

Key Largo Volunteer Ambulance Corps, Inc.
Business Meeting
January 13, 2015

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Ken Edge, Scott Robinson and Jackie Silverman. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by President Robinson.
Dawn DeBrule moved to discuss, under Membership Review, Open Board Position, as the first item on the agenda seconded by Ken Edge. Motion passed unanimously. President Robinson stated that Eric Fundora resigned his position on the board and per the by-laws the person receiving the second highest number of votes is eligible to fill the position and that person was Tess Marra. She accepted and took her place with the board.
2. Announcements
 - Birthdays for the month of January are Jim Factor, Kay Cullen and Jr. Aulet.
 - President Robinson presented awards to the following:
 - Phoenix Awards to: Danny Fernandez, Megan Franks, Eric Fundora, Matt Hammas and Brian O'Connor
 - EMT's of the Year, 2014 -- Brian O'Connor and Steven Pino
 - Paramedic of the Year, 2014 -- Curtis TeemsGeorge Mirabella stated that he and Leo Bello were also on the call that the Phoenix awards were given for; President Robinson will have Chief Bock look into this.
3. Public Comment

There was no public comment.
4. Approval of Minutes

Ken Edge moved to approve the November 11, 2014 minutes seconded by Dawn DeBrule. Motion unanimously approved.
5. Treasurer's Report

Brenda Beckmann reported a balance of \$296,579.70. Ken Edge moved to approve the treasurer's report seconded by Dawn DeBrule. Motion passed unanimously.
6. Committee Reports
 - A. Reimbursement Committee Report
A proposal for reimbursement criteria was put together by the committee. Brenda Beckmann moved to approve the proposal seconded by Jackie Silverman. Motion passed unanimously.

7. Legal Report

There was no legal report.

8. Membership Review

A. Open Board Position (discussed at beginning of meeting)

B. Petition for Reimbursement

- a. Steven Jenkins
- b. Ryan Kidd
- c. Casey Lopez
- d. Edwin Barnes
- e. Jonathan Paz

President Robinson stated that the above listed members and Sean Ojeda were requesting reimbursement. Ken Edge moved to approve their request seconded by Jackie Silverman. Motion passed unanimously.

C. Leave of Absence Request/Angie Benbow

President Robinson stated that Angie Benbow submitted a request for an additional 6 months of leave. After discussion Ken Edge moved approval with the caveat that she be tested when she returns. Tess Marra seconded and motion passed unanimously.

9. Old Business

A. Other Old Business

None

10. New Business

A. Capital Bank Fees

President Robinson reported that Capital Bank has been charging KLVAC \$50 per month in on line banking fees. Ken Edge will meet with the bank manager asking that fees be rescinded and reimbursement of fees previously paid. Tess Marra moved approval to authorize Chief Bock to determine how to proceed after receiving the information Ken Edge brings to him. Dawn DeBrule seconded and motion passed unanimously.

B. Tax Return

President Robinson reported that the 990 tax return was not completed in a timely manner and there may be penalties, which should be taken care of by Tom McDonald, CPA. Ken Edge moved to approve filing of the 990 after the fact stipulating that it will be emailed to board members for their review. Dawn DeBrule seconded. Motion passed unanimously.

C. Truck Repair-74

Cecelia Smith reported that the ambulance has been at Sawgrass Ford. There is a \$4500 estimate for repair. Chief Bock is requesting a second estimate. Marilyn Byer, District Commissioner, has been provided all the paperwork from the previous work done on this ambulance and will contact upper management at Ford.

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D. Other New Business
None

11. Membership Discussion

George Mirabella thanked the board for hiring new members; shifts are being filled.

12. Adjournment

Dawn DeBrule moved to adjourn seconded by Ken Edge. Motion passed unanimously.
Meeting adjourned at 7:00pm.

