

Key Largo Volunteer Fire Rescue Department

RECEIVED  
MAY 15 2013  
FINANCE

**Check Request**

Check Request # 12/13-357

Date 5/14/2013

| Description                                 | Amount |
|---|--------|
| GRAFFX - 520 · OPERATING SUPPLIES           | 400.00 |
| REIMBURSEMENT OF EXPENSES - RETURN TO STAFF |        |
| Total Reimbursable Expenses                 | 400.00 |
| 522,520.02 ?                                |        |

APPROVAL

*SJB*

\_\_\_\_\_  
FIRE CHIEF, SERGIO J GARCIA OR BATTALION CHIEF JAMES GRIFFETH

*Frank Conklin*

\_\_\_\_\_  
CORP PRESIDENT, FRANK CONKLIN OR VICE PRES WILLIAM MEEHAN

Finance Dept Use Only:

Date Received:


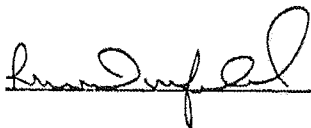
Finance Review & Approval

Processed: Date: 5/15/13

By: *ST*

BOARD APPROVAL \_\_\_\_\_

**Total** \$400.00

|   |   |  |
|---|---|--|
|  <p><b>KEY LARGO VOL. FIRE RESCUE DEPARTMENT</b><br/>         1 East Drive, P.O. Box 782<br/>         Key Largo, FL 33037-0782<br/>         (305) 451-2700</p> | <p>TIB BANK<br/>         KEY LARGO, FLORIDA<br/>         63-928/870</p> | <p>4478</p>  |
|   | <p>4/30/2013</p>  |  |
| <p>PAY TO THE ORDER OF <u>PAUL MOSCZYNSKI</u></p>   |   | <p>\$**300.00</p>  |
| <p>Three Hundred and 00/100*****</p>  |   | <p>DOLLARS</p>   |
| <p>PAUL MOSCZYNSKI<br/>         23 ROSE PL<br/>         KEY LARGO, FL 33037</p>   |   |  |
| <p>MEMO REIMBURSE FOR 451 GRAFFX INV # 2689 T-SHI</p>   |   |  |
| <p>⑈004478⑈ ⑆067009280⑆201529686 06⑈</p>  |   |  |

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE

ENDORSE HERE

5202453675

*[Signature]*

## Capital Bank

Print Date : May. 14, 2013

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Account #20152968606 History  
01-01-2013 to 05-14-2013

| Date       | Check # | Transaction<br>Description | Credit | Debit  |
|------------|---------|----------------------------|--------|--------|
| 05-03-2013 | 4478    | Check                      |        | 300.00 |

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4/30/2013

451 GRAFF'X, INC.

\*\*100.00

One Hundred and 00/100\*\*\*\*\*

451 GRAFF'X, INC.  
2521 NW 17TH LANE  
BAY 5  
POMPANO BCH, FL 33064

BALANCE DUE INV #2689 T-SHIRTS CANCER AW

451 GRAFF'X, INC.

4/30/2013

BALANCE DUE INV #2689 T-SHIRTS CANCER AW

100.00

CHECKING # 968606 BALANCE DUE INV #2689 T-SHIRTS CANCER

100.00

KEY LARGO VOL. FIRE RESCUE DEPARTMENT

451 GRAFF'X, INC.

4/30/2013

BALANCE DUE INV #2689 T-SHIRTS CANCER AW

100.00

4479

PAYMENT  
RECORD

CHECKING # 968606 BALANCE DUE INV #2689 T-SHIRTS CANCER

100.00





451 GRAFF'X, Inc.  
 2521 NW 17th Lane  
 Bay 5  
 Pompano Beach, FL 33064  
 Phone: 954-977-1255  
 Fax: 954-977-1266

# Invoice

| Date       | Invoice # |
|------------|-----------|
| 10/30/2012 | 2689      |

| Bill To   |
|---|
| Key Largo Firefighters Benevolent Assoc.<br>Attn: Paul Moczynski<br>1 East Drive<br>Key Largo, FL 33037 |

| Ship To   |
|---|
| Key Largo Firefighters Benevolent Assoc.<br>1 East Drive<br>Key Largo, FL 33037 |

| Terms | Due Date   | Sales Rep | Supplier |
|-------|------------|-----------|----------|
| COD   | 10/30/2012 | 004       |          |

