



## KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

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### Key Largo Volunteer Ambulance Corps, Inc. Business Meeting February 11, 2014

Board members in attendance were Brenda Beckmann, Ronnie Fell, Eric Fundora, and Jackie Harder. Ambulance corps' attorney Jack Bridges was also present. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30 pm by President Fell
2. Announcements  
The only birthday for the month of February was Pedro Marin's. Russ Cullen has been hospitalized.
3. Public Comment  
There was no public comment.
4. Approval of Minutes  
Jackie Harder moved to approve the November 8, 2013 minutes seconded by Eric Fundora. Motion unanimously approved.
5. Treasurer's Report  
Brenda Beckmann reported a balance of \$288,718.42, up slightly from the January 2013 balance of \$279,693.11. Eric Fundora moved to approve the treasurer's report seconded by Jackie Harder. Motion passed unanimously. Donations from the fund raising letter are approximately \$10,500.
6. Committee Reports  
There were no reports.
7. Legal Report  
Attorney Jack Bridges reported the FMTI contract was fine. However, he felt there was no benefit to the corps and stated that even though they have adequate liability insurance, should a student be harmed, KLVAC would still be sued. However, this would eventually be straightened out in the courts.
8. Membership Review  
All members are in good standing.
9. Old Business
  - A. District Update  
The district board has asked the corps to present them with a list of items costing under \$1000 that will be needed within the next five years. Grant ideas are also being looked at.

KLVAC Business Meeting  
February 11, 2014

B. Open Board Position

Brenda Beckmann nominated Ken Edge; seconded by Jackie Harder.  
Eric Fundora nominated Danny Fernandez; seconded by Jackie Harder.  
Both candidates spoke.  
It was determined that Danny Fernandez was not eligible.  
Jackie Harder moved to close the nominations seconded by Brenda Beckmann.  
Motion passed unanimously.

Roll call vote was as follows:

Jackie Harder-Ken Edge  
Brenda Beckmann-Ken Edge  
Eric Fundora-Ken Edge  
Ronnie Fell-abstained

Ken Edge was elected and took his seat at the board table.

C. Jerry Cunningham Scholarship Update

Brenda Beckmann presented an agreement between FKCC and KLVAC wherein FKCC will present a \$1000 a year scholarship for three years to a student in the Upper Keys attending the EMT program. Eric Fundora moved to accept the agreement with FKCC seconded by Jackie Harder. Discussion followed: The college will make a recommendation. KLVAC will have access to the recommendation made by the college and will be able to provide feedback. The scholarship will be presented in Jerry Cunningham's name. Motion passed unanimously.

D. Other Old Business

There was none.

10. New Business

A. FMTI Paramedic Student Rider Contract Proposal

Eric Fundora moved to accept the FMTI contract with the restriction of allowing only those affiliated with Monroe County to ride with KLVAC seconded by Ronnie Fell.  
After discussion roll call vote was as follows:

|                 |     |
|-----------------|-----|
| Ken Edge        | yes |
| Jackie Harder   | no  |
| Brenda Beckmann | no  |
| Eric Fundora    | yes |
| Ronnie Fell     | yes |

KLVAC Business Meeting  
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B. Volunteer Recruitment/Paid Position

Ronnie Fell reported that testing of recruits will be done on March 29 for EMT and paramedic positions. There are no plans to bring anyone on board immediately.

C. Grant Ideas

The district has asked for a list of items costing over \$1000 that will be needed in the next five years.

D. 401K District Match

Ken Edge moved to allow Scott Robinson to approach the district asking for up to a 25% max match for the 401k plan seconded by Eric Fundora. After discussion, roll call vote was as follows:

|                 |     |
|-----------------|-----|
| Ken Edge        | yes |
| Jackie Harder   | no  |
| Brenda Beckmann | no  |
| Eric Fundora    | yes |
| Ronnie Fell     | yes |

E. Other New Business

There was none.

11. Membership Discussion

There was none.

12. Adjournment

Jackie Harder moved to adjourn seconded by Ken Edge. Motion passed unanimously. Meeting adjourned at 7:25pm.

