

KEY LARGO FIRE RESCUE AND EMS DISTRICT TRAVEL REQUEST/AUTHORIZATION FORM

Name ERIC FUNDORA, CARLOS GARCIA, CHARLES SOMMERS Date 10/3/2012
 Department KEY LARGO VOL. FIRE RESCUE DEPT. Title _____
 Destination PORT ST. LUCIE, FL/JUPITER, FL Mode of Transportation Used SUV-rental vehicle
 Vacation Combined with Trip? Yes No If so, meal and hotel expenses cease upon termination of City business.

Purpose of Travel: TO ATTEND GREAT FLORIDA FIRE SCHOOL 2012

ESTIMATED TRANSPORTATION COSTS

AIR FARE: _____		RENTAL CAR: _____		Rental Charge: _____	\$600.00
				Fuel: _____	\$250.00
				Other: _____	\$60.00
MILEAGE REIMBURSEMENT-PRIVATE AUTO					
DATE	FROM	TO	MILES	TOLLS	PARKING AT HOTEL
11/5/2012	KEY LARGO, FL	PORT. ST. LUCIE, FL		\$52.00	Other: _____
TOTAL MILEAGE			0	\$52.00	Note: Attach mapquest or similar for mileage documentation purposes.
REIMBURSEMENT @ .51 cents per mile			\$0.00		
TOTAL ESTIMATED TRANSPORTATION COSTS					\$962.00

ESTIMATED LODGING, MEALS AND OTHER EXPENSES

GSA rates - 1st and last day @ 75% of M&IE

DATE IN GREEN IS TRAVEL START DATE. DATE IN RED IS TRAVEL END DATE. *Note: First and last day of travel per diem rate is 75% of max. per diem*

DATE	11/5/2012	11/6/2012	11/6/2012	11/7/2012	11/8/2012	11/9/2012	11/9/2012	TOTAL
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SATURDAY	
ITEMS								
lodging 3 fff	217.13	217.13	217.13	217.13	217.13	217.13	0.00	\$1,302.78
per diem 3 fff	103.50	138.00	138.00	\$138.00	\$138.00	\$138.00	103.50	\$897.00
REGISTRA. 3 fff	345.00							\$345.00
								\$0.00
TOTAL 3 fff	\$665.63	\$355.13	\$355.13	\$355.13	\$355.13	\$355.13	\$103.50	\$2,544.78

I hereby certify that the above is a true and correct statement of travel expenses incurred in the conduct of District business and no expenses are of a personal nature

GRAND TOTAL **\$3,506.78**

Signature: _____	Date: _____	Department Head Approval	
Traveler		Signature: _____	Date: _____

FINANCE DEPARTMENT USE ONLY

Total Travel Expenses Approved: _____ Account No. _____

Date Received: _____

Approved for Payment _____ Date _____

Finance

THIS REQUEST INCLUDES TOTAL TRAVEL, LODGING, PER DIEM, ETC. COSTS FOR ALL 3 FIREFIGHTERS.
 WE ARE SAVING MONEY BY RESERVING 1 VILLA TO HOUSE ALL 3 FIREFIGHTERS FOR \$193.99/NIGHT plus room charges of \$23.14/night - TTL \$217.13/night
 REGISTRATION IS \$115.00 PER FIREFIGHTER FOR A TOTAL OF \$345.00 FOR ALL 3 FIREFIGHTERS FOR A WEEK OF TRAINING
 ONE VEHICLE AND THE COST OF ONE VEHICLE ONLY WILL BE USED FOR THIS TRIP. FIREFIGHTERS WILL TRAVEL TOGETHER -
TOTAL COST PER FIREFIGHTER = \$1,168.93
TOTAL TRAVEL COST TO BE SHARED BY ALL 3 FIREFIGHTERS



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Your trip details

Know Before You Go

- Print this page and keep for your records.
- Read the policies.
- Contact us immediately if any issues arise with your reservation before or during your trip.

