



# KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Jennifer Miller; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Marilyn Beyer

## FY 2014-2015 Budget 1<sup>st</sup> Public Hearing SEPTEMBER 9, 2014 – DRAFT

### 1. AGENDA

#### 1.A. Call to Order

Chairman Thomas called the meeting to order at 6:00 p.m.

#### 1.B. Pledge of Allegiance

Commissioner Allen led the Pledge of Allegiance.

#### 1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Marilyn Beyer, Jennifer Miller, George Mirabella and Bob Thomas. There was a quorum.

Also present were: Don Bock, Vicky Fay, Jennifer Johnson, Scott Robinson and Theron Simmons. The meeting was held at Station #24.

#### 1.D. Approval of Agenda

**MOTION:** Commissioner Allen made a motion to approve the September 8, 2014 1<sup>st</sup> Public Hearing Agenda. Commissioner Beyer seconded the motion, and the Board unanimously passed the motion.

### 2. PUBLIC COMMENT

Tom Tharp distributed a sheet showing fund balances since the District's creation. He recommended reducing the Unassigned Fund Balance as this would be an easier way to get to rollback. This would not place an unnecessary burden on the residents to pay for a savings account, and the District has insurance to cover the assets. Mr. Tharp also recommended reducing the hydrants to 10, which would create a savings of \$62,000 capital.

John Millhiser has been a Key Largo resident for 1 ½ years. He brought his Trim Notice to the meeting, and his proposed tax rate is 20% higher than the existing tax rate. Part of the reason for this is because the value of his home increased by 50%. He recommended the District review the District's Office Supplies account, which increased 500% \$500, and the Firefighter/Emt – regular salaries and wages, which rose from \$137,579 to \$149,267, which is an 8% increase.

The TRIM Notice sets a proposed millage rate. The purpose of the TRIM Notice is to show the taxpayers how the budget is trimmed during the budget process. Commissioner Thomas reported no hydrants have been installed in five or six years. Jennifer Johnson reported the District did have a lower fund balance when there was a higher vehicle fund balance. The Finance Department recommends maintaining at least a three-month operating reserve. Chief Bock reported that while the step-plan raised the amount; the volunteer pay was reduced by the same amount. Commissioner Allen noted the Fire Department operating budget only increased approximately \$2,300.



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### 3. **DISCUSSION: KLFR&EMS District FY 2014-2015 Proposed Budget(Continued)**

Jennifer Johnson reported the Budget being presented today has a millage rate of 0.8550 Mills, which is 7.47% above rollback. The Projected Ad Valorem Taxes (at a 97% collection rate) is \$2,028,857

The Proposed Budget Revenue & Expenses are: Ad Valorem taxes (with 97% collection rate) are \$2,028,857; Grant Income \$25,272; 304 Infrastructure Sales Tax Revenue from the County is \$300,000 (\$150,000 for vehicles and \$150,000 for fire hydrants) and Interest Income \$7,000. As of October 1, 2014 the Unassigned Fund Balance is projected to be \$688,681, and the amount committed for the Vehicle Replacement Fund is \$461,551. The total projected revenues, fund balances and other financing sources for FY 2014-2015 are \$3,511,361.

The projected Operating Expenses for FY 2014-2015 are: District Board (\$351,953), Fire Department (\$1,346,091) and the Ambulance Corps (\$797,834) for a total projected expenditure of \$2,495,878, which will result in an Unassigned Fund Balance of \$503,932 and a balance of \$511,551 for Vehicle Replacement. The total FY 2014-2015 District expenditures and fund balances are \$3,511,361.

Mrs. Johnson reported the following changes from the previous budget:

Key Largo Volunteer Ambulance Corp

Acct 450 (Insurance): This account will be reduced from \$40,106 to \$35,481.

Acct 460 (Repairs Maintenance): This account will be reduced from \$27,000 to \$21,000.

The Capital Outlay Accounts are \$175,000 more this year than last year with the addition of two new Plymovent Systems for Stations 23 and 24 and an upgrade to Station 25; a new phone system and compressor.

Chief Bock reported the following changes to the proposed Budget:

Acct 643.01 Capital Outlay (Building): Commissioner Allen indicated \$7,500 is realistic pricing to remove and replace the carpet with tile.

Acct 643.02 Capital Outlay (Building): This account will be reduced by \$2,500. The replacement of appliances will be budgeted in FY 2015-2016 and the Dishwasher and stove will be replaced in FY 2014-2015 therefore this line item was reduced to \$2,000.

Acct 643.03 Capital Outlay (Building): The upgrade to the Plymovent System for Station 25 will be budgeted in FY 2015-2016, which will reduce the budget by \$21,871.

With these reductions in order to achieve the same 0.8300 millage, the budget will need to be reduced by an additional \$14,557 to meet the 3 month operating reserve target. At 0.8300 mills, the same millage rate the District charged in FY 2013-2014 would represent a \$3.00 increase per \$100,000 of taxable value.

Jennifer noted that in 2018 the two engines are scheduled to be replaced, and that capital expenditure will be over \$1M.

Acct 120.03 (Sick and part-time off for part time employees): The fire department would like to keep this item because it is a good recruitment and retention tool.

Acct 491.01 (Training in-house training courses): The department is currently budgeted at \$3,500 and \$5,000 is being budgeted for FY 2014-2015. This line item was reduced by \$1,500 back down to \$3,500 for FY 2014-2015. There are currently two pump-ops training class being conducted, which will exhaust the remainder of the unencumbered FY 201-2014 in-house training budget. About \$800 was spent for books for the two pump-ops training classes.



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### 3. **DISCUSSION: KLFR&EMS District FY 2014-2015 Proposed Budget(Continued)**

Theron Simmons reminded the Commissioners the Inter-local Agreement with the County is very specific on how these funds may be used, and the \$150,000 for the fire hydrants cannot be used for anything else. The District will pursue obtaining Impact Fees from the County.

The total District Board Operating Budget for FY 2014-2015 is \$301,953, which is an increase of \$7,150 from FY2013-2014. The total District Budget will increase by \$57,150, which includes a budgeted transfer of \$50,000 to the Vehicle & Equipment Replacement Fund.

The District and Departments reduced the proposed budget by \$59,326 from \$3,511,361 to \$3,452,038.

### 4. **ADJOURN**

Commissioner Mirabella made a motion to adjourn the 1<sup>st</sup> Public Hearing at 6:43 p.m., which was seconded by Commissioner Miller, and unanimously agreed upon by the board.

### **DOCUMENTS**

KLFR&EMS District Proposed Budget FY 2014-2015 dated 09/02/14