs
- Statewide Emergency Response Plan (SERP)

## Schedule

Events > FFCA Executive Development Conference > Preliminary Program



CEU HOURS = 21.3 INSTRUCTOR I, II & III + 9 FIRE INSPECTOR & 8 FIRE CODE ADMINISTRATOR

### SCHEDULE

Friday, July 17, 2015

7:30 AM - 4:00 PM Registration, Product Sales and Silent Auction

8:00 AM - 10:00 AM Fire Marshal "Rule Workshop/Hearing"

8:00 AM - 12:00 PM Florida Fire & Emergency Services Foundation Board of Trustees Meeting

1:00 PM - 5:00 PM Florida Fire Chiefs' Association Board of Directors Meeting

Saturday, July 18, 2015

7:30 AM - 3:00 PM Registration, Product Sales and Silent Auction

8:00 AM - 9:00 AM Fire Rescue Cadet "Winter Fire Games" Planning IAFC Update  
Tommy Hicks

8:00 AM - 9:30 AM IMT Doesn't Stand for "Invading My Town" - 1.5 CEUs - Instructor I, II, III  
John Fish

8:00 AM - 10:00 AM ISO FSRs Update, New Rules and Community Risk Reduction  
2 CEUs - Inspector / Fire Code Administrator  
Tom Weber and Michael Moresh

8:30 AM - 12:00 PM FFTDA Executive Committee/Association Meeting

9:00 AM - 10:00 AM Fire Rescue Cadet Section Meeting

9:45 AM - 11:45 AM Issues Facing a New Fire Chief - 2 CEUs - Instructor I, II, III / Inspector / Fire Code Instructor  
Salvatore D'Angelo III

10:00 AM - 11:30 AM Task Force Leaders Group Meeting

11:30 AM - 12:00 PM Florida Association for Search and Rescue Section Meeting

10:15 AM - 11:45 AM Ethical Landmines - Avoiding the Trap  
1.5 CEUs - Instructor I, II, III / Inspector / Fire Code Administrator  
Mike Burton

10:30 PM - 12:00 PM VFOS Meeting followed by Safer Committee Meeting

12:00 PM - 2:00 PM Past Presidents Luncheon - sponsored by Bennett Fire Products Co., Inc

Member L

username

password

login

Reset pas

Schedule - Florida Fire Chiefs Association

1:00 PM - 2:30 PM	Domestic Security Response Committee (DSRC) Meeting
1:00 PM - 3:00 PM	<b>The Who, What, Where, When and Why of Supervision, Mgmt &amp; Leadership</b> 2 CEUs - Instructor I, II, III <i>Neal deJesus</i>
1:00 PM - 3:00 PM	<b>Suicide in the Fire Service: A Trending Topic or Start Reality Affecting Management - 2 CEUs - Instructor I, II, III - Mary VanHaute</b>
1:30 PM - 3:00 PM	Safety & Health Committee Meeting
2:30 PM - 4:00 PM	EMS Section Meeting
2:45 PM - 4:45 PM	Florida Association for Hazardous Material Responders Section Meeting
3:00 PM - 4:00 PM	Honor Guard/Pipers Meeting
4:00 PM - 6:00 PM	<b>Vendor Reception</b> <i>Sponsored by: Government Services Group, Inc., LION, Municipal Equipment Company, Norfab Corporation, Physio-Control, Stedfast and W.L. Gore &amp; Associates</i>
4:30 PM - 6:00 PM	Memorial Rehearsal
6:30 PM - 7:15 PM	Vigiles Societas Reception (by invitation only)
Sunday, July 19, 2015	
8:00 AM - 3:00 PM	<b>Registration, Product Sales &amp; Silent Auction</b> <i>(CLOSED FOR PRAYER BREAKFAST 8:30 AM - 9:30 AM)</i>
8:30 AM - 9:15 AM	<b>Prayer Breakfast - Sponsored by Ten-8 Fire Equipment, Inc</b>
8:00 AM - 9:45 AM	Honor Guard Dressing Area/Breakfast
9:30 AM - 11:00 PM	Opening/Business Meeting
11:00 AM - 12:00 PM	Memorial Service
12:00 PM - 1:30 PM	Joint Council Meeting and Lunch
1:00 PM - 2:30 PM	<b>The FFCA Fire Rescue Cadets-Operating a Firefighter "Farm Team"</b> 1.5 CEUs - Instructor I, II, III <i>Todd Coulter</i>
1:00 PM - 3:00 PM	<b>Developing Your Members - 2 CEUs - Instructor I, II, III - Mike McNally</b>
2:45 PM - 4:00 PM	Emergency Responder Committee (ERC) Meeting
2:45 PM - 4:15 PM	<b>Mandated Residential Fire &amp; Minimal Housing Code Inspectors - Is this practical and beneficial to the Fire Department?</b> 1.5 CEUs - Inspector / Fire Code Administrator <i>Keith Chapman</i>
4:00 PM - 6:00 PM	<b>Vendor Reception</b> <i>Sponsored by: Bennett Fire Products Co., Inc., Government Services Group, Inc., Lexipol, MSA, Municipal Equipment Company and Veridian Fire Protection Gear</i>
6:00 PM - 8:30 PM	<b>Opening Party - Sponsored by Hall-Mark Fire Apparatus/E-One/Horton</b>
Monday, July 20, 2015	
8:00 AM - 9:30 AM	<b>FFCA Elections - North East Region ONLY</b>
8:00 AM - 1:30 PM	<b>Silent Auction</b>