| Qty.                                    | DESIGN                                      | GARMENT                        | S  | M  | L  | XL | XXL | 3X  | Price            | Amount           |
|---|---|--------------------------------|----|----|----|----|-----|-----|------------------|------------------|
| 100                                     | Pink Heals                                  | 979 Anvil Charity Pink Tee     | 20 | 40 | 20 | 20 |     | 4XL | 7.75             | 775.00           |
| 4                                       | 3-Color FLC<br>Tough Enough to<br>Wear Pink | XXXXL                          |    |    |    |    |     | 4   | 10.75            | 43.00            |
|   |   | Discount                       |    |    |    |    |     |     | -52.00           | -52.00           |
| 3                                       |   | Film Outputs Process           |    |    |    |    |     |     | 10.00            | 30.00            |
| 3                                       |   | Screen Setup Process           |    |    |    |    |     |     | 15.00            | 45.00            |
| 1                                       |   | Artwork                        |    |    |    |    |     |     | 80.00            | 80.00            |
|   | N.C. for art OR<br>Set-up Fees              | Discount                       |    |    |    |    |     |     | -155.00          | -155.00          |
|   | 10/30/12                                    | Shipping & Handling<br>Deposit |    |    |    |    |     |     | 34.00<br>-400.00 | 34.00<br>-400.00 |
| <i>Combat Cancer Awareness T-shirts</i> |   |                                |    |    |    |    |     |     |                  |                  |

A finance charge of 1.5% per month (18% APR) will be assessed on unpaid balances beyond established terms. 451 Graffx, Inc. owns all screens and films.

|                         |           |
|-------------------------|-----------|
| <b>Subtotal</b>         | \$400.00  |
| <b>Sales Tax (7.5%)</b> | \$0.00    |
| <b>Invoice Total</b>    | \$400.00  |
| <b>Payments/Credits</b> | \$-300.00 |
| <b>Balance Due</b>      | \$100.00  |

**Anne**

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**Subject:** FW: T-Shirt Invoice

**From:** Linda Newman [<mailto:info@keylargofire.com>]  
**Sent:** Thursday, April 25, 2013 12:48 PM  
**To:** Sandi Haab  
**Subject:** FW: T-Shirt Invoice

Sandi:

I sent over a couple of invoices that Paul Moczynski gave to me. One was for expenses associated with the Christmas Party and one was for pink combat t-shirts.

Both required approval by Frank Conklin prior to writing a check to Mr. Moczynski.

This email is in reference to the pink t-shirts.

I have attached the official invoice from 451 Graff'x for the T-shirts.(invoice attached) The invoice reflects that Mr. Moczynski paid \$300.00 using his personal credit card and now a \$100.00 balance remains. I asked the Vendor, 451 Graff'x to send me proof of payment by Mr. Moczynski (attached).

Please prepare a check from the Corporate account in the amount of \$300 to be payable to Paul Moczynski and then please prepare a corporate check in the amount of \$100.00 to be paid to 451 Graff'x. I think both of these should be reimburseable since they were combat cancer awareness t-shirts. Please submit to the District for reimbursement 146-1250-522-520.

Thanks Sandi.

Linda

**From:** 451 Graff'x [<mailto:451graffx@gmail.com>]  
**Sent:** Thursday, April 25, 2013 12:20 PM  
**To:** Linda Newman  
**Subject:** Re: T-Shirt Invoice

Good afternoon Linda,

Yes, Mr. Moczynski did pay \$300 towards the outstanding balance using his credit card. Please see the attached transaction for your records.

Thank you,

Kimberly McKeever  
451 GRAFFX  
954-977-1255

On Thu, Apr 25, 2013 at 11:18 AM, Linda Newman <[info@keylargofire.com](mailto:info@keylargofire.com)> wrote:

Ms. McKeever:

Thank you for the invoice. I see that you received \$300.00. Can you send me something to indicate where that payment came from. Did Mr. Moczynski pay this amount. A copy of the canceled check would be great.

I will process so that we send you the amount due as soon as possible.

Thank you for your assistance.

Linda Newman

**From:** 451 Graff'x [mailto:[451graffx@gmail.com](mailto:451graffx@gmail.com)]  
**Sent:** Tuesday, April 23, 2013 12:41 PM  
**To:** [info@keylargofire.com](mailto:info@keylargofire.com)  
**Cc:** paul moczynski  
**Subject:** Fwd: T-Shirt Invoice

ATTN: Linda Newman

Linda,

Please see the attached past due invoice for Key Largo Fire Department.

Thank you,

Kimberly McKeever

451 GRAFFX  
[954-977-1255](tel:954-977-1255)

----- Forwarded message -----  
From: **451 Graff'x** <[451graffx@gmail.com](mailto:451graffx@gmail.com)>  
Date: Thu, Apr 18, 2013 at 2:40 PM  
Subject: Fwd: T-Shirt Invoice  
To: [info@keylargofire.com](mailto:info@keylargofire.com)

Good afternoon,

Attached is the past due invoice you requested. Please make a payment as soon as possible as this invoice is 170 days past due.

Let me know if you need anything else.

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Thank you,

Kimberly McKeever

**451 GRAFF'X**

**954-977-1255**

Check out our Facebook page:



451's Facebook Page

Check out our Twitter page:



451's Twitter page

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Thank you,

**451 GRAFF'X**

**954-977-1255**

Check out our Facebook page:



451's Facebook Page