Pamela Johnson
Recording Secretary

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Agenda

1. Call to Order
2. Announcements
3. Public Comment
4. Approval of Minutes
5. Treasurer's Report
6. Committee Reports
 - A. Reimbursement Committee Report
7. Legal Report
8. Membership Review
 - A. Open Board Position
 - B. Petition for Reimbursement
 - a. Steven Jenkins
 - b. Ryan Kidd
 - c. Casey Lopez
 - d. Edwin Barnes
 - e. Jonathan Paz
 - C. Leave of Absence Request/Angie Benbow
9. Old Business
 - A. Other Old Business
10. New Business
 - A. Capital Bank Fees
 - B. Tax Return
 - C. Truck Repair-74
 - D. Other New Business
11. Membership Discussion
12. Adjournment

Transaction Date	1/1
Transaction Date	1/31
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance:	\$289,237.11
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	Qty	Amounts
Advanced Life Support Emergent	52	\$36,323.97
ALS 2 ER BASE RATE	5	\$4,510.74
BALANCE FORWARD	0	\$0.00
Basic Life Support Emergent	29	\$18,484.07
Charges	86	\$59,318.78

Transaction Type Summary - Charges - Payments and Write Offs

1-PAYMENT	(\$30,544.84)
2-WRITE OFF INS	(\$9,344.35)
BAD DEBT ADJ REVERSAL	\$59.72
Bad Debt Non Collection	(\$54,903.04)
BAD DEBT PAYMENT REVERSAL	\$25.00
CIB ADJUSTMENT	(\$59.72)
CREDIT	(\$535.73)
DEBIT	\$598.68
INVOICE	\$37,728.49
Invoice Prior Periods	\$41,034.76
INVOICE REVERSAL	(\$19,444.47)
Negotiated Discount	(\$233.87)
Payments from Bad Debt	(\$25.00)
Write Off to Collections	\$6,594.51
Accounts Receivable Change	(\$29,049.86)

Total Balance Forward:	\$260,187.25
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Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
January 16, 2015

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
01/16/2015	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-182.21
Total American Funds						-182.21
Form 941						
01/16/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,103.00
Total Form 941						-3,103.00
Bock, Donald						
01/16/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-596.47
Total Bock, Donald						-596.47
Cruciger, David A						
01/16/2015	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-1,150.40
Total Cruciger, David A						-1,150.40
Cuesta, Marc-Anthony						
01/16/2015	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,194.33
Total Cuesta, Marc-Anthony						-1,194.33
Fell, Ronald J						
01/16/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,066.21
Total Fell, Ronald J						-1,066.21
Fernandez, Daniel L						
01/16/2015	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-827.56
Total Fernandez, Daniel L						-827.56
Marin, Pedro L						
01/16/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-890.29
Total Marin, Pedro L						-890.29
Smith {transfer}, Cecilia						
01/16/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,389.45
Total Smith {transfer}, Cecilia						-1,389.45
Sommers, Charles L						
01/16/2015	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-569.73
Total Sommers, Charles L						-569.73
Teems, Curtis D						
01/16/2015	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-572.76
Total Teems, Curtis D						-572.76
TOTAL						-11,542.41

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 January 30, 2015

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
American Funds						
01/30/2015	American Funds	ONL...	Liability Check	DAVE CRU...	Corp Account- 406	-84.10
Total American Funds						-84.10
Florida Unemployment Comp Fund						
01/30/2015	Florida Unemplo...	ONL...	Liability Check	Account 12...	Billing Account-706	-158.08
Total Florida Unemployment Comp Fund						-158.08
Form 941						
01/30/2015	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,214.16
Total Form 941						-3,214.16
Bock, Donald						
01/30/2015	Bock, Donald	DIR...	Paycheck		Billing Account-706	-609.89
Total Bock, Donald						-609.89
Cruciger, David A						
01/30/2015	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-477.11
Total Cruciger, David A						-477.11
Cuesta, Marc-Anthony						
01/30/2015	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,162.38
Total Cuesta, Marc-Anthony						-1,162.38
Faktor, James W						
01/30/2015	Faktor, James W	10000	Paycheck		Billing Account-706	-855.67
Total Faktor, James W						-855.67
Fell, Ronald J						
01/30/2015	Fell, Ronald J	DIR...	Paycheck		Billing Account-706	-1,034.08
Total Fell, Ronald J						-1,034.08
Fernandez, Daniel L						
01/30/2015	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-852.90
Total Fernandez, Daniel L						-852.90
Marin, Pedro L						
01/30/2015	Marin, Pedro L	DIR...	Paycheck		Billing Account-706	-288.62
Total Marin, Pedro L						-288.62
Smith {transfer}, Cecilia						
01/30/2015	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,801.75
Total Smith {transfer}, Cecilia						-1,801.75
Sommers, Charles L						
01/30/2015	Sommers, Charl...	DIR...	Paycheck		Billing Account-706	-269.15
Total Sommers, Charles L						-269.15
Teems, Curtis D						
01/30/2015	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-849.38
Total Teems, Curtis D						-849.38
TOTAL						-11,657.27