

## Sandi Haab

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**From:** Linda Newman <info@keylargofire.com>  
**Sent:** Thursday, May 16, 2013 9:50 AM  
**To:** 'Jennifer Zimmer'  
**Cc:** Sandi Haab  
**Subject:** RE: KLFR&EMS District 5-10-13 check run - Non essential items for District Board approval

Jennifer:

This invoice will be paid by the Corporation. Please do not add this to the agenda.

Sandi: Please pay this invoice using a corporate check.

Thanks

Linda

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**From:** Jennifer Zimmer [<mailto:jzimmer@keyscpa.com>]  
**Sent:** Thursday, May 16, 2013 9:30 AM  
**To:** 'Linda Newman'  
**Subject:** FW: KLFR&EMS District 5-10-13 check run - Non essential items for District Board approval

Sure thing...see the attached. Vicky needs to know whether or not to add this item to the agenda soon.

I am looking at this week's run now and will send you any "non essential" items to see if the Dept. wants them on the agenda for approval as well...

Jennifer Zimmer

Bishop, Rosasco & Co.  
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**Bishop, Rosasco & Co.**  
**Certified Public Accountants**

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**From:** Jennifer Zimmer  
**Sent:** Friday, May 10, 2013 11:12 AM  
**To:** [sandi@keysaccounting.com](mailto:sandi@keysaccounting.com); [info@keylargofire.com](mailto:info@keylargofire.com)  
**Subject:** KLFR&EMS District 5-10-13 check run - Non essential items for District Board approval

Hi Linda and Sandi,

Please let me know if you would like the attached to go before the District Board for approval to pay at the 5/20/13 meeting. One looks like the begging letter mailing, \$1,800 to Omni so that isn't reimbursable by the District anyways, but the other is considered a non-essential item, and all reimbursements for non essential items now require District Board approval before the payment can be released.

In the meantime, Sandi, let me know if you are going to pay the vendor directly and request that District reimburse the Department – if approved.

Thanks,

Jennifer

*Jennifer Zimmer*

Marathon  
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