## Schedule - Florida Fire Chiefs Association

8:00 AM - 3:00 PM	Registration and Product Sales
8:00 AM - 4:30 PM	Emergency Services Leadership Institute: Marketing Fire & Emergency Services
8:15 AM - 10:30 AM	Kids Event for Ages 5-12
8:30 AM - 10:15 AM	Ladies Connection Event
8:00 AM - 11:00 AM	FFIRS & Standards Council Meeting
11:00 AM - 12:30 PM	Joint Brunch
12:30 PM - 1:30 PM	Silent Auction Reception <i>Sponsored in part by Municipal Equipment Company</i>
1:30 PM	Silent Auction CLOSES
1:30 PM - 2:45 PM	Wildland Fire Committee Meeting
1:30 PM - 3:00 PM	Florida Executive Fire Officers Association Meeting
2:00 PM - 3:00 PM	Legislative Session
2:00 PM - 3:30 PM	Should Fire Officers have College Degrees - 1.5 CEUs - Instructor I, II, III - <i>Eric Smith, EFO, Ed D</i>
2:00 PM - 4:00 PM	Silent Auction Pickup
3:00 PM - 4:30 PM	Chief of Department Roundtable
3:45 PM - 4:45 PM	Integrity - It's All You Have! - 1 CEU - Instructor I, II, III / Inspector/ Fire Code Administrator <i>Jeff Lindsey</i>
4:45 PM - 5:30 PM	ESLI Graduate Recognition Reception <i>(Invitation Only)</i>
5:30 PM - 8:30 PM	Offsite Event at Pincher's Crab Shack - <i>Sponsored by Fisher Scientific</i>
Tuesday, July 21, 2015	
8:00 AM	FFESF Golf Outing
8:00 AM - 10:00 AM	Show Me the Money: Alternative and Sustainable Fire Department Funding Options - 2 CEUs - Instructor I, II, III - <i>William Bingham and Neal de Jesus</i>
8:30 AM - 10:30 PM	Silent Auction Pickup
8:00 AM - 5:00 PM	Emergency Services Leadership Institute: Marketing Fire & Emergency Services
8:30 AM - 10:30 AM	Silent Auction Pickup
9:00 AM - 10:00 AM	New Board Member Orientation
10:15 AM - 11:45 AM	Getting an Idea Accepted Throughout an Organization - <i>Kelly Walsh</i>
1:00 PM - 3:00 PM	Why Your Department Needs A Chaplain - 2 CEU Hours - Instructor I, II, III <i>Joe LaCognata</i>
3:15 PM - 4:45 PM	The After Action Review - How to Develop Trust, Respect and Continuous Improvement - 1.5 CEUs - Instructor I, II, III - <i>William Sturgeon</i>
5:30 PM - 9:00 PM	Kids Event for Ages 5-12
6:00 PM - 6:45 PM	Banquet Reception
6:45 PM - 8:30 PM	Banquet and Installation of Board of Directors - <i>sponsored in part by Star &amp; Shield Group and Intermedix</i>