Note: We sent a confirmation message to the email address you provided (info@keytargofire.com)

Your Travelocity Trip ID is: 4227 7277 1613

Your phone number for this trip: 305 747 2795



Itinerary

	Hotel	Sheraton PGA Vacation Resort Port St Lucie 8702 Champions Way Port St Lucie, FL 34986	
	Telephone	1 888 872 8356 for questions about this reservation 17724605700 for questions about this hotel	
	Fax		
	Check-in	Mon, Nov 5, 2012	
	Check-out	Sun, Nov 11, 2012	
	Nights	6	
	Room	Room 1 - King 2 Doubles and Queen-Size Sofa Bed 2 Bedroom 2 Bath - FL Resident Rate (4 Adults) ERIC FUNDORA Special Offer - save 30%	
	Status	Confirmed	
	Confirmation Code	Room 1 155423233	
	Primary Contact	ERIC FUNDORA	
	<input type="button" value="Cancel"/>		

Pricing



Some important information about your hotel.

What you should know

- Guest of the property receive a 20% discount on greens fees.

Room: King 2 Doubles and Queen-Size Sofa Bed 2 Bedroom 2

Bath - FL Resident Rate (4 Adults)

6 Nights

Mon, Nov 5	\$193.99
Tue, Nov 6	\$193.99
Wed, Nov 7	\$193.99
Thu, Nov 8	\$193.99
Fri, Nov 9	\$193.99
Sat, Nov 10	\$193.99

Sum of nightly rates \$1,163.94

Tax Recovery Charge & Service Fees \$138.84

Total for 1 Room: \$1,302.78

We charged a total of \$1,302.78 to your MasterCard XXXX-XXXX-XXXX-7464

Travel Checklist

- **Printed itinerary**—[Print this page](#) for use as a reference and receipt on the trip
- **Photo ID**—A valid photo ID is required for hotel check-in
- **Credit card**—A valid credit card is required for hotel check-in

Instructions and Policies

Hotel Policies

- We know sometimes you have to change your plans, which is why we do not charge any cancel or change fees. We do, however, have to pass along any change or cancel fees that come directly from the hotels or airlines.
- All GoodBuy hotel reservations are prepaid. Your credit card will be charged when you complete your reservation. Charges for children may apply and will be due directly to the hotel at the time of check-out.
 - 1 GoodBuy reservations are guaranteed for late arrival.
 - 2 GoodBuy reservations are generally ineligible for hotel award points or airline mileage.
- Any incidental charges will be assessed directly to you by the hotel upon check-out. Examples: Parking, Phone Calls, Room Service.
- GoodBuy Hotel rates are based on double occupancy; charges for extra adults may apply and will be due directly to the hotel.
 - 1 Double occupancy is defined as two people sharing one room.
- Any changes to your GoodBuy reservation may result in hotel fees up to the full cost of your stay.
 - 1 Please do not call the hotel directly to make changes or cancel this reservation, as their agents will not be able to change or issue refunds for these specially negotiated rates.
 - 2 If you are reserving multiple rooms at the same hotel for the same dates, you must use a different name for each reservation. Using the same name for multiple reservations may cause the hotel to cancel reservations that appear to be duplicates.
 - 3 Changes to the name on a reservation are not permitted after the booking is completed.
- No refunds for unused nights, including those resulting from delayed check-in or early check-out, will be given.
- Guests must be at least 18 to 21 years of age at time of check-in (depending on individual hotel policy) unless accompanied by a parent or guardian.
 - 1 You must present photo ID at check-in.
 - 2 You may be required to present a valid credit (not debit) card or cash deposit at check-in for incidentals.
- Please review your itinerary immediately. If any issues arise before or during your trip, you must call us right away. Why? We work with our suppliers to resolve your concerns, so the only opportunity we have to help you is before your trip ends. If you wait until you return, it's too late.
- If you experience an issue during your trip, you must call us immediately so that we can assist you in resolving your problem. Any portion of your trip that has been used is non-refundable. We are not responsible for any modifications you make to your trip without our assistance.
- Bed types, smoking preference, and in-room amenities are subject to hotel availability.

