



KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

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KLVFD
Business Meeting
January 13, 2015

Board members in attendance were Don Conord, Ken Edge, Ronnie Fell, and Scott Robinson. There was a quorum. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 7:05pm by President Ronnie Fell.
2. Announcements
 - Travel was approved for some members of the fire department to travel to Orlando for a training seminar.
 - Please sign up for your physicals.
3. Public Comment

No public comment.
4. Approval of Minutes

Ken Edge moved to approve the November 11, 2014 minutes seconded by Don Conord. Motion passed unanimously.
5. Treasurer's Report

Ken Edge reported balances as of December 31, 2014 for the following: Payroll Account: \$13,613.12; District Account: \$698.91; Corporate Account \$6,198.27 for a total of \$20,510.30. Ken reported there has been an additional \$3000 received from the donation letter. Don Conord moved approval of the treasurer's report seconded by Scott Robinson. Motion passed unanimously.
6. Committee Reports

President Fell reported the proposal for reimbursement while attending class has not been finalized but will be similar to that of the ambulance corps.

Scott Robinson reported that a draft of the revised by laws has been sent to the legal department for input and should be completed in January. The committee will meet again to finalize.
7. Legal Report

There was no legal report.



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8. Old Business

A. Station 25 Bathroom and Plumbing Update

There will be no payment from the insurance company. The original contractor, Overholt Construction, will consult with their architect to see what can be done.

B. E-25 Repair Update

Engine 25 is repaired and has been back in service for about two weeks.

C. Volunteer Testing Results

Seventeen people were tested and nine were hired.

D. Explorer Program Update

George Mirabella reported there will be a meeting on February 8 with high school staff.

E. Other Old Business

Don Conord asked about the lighting in the bay at Station 24. David Garrido stated they have quotes and are moving forward.

9. New Business

A. Capital Bank Fees

Ken Edge will meet with the branch manager to discuss excess fees being charged. Scott Robinson moved approval for Chief Bock to determine how to proceed after receiving the information Ken Edge brings to him. Don Conord seconded and motion was approved unanimously.

B. Tax Returns

The fire department 990 tax return has not been filed yet. When completed, the board will review it.

C. Alternating Business Meeting Locations between Station 23 and 24

Don Conord suggested alternating business meeting locations. After discussion, Scott Robinson moved to alternate locations on a quarterly basis seconded by Don Conord. Motion passed unanimously. This item will be on the ambulance agenda next month.

D. Other New Business

David Garrido suggested using Instagram as a part of public relations. The administrator will input the information with Chief Bock's approval.



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David Garrido reported that Jonathan Paz told him about a website, 555 Fitness.com that has grants available to fire departments for purchasing fitness equipment. Information will be brought back to the board.

10. Membership Discussion

A. Resignation/Juan Garcia

Ken Edge moved to accept his resignation seconded by Don Conard. Motion passed unanimously.

President Fell stated that training needs to be a priority, especially with all the new hires.

He will get approval for an Officer Series class.

He suggested doing surprise company drills.

More drivers are needed.

11. Adjournment

There being no further business, Ken Edge moved to adjourn seconded by Don Conard. Motion passed unanimously. Meeting adjourned at 7:30pm.

Pamela Johnson
Recording Secretary

**Key Largo Volunteer Fire Department
Treasurer's Report**

January 2015

	Payroll/Reimb	Corp Account	District Expenses	Total
Beginning Balance	\$13,613.12	\$6,198.27	\$698.91	\$20,510.30
<u>Revenues</u>				
Revenues & Reimbursements	54,417.94	0.00	0.00	\$54,417.94
Donations	0.00	3,812.00	0.00	3,812.00
Total Revenues	\$54,417.94	\$3,812.00	\$0.00	\$58,229.94
<u>Expenditures</u>				
Payroll Expenses	55,862.51	0.00	0.00	\$55,862.51
Printing	0.00	1,552.01	0.00	1,552.01
License	0.00	70.00	0.00	70.00
Meetings & Seminars	0.00	1,710.00	0.00	1,710.00
Operating Supplies	0.00	0.00	0.00	0.00
Total Expenditures	\$55,862.51	\$3,332.01	\$0.00	\$59,194.52
Ending Balance	\$12,168.55	\$6,678.26	\$698.91	\$19,545.72
TRANSFERS	0.00	0.00	0.00	0.00
Balance before Adjustment	\$12,168.55	\$6,678.26	\$698.91	\$19,545.72
Adjustment to arrive at Actual	-659.77	0.00	0.00	-659.77
ACTUAL BALANCE @ MO END	\$12,828.32	\$6,678.26	\$698.91	\$20,205.49