## LINDA NEWMAN

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**From:** Marcell Redfield <Marcell@ffca.org>  
**Sent:** Monday, June 29, 2015 2:45 PM  
**To:** LINDA NEWMAN  
**Subject:** RE: Inquiry from the Florida Fire Chiefs Association

\$85.00 each- you would need to fill out the attached form with payment.  
They can register on site but we really prefer they do so prior to the EDC.

*Marcell*

Marcella Redfield  
Program Coordinator - FFCA  
& Florida Fire & Emergency Services Foundation  
880 Airport Road, Ste 110  
Ormond Beach, FL 32174  
[marcell@ffca.org](mailto:marcell@ffca.org)  
[www.ffca.org](http://www.ffca.org)

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**From:** LINDA NEWMAN [<mailto:info@keylargofire.com>]  
**Sent:** Monday, June 29, 2015 2:33 PM  
**To:** Marcell Redfield  
**Subject:** RE: Inquiry from the Florida Fire Chiefs Association

Hi Marcell.

They probably will want to attend the prayer breakfast, but no classes or events. Can you tell me how much they would have to pay for the prayer breakfast and if they can pay when they get there?

Thanks

Linda

---

**From:** Marcell Redfield [<mailto:Marcell@ffca.org>]  
**Sent:** Monday, June 29, 2015 2:42 PM  
**To:** LINDA NEWMAN  
**Subject:** RE: Inquiry from the Florida Fire Chiefs Association

Linda,  
If they wish to attend any of the classes or events at the EDC they would have to pay registration- form attached:  
If they are only attending the Memorial in honor of Chief Gow, that is fine. They wouldn't be able to attend the Prayer Breakfast prior to that for free though, just fyi.

*Marcell*

Marcella Redfield  
Program Coordinator - FFCA  
& Florida Fire & Emergency Services Foundation  
880 Airport Road, Ste 110  
Ormond Beach, FL 32174

[marcell@ffca.org](mailto:marcell@ffca.org)  
[www.ffca.org](http://www.ffca.org)

---

**From:** LINDA NEWMAN [<mailto:info@keylargofire.com>]  
**Sent:** Monday, June 29, 2015 2:11 PM  
**To:** Marcell Redfield  
**Subject:** RE: Inquiry from the Florida Fire Chiefs Association  
**Importance:** High

Marcell:

Two of our honor Guard members, Montillo/Scott Desquotte and Leonardo Moreno will be attending for the ceremony where they honor Chief Dave Gow. They made reservations at a nearby hotel (Hilton). Are they required to pay registration fees? I do not think they will be able to afford to attend if they do.

Please advise as soon as possible. I am preparing their travel request.

Thank you.

Take care.

Linda

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**From:** Marcell Redfield [<mailto:Marcell@ffca.org>]  
**Sent:** Monday, June 22, 2015 1:42 PM  
**To:** LINDA NEWMAN  
**Subject:** Inquiry from the Florida Fire Chiefs Association  
**Importance:** High