Pamela Johnson  
Recording Secretary

**Key Largo Volunteer Ambulance Corp Inc.  
Treasurer's Report  
February 2014**

|                                | Billing Account | Corp Account | Building Account | CPR Account | Cunningham Scholarship | Certificates of Deposit | Total        |
|--------------------------------|-----------------|--------------|------------------|-------------|------------------------|-------------------------|--------------|
| <b>Beginning Balance</b>       | \$8,464.29      | \$22,885.37  | \$11,507.54      | \$2,020.28  | \$3,066.00             | \$231,749.63            | \$279,693.11 |
| <br>                           |                 |              |                  |             |                        |                         |              |
| <u>Revenues</u>                |                 |              |                  |             |                        |                         |              |
| Interest                       | 0.77            |              | 1.04             |             |                        |                         | 1.81         |
| Medical Fees                   | 24,876.06       |              |                  |             |                        |                         | 24,876.06    |
| Medical Transcripts            |                 |              |                  |             |                        |                         | 0.00         |
| KL Fire Rescue & EMS Reimb     | 822.85          | 11,824.05    |                  |             |                        |                         | 12,646.90    |
| Donations                      |                 | 1,955.00     |                  |             |                        |                         | 1,955.00     |
| Rent Income                    |                 |              |                  |             |                        |                         | 0.00         |
| Educational Income             |                 |              | 440.00           |             |                        |                         | 440.00       |
| Uncollected Income/Adjustmts   | 24,569.28       |              |                  |             |                        |                         | 24,569.28    |
| CD Interest                    |                 |              |                  |             |                        |                         | 0.00         |
| <b>Total Revenues</b>          | \$50,268.96     | \$13,779.05  | \$1.04           | \$440.00    | \$0.00                 | \$0.00                  | \$64,489.05  |
| <br>                           |                 |              |                  |             |                        |                         |              |
| <u>Expenditures</u>            |                 |              |                  |             |                        |                         |              |
| Awards, Banquet, Plaques       |                 |              |                  |             |                        |                         | 0.00         |
| Advertising                    |                 |              |                  |             |                        |                         | 0.00         |
| Medical Billing Refunds        | 564.33          |              |                  |             |                        |                         | 564.33       |
| Payroll Expenses               | 23,732.63       | 11,135.58    |                  |             |                        |                         | 34,868.21    |
| Miscellaneous (Tree Removal)   |                 | 61.75        |                  |             |                        |                         | 61.75        |
| Professional Fees              | 1,701.74        |              |                  |             |                        |                         | 1,701.74     |
| Background Checks              |                 |              |                  |             |                        |                         | 0.00         |
| Licenses and Permits           |                 |              |                  |             |                        |                         | 0.00         |
| Bank Service Charges           | 35.00           | 25.00        |                  |             |                        |                         | 60.00        |
| Supplies                       |                 | 5.00         |                  |             | 483.36                 |                         | 483.36       |
| Dues & Subscriptions           |                 |              |                  |             |                        |                         | 5.00         |
| <b>Total Expenditures</b>      | \$26,033.70     | \$11,227.33  | \$0.00           | \$483.36    | \$0.00                 | \$0.00                  | \$ 37,744.39 |
| <br>                           |                 |              |                  |             |                        |                         |              |
| <b>Ending Balance</b>          | \$32,699.55     | \$25,437.09  | \$11,508.58      | \$1,976.92  | \$3,066.00             | \$231,749.63            | \$306,437.77 |
| TRANSFERS                      | 826.60          | (826.60)     | 0.00             |             | 0.00                   |                         |              |
| Balance before Adjustment      | 33,526.15       | 24,610.49    | 11,508.58        | 1,976.92    | 3,066.00               | 231,749.63              | 306,437.77   |
| Adjustment to arrive at Actual | -26,448.94      | 2,188.24     | 0.00             | 0.00        | 0.00                   | 0.00                    | -24,260.70   |
| <b>ACTUAL BALANCE @ MO END</b> | \$7,077.21      | \$26,798.73  | \$11,508.58      | \$1,976.92  | \$3,066.00             | \$231,749.63            | \$282,177.07 |

