



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

DISTRICT MEETING **JANUARY 12, 2015 – DRAFT**

1. AGENDA

1.A. Call to Order

Chairman Thomas called the meeting to order at 5:30 p.m.

1.B. Pledge of Allegiance

Theron Simmons led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Kay Cullen, George Mirabella and Bob Thomas. There was a quorum.

Also present were: Don Bock, Vicky Fay, Jennifer Johnson, Scott Robinson and Theron Simmons. The meeting was held at Station #24.

2. ADJOURN DISTRICT MEETING

Commissioner _____ made a Motion to adjourn at 5:32 p.m., which was seconded by Commissioner _____.

3. CONVENE ATTORNEY-CLIENT CLOSED MEETING

The Attorney-Client Meeting was convened at 5:32 p.m.

4. ADJOURN ATTORNEY-CLIENT MEETING

The Attorney-Client Closed Meeting was adjourned at 6:04 p.m.

5. RECONVENE DISTRICT CLOSED MEETING

Chairman Thomas reconvened the District Meeting at 6:04 p.m.

6. APPROVAL OF AGENDA & MEETING MINUTES

6.A. APPROVAL OF AGENDA – January 12, 2015

6.B. APPROVAL OF MINUTES

6.B.1. Approval of November 17, 2014 Meeting Minutes

6.B.2. Approval of December 15, 2014 Meeting Minutes

MOTION: Commissioner Mirabella made a motion to approve the January 12, 2015 District Meeting Agenda. November 17, 2014 and December 15, 2014 District Meeting Minutes. Commissioner Cullen seconded the motion, and the Board unanimously passed the motion.



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7. CHAIRMAN'S REPORT

The Chairman did not have any new items to report to the Board.

8. SECRETARY'S REPORT

There were no items presented by the Secretary.

9. PUBLIC COMMENT

There were no requests from the General Public to address the Board.

10. OLD BUSINESS

10.A. Discussion: Fire Hydrants

Commissioner Thomas reported the fire hydrant has been installed, and the Rowell's Marina fire hydrant is pending the last approval. Theron Simmons reported the Fire Hydrant RFP has been finalized and re-advertised. The District was unable to utilize Demand Star to advertise the RFP; therefore, Legal Counsel submitted bids to the vendors that bid on the FKAH Hydrant Project. The selection committee of Commissioner Thomas, Don Bock, James Griffeth and Ronnie Fell is tentatively scheduled for Tuesday, February 17th at 10:00 a.m. Ms. Fay will reconfirm the date with the department.

11. NEW BUSINESS

11.A. Travel Request Orlando Fire Conference (Garrido, Cuesta, Garcia, Lopez, Mumper, and Campos) \$5,840.00

MOTION: Commissioner Allen made *a motion to approve KLVFD Travel Request of six firefighters to attend the 2015 Orlando Fire Conference in the amount of \$5,840.00.* Commissioner Cullen seconded the motion, and the Board unanimously passed the motion.

12. FINANCIAL REPORT

12.A. District Financial Report 141130

Jennifer Johnson presented the District's November Financial Report. The November revenues Collected for the District were \$520,331 with a total collection of \$520,757, which is 23.46% of budget. The District is two months into the fiscal year, and is at 16.67% of budget. The District Board's expenses for November were \$38,132.97 for a total year to date of \$49,876.63 which is 16.75% of budget. The Fire Department's expenses for November were \$77,516 for a total year to date of \$247,925 which is 18.78% of budget. The Ambulance Corps expenses for November were \$24,371 with a total year to date of \$109,353 which is 13.89% of budget.

The total District expenses for November were \$140,020. The year to date expenses for the District were \$407,154 or 16.93% of budget.



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13. LEGAL COUNSEL REPORT

Theron Simmons reported the District has not received any offers from Brindlee for the ladder truck. Commissioner Beyer recommended continuing the contract for another 90 days. The Commissioners agreed to continue the contract for another 90 days and to reduce the price from \$35,000 to \$30,000.

14. EMS DEPARTMENT REPORT

Scott Robinson reported Rescue 74 is still at the Sawgrass Ford Dealer. It will cost approximately \$4,200 to \$4,400 to replace the injectors. Commissioner Beyer called the Ford Manufacturer in Detroit and is awaiting information from the department. The manufacturer would like a detailed chronological listing of the vehicle problems.

15. FIRE DEPARTMENT REPORT

Scott Robinson reported testing was completed for nine (9) new firefighters in December. Commissioner Cullen recommended publicity for the training. Commissioner Beyer indicated the District would like publicity every three months. Seven firefighters have applied to Miami-Dade. The Explorer Program needs two adults. Chris Harris is ready to implement the program. Commissioner Mirabella indicated there would be a meeting in the near future regarding the Explorer Program.

16. COMMISSIONER ITEMS

Commissioner Mirabella provided feedback regarding the FirstNet Program to update internet communications for first responders. Mirabella reported the program is still in the planning stages, and \$10B has been allotted for firefighters and EMS.

17. NEXT MEETING

The next two meetings are scheduled for January 26, 2015 and February 9, 2015.

MOTION: Commissioner Allen made ***a motion to cancel the January 26, 2015 meeting if there are no items requiring board approval***, which was seconded by Commissioner Mirabella. The Board unanimously passed the motion.

18. ADJOURN

Commissioner Mirabella made a Motion to adjourn at 7:04 p.m., which was seconded by Commissioner Cullen.

Next Scheduled Meetings:

January 26, 2015 District Meeting

February 9, 2015 District Meeting

February 23, 2015 District Meeting

March 9, 2015 District Meeting

March 23, 2015 District Meeting

(See Next Page)



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DOCUMENTS

- AI 6.B.1. November 17, 2014 Meeting Minutes
- AI 6.B.2. December 15, 2014 Meeting Minutes
- AI 11.A. Travel Request Orlando Fire Conference (Garrido, Cuesta, Garcia, Lopez, Mumper, And Campos) \$5,840.00
- AI 12.A. KLFR&EMS Financial Report 141130