Linda Newman,

The Florida Fire Chiefs' Association will be honoring the memory of all members and Fire Chiefs who have passed within the last year. I contacted the # given to me for Chief David Gow's family contact to discuss including him in our service but the # was disconnected. Notices and contact direction went out in the Florida Fire Service magazine regarding any Fire Chief or FFCA member that passed over the last year, to contact us. Today I heard from Pamela Driggers regarding fire service members attending next month's memorial, assuming that Chief Gow was included but the plaques have already been ordered and his wasn't in the order due to the fact that I couldn't reach family and I was not contacted in regards to for planning. I told Pam that I would get a hold of you to discuss so when you get a chance if you could please reply to this email or call me. I will do my best to order the plaque today if they allow it this short notice if I can get a hold of someone in Chief Gow's family to accept it. If you plan to attend and accept that would be suffice as well if they let us order the plaque. This year, our service is being held at the Naples Grande Beach Resort following our prayer breakfast on Sunday July 19<sup>th</sup>, 2015. The Resorts address is 475 Seagate Dr, Naples, FL 34103.

The Prayer Breakfast will be from 8:00 AM – 9:15 AM in the **Vista Ballroom**, with the Memorial Service following at 11:00 AM in **Royal Palm 1**.

If hotel accommodations are needed, and you haven't already booked, please call the Naples Grande Beach Resort and ask for 'Florida Fire Chiefs' or the 'Executive Development Conference' Group Reservations to receive our special room rate of \$159.00 per night: (239) 597-3232. This too may be a challenge this close to conference time.

Liaisons will be assigned to each family at the Memorial.  
I look forward to hearing from you.

Kind Regards,



**FFCA EXECUTIVE DEVELOPMENT CONFERENCE – July 17-22, 2015**

Attendee Name:	FCDICE #
Title:	
Department/Company:	
Address:	
City, State ZIP:	
Phone:	Fax:
Email:	
<b>FULL REGISTRATION</b> <i>(Includes Sunday Prayer Breakfast &amp; Opening Party, Monday Joint Brunch, Monday Evening Party &amp; Tuesday Banquet for attendee and spouse)</i> <b>NOTE:</b> Department employees <b>CAN NOT</b> be registered as a guest.	
<input type="checkbox"/> \$495 FFCA Member (EARLY BIRD PRICE- Deadline July 1, 2015)	
<input type="checkbox"/> \$595 FFCA Member (ON-SITE PRICE)	
<input type="checkbox"/> \$595 Non-Member (EARLY BIRD PRICE – Deadline July 1, 2015)	
<input type="checkbox"/> \$695 Non-Member (ON-SITE PRICE)	
Spouse/Guest First/Last Name <i>(Included with full registration)</i> _____	
<b>DAILY REGISTRATION (FFCA Members \$125.00 per day / Non-Members \$140.00 per day)</b> <i>(Includes 1 guest for event(s) for day(s) registered)</i>	
Please check member type and days attending: <input type="checkbox"/> FFCA Member <input type="checkbox"/> Non-Member	
<input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday	
<b>ADDITIONAL GUEST(S) THAT ARE NOT INCLUDED IN FULL REGISTRATION - \$85 EACH per event package</b>  \$85     _____     Number of additional guests at \$85 each.	
<b>GUEST(S) FIRST/LAST NAME</b>	
1. _____	3. _____
2. _____	4. _____
<b>KID PROGRAM- \$85.00 EACH – UP TO AGE 12</b> <i>(include name, age and emergency phone number)</i>	
1. _____	3. _____
2. _____	4. _____
<b>PAYMENT DUE:</b> <b>CHECK #:</b> _____ <i>Payable to FFESF (Florida Fire &amp; Emergency Services Foundation)</i>	
<b>CHARGE:</b> <i>Accepting American Express, Discover, MasterCard, and Visa.</i>	
Card #:	Expiration Date:
CVV:	
Name as it appears on card:	
Credit Card Billing Address:	
Credit Card Billing Zip Code:	
Email address for charge receipt:	

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**CANCELLATIONS/CHANGES AND REFUNDS:** Fees will be refunded less a \$25.00 processing fee, if cancellation or change resulting in a refund is received in writing no later than July 1, 2015. After that date fees are non-refundable. Substitutions are allowed at no charge.