**Key Largo Volunteer Ambulance Corp Inc.  
Treasurer's Report  
March 2014**

|                                | Billing Account | Corp Account | Building Account | CPR Account | Cunningham Scholarship | Certificates of Deposit | Total        |
|--------------------------------|-----------------|--------------|------------------|-------------|------------------------|-------------------------|--------------|
| <b>Beginning Balance</b>       | \$7,077.21      | \$26,798.73  | \$11,508.58      | \$1,976.92  | \$3,066.00             | \$231,749.63            | \$282,177.07 |
| <u>Revenues</u>                |                 |              |                  |             |                        |                         |              |
| Interest                       | 0.87            | 2.24         | 1.79             |             |                        |                         | 4.90         |
| Medical Fees                   | 28,187.12       |              |                  |             |                        |                         | 28,187.12    |
| Medical Transcripts            |                 | 24.00        |                  |             |                        |                         | 24.00        |
| KL Fire Rescue & EMS Reimb     | 836.68          | 9,035.75     |                  |             |                        |                         | 9,872.43     |
| Donations                      |                 | 345.00       |                  |             |                        |                         | 345.00       |
| Rent Income                    |                 |              |                  |             |                        |                         | 0.00         |
| Educational Income             |                 |              |                  | 350.00      |                        |                         | 350.00       |
| Uncollected Income/Adjustmts   | -44,469.44      |              |                  |             |                        |                         | -44,469.44   |
| CD Interest                    |                 |              |                  |             |                        |                         |              |
| <b>Total Revenues</b>          | -\$15,444.77    | \$9,406.99   | \$1.79           | \$350.00    | \$0.00                 | \$0.00                  | -\$5,685.99  |
| <u>Expenditures</u>            |                 |              |                  |             |                        |                         |              |
| Scholarships                   |                 |              |                  |             | 3,066.00               |                         | 3,066.00     |
| Advertising                    |                 |              |                  |             |                        |                         | 0.00         |
| Medical Billing Refunds        | 106.75          |              |                  |             |                        |                         | 106.75       |
| Payroll Expenses               | 23,003.85       | 9,617.21     |                  |             |                        |                         | 32,621.06    |
| Miscellaneous (Tree Removal)   |                 |              |                  |             |                        |                         | 0.00         |
| Professional Fees              | 2,281.61        |              |                  |             |                        |                         | 2,281.61     |
| Background Checks              |                 |              |                  |             |                        |                         | 0.00         |
| Licenses and Permits           |                 | 156.14       |                  |             |                        |                         | 156.14       |
| Bank Service Charges           | 35.00           | 25.00        |                  |             |                        |                         | 60.00        |
| Supplies                       |                 | 59.11        |                  |             |                        |                         | 59.11        |
| Dues & Subscriptions           |                 | 5.00         |                  |             |                        |                         | 5.00         |
| <b>Total Expenditures</b>      | \$25,427.21     | \$9,862.46   | \$0.00           | \$0.00      | \$3,066.00             | \$0.00                  | \$38,355.67  |
| <b>Ending Balance</b>          | -\$33,794.77    | \$26,343.26  | \$11,510.37      | \$2,326.92  | \$0.00                 | \$231,749.63            | \$238,135.41 |
| TRANSFERS                      | 1,694.30        | (1,694.30)   | 0.00             |             | 0.00                   |                         |              |
| Balance before Adjustment      | (32,100.47)     | 24,648.96    | 11,510.37        | 2,326.92    | 0.00                   | 231,749.63              | 238,135.41   |
| Adjustment to arrive at Actual | 42,450.60       | 1,857.42     | 0.00             | 0.00        | 0.00                   | 0.00                    | 44,308.02    |
| <b>ACTUAL BALANCE @ MO END</b> | \$10,350.13     | \$26,506.38  | \$11,510.37      | \$2,326.92  | \$0.00                 | \$231,749.63            | \$282,443.43 |