



DISTRICT MEETING MINUTES
DECEMBER 15, 2014 – DRAFT

1. AGENDA

1.A. Call to Order

Chairman Thomas called the meeting to order at 6:00p.m.

1.B. Pledge of Allegiance

Commissioner Cullen led the Pledge of Allegiance.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Kay Cullen, George Mirabella and Bob Thomas. There was a quorum.

Also present were: Don Bock, Vicky Fay, Ronnie Fell, Jennifer Johnson, Scott Robinson and Theron Simmons. The meeting was held at Station #24.

2. APPROVAL OF AGENDA

2.A. Approval of December 15, 2014 Agenda

MOTION: Commissioner Mirabella made a motion **to approve the December 15, 2014 District Meeting Agenda**. Commissioner Beyer seconded the motion, and the Board unanimously passed the motion.

3. CHAIRMAN'S REPORT

There were no new items reported to the Board by Chairman Thomas.

4. SECRETARY'S REPORT

Commissioner Beyer did not present any items to the Board.

5. PUBLIC COMMENT

No members of the general public requested to address the Board.

6. OLD BUSINESS

6.A. Discussion: Fire Hydrants

Commissioner Thomas reported La Rocco expects the Wheaton's fire hydrant to be completed by Christmas, and the Rowell's fire hydrant should be completed after Wheaton's fire hydrant. Theron Simmons reported the Demand Star process has changed, and they no longer can issue District bids the way they were done before. Legal will review to determine the best method for the District to issue the RFP.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

7. NEW BUSINESS

7.A. Motion/Approval: District Medical Director Contract

The Medical Director 2011 Contract expires on December 31, 2014, and the contract contains a provision to automatically renew for a three-year period. The contract pricing remains the same at \$18,000 per year.

MOTION: Commissioner Cullen made a ***motion to renew the current existing District Medical Director Contract***, which was seconded by Commissioner Beyer. The Board unanimously passed the motion.

7.B. Motion/Approval: 2015 Meeting Schedule

The District Board reviewed the Proposed 2015 District Meeting Schedule. There were no changes to the Proposed Schedule; however, the January 12, 2014 Attorney-Client Closed Meeting will be added to the schedule.

MOTION: Commissioner Mirabella made a ***motion to approve the 2015 District Meeting Schedule***. Commissioner Beyer seconded the motion, and the Board unanimously passed the motion.

7.C. Discussion: Federal Government Finds Funds to Give Firefighters High-Speed Internet Everywhere

Commissioner Thomas presented the article from the Maryland Daily Dispatch regarding high-speed internet communications funding for first responders. Commissioner Cullen indicated it would be necessary for the communications to be compatible with all of the county communications. Commissioner Mirabella will follow up with FirstNet to identify if the District may qualify for high-speed internet funding.

8. FINANCIAL REPORT

8.A. District Financial Report 141031

Jennifer Johnson reported the District has received revenues of \$1.4M or 74% of budget. The District Board expenses for October were \$11,743 or 3.95% of budget. The Fire Department expenses were \$170,409 or 12.91% of budget. The Workman's Compensation premiums have been paid for the entire year. The department also purchased firefighting gear and hose. The Ambulance Corps expenses were \$84,981 or 10.8% of budget. Ce Ce Smith attended the Expo. Other expenses included Repairs Maintenance (new tires and alternator) and capital expenses of \$7,299.

The total District expenses for October were \$267,134, which is 11.11% of budget.

9. LEGAL COUNSEL REPORT

Theron Simmons report he would like to schedule an Attorney-Client Closed Session to discuss litigation expenses and a settlement with the old department. The meeting will be scheduled prior to the January 12, 2015 meeting. Theron will follow up on the status of the ladder truck sale.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

10. EMS DEPARTMENT REPORT

One ambulance, which is under warranty, has been taken to the Ford Dealer. Commissioner Mirabella asked about the Sheriff's bid process. The new Sheriff's Office Contract is expected to be released in January 2015. The Corps hired six new paramedics.

11. FIRE DEPARTMENT REPORT

There were 19 candidates test for firefighter positions, and 17 candidates passed the class. The Donation Letter was distributed, and the department has received some donations. The department requested a press release be distributed regarding the training. The department is requesting quotes for replacing the carpet, and 10 sets of bunker gear are out for repair. The Boot drive raised \$1600 and \$1,766 has been raised from the donation letter. The Mutual Aid contract was submitted to Miami Dade for approval.

12. COMMISSIONER ITEMS

Commissioner Thomas asked the department if they have everything thing they need in the event they come in contact with an Ebola patient. Ebola is not an airborne disease.

13. NEXT MEETING

The next meeting is scheduled for January 12, 2015.

14. ADJOURN

Commissioner Allen made a Motion to adjourn at 6:48 p.m., which was seconded by Commissioner Mirabella.

Next Scheduled Meetings:

January 12, 2015 Attorney-Client Closed Meeting (5:30 p.m.)

January 12, 2015 District Meeting (6:00 p.m.)

January 26, 2015 District Meeting

February 9, 2015 District Meeting

February 23, 2015 District Meeting

March 9, 2015 District Meeting

March 23, 2015 District Meeting

DOCUMENTS

AI 7.A. District Medical Director Contract 2014-2017

AI 7.B. 2015 District Meeting Schedule

AI 7.C. Maryland Daily Dispatch Article 11/21/14 (High-Speed Internet Everywhere)

AI 8.A. KLF&EMS Financial Report 141031