Room Policies

- Any changes to, or cancellation of, this booking are subject to a cancellation penalty. This includes a 1-night room charge plus applicable Tax, Recovery Charge & Service Fees.
- Cancellations or changes made after check-in are subject to a 100% charge.

Help

Please refer to Trip ID 4227 7277 1613 when calling Travelocity's Customer Service Center.

Note: There may be a penalty and/or charges for reservation changes.

In the US	1 888 872 8356	24 hours a day / 7 days a week
En Español	1 866 828 3933	7 00am - 10 00pm CST
TDD/Hearing Impaired	1 800 555 7585	7 00am - 11 00pm CST
Outside the US	1 210 521 5871	24 hours a day / 7 days a week



Everything about your booking will be RIGHT, or we'll work with our partners to make it right, right away. [Learn More](#)

For the Hotel Front Desk

This hotel reservation was pre-paid through Travelocity. The room and Tax, Recovery Charge & Service Fees were charged through Travelocity, but a separate folio should be created for any incidentals, including extra person fees associated with this room reservation.

Room 1

Room Type: King 2 Doubles and Queen-Size Sofa Bed 2 Bedroom 2 Bath - FL Resident Rate
 Room Code: 114560
 Rate Code: TVLFL

If you have questions regarding this reservation, please contact Travelocity at 1 888 872 8356.

Add an Activity
[more things to do](#)



Hot Air Balloon Rides, Palm Beach from **\$215**



Mal-Kai Restaurant and Polynesian Show, Fort Lauderdale from **\$40**

Add a Car
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Intermediate Car from **\$275**/week
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 Economy Car from **\$245**/week



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France	Germany	Hong Kong	India	Ireland	Italy	Japan	Mexico
New Zealand	Norway	Paraguay	Peru	Singapore	Spain	Sweden	United Kingdom
Uruguay	Venezuela						

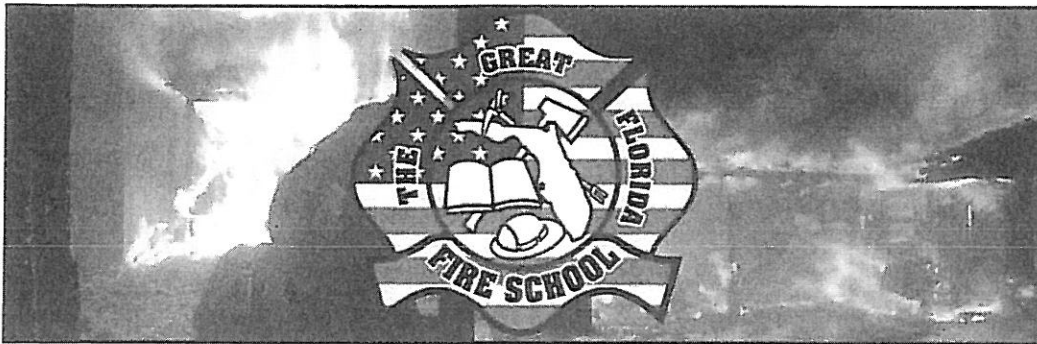
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This site was updated on 09/17/2012

The 2012 School will run from November 5th to the 10th
 The low registration fee of \$115.00 allows you to attend as many of the scheduled courses, as you want, over the 6 days, of the school.

Registration opens on September 17th, and closes on October 26th.
 Registration late fee \$25 (if received after October 26th).

[View Schedule](#) - [Go To Registration](#)

New this year, we will feature a full-day seminar on Monday, November 5th with Captain Bill Gustin from Miami-Dade Fire Department. He will present:

INTELLIGENT FIRE OPERATIONS: REDUCING EXCESSIVE RISK

Intelligent fire operations place the value of a firefighter's life over the value of property. Students attending this eight hour workshop develop an awareness of:

- building construction and fire conditions that can reduce the risk to firefighters
- why experienced, professional firefighters do not operate at every fire and every occupancy with the same strategy, tactics or level of risk
- why fire operations in modern "engineered" construction require more cautious tactics than those traditionally used in older buildings
- hazards of fighting fires in non-residential buildings
- factors that must be considered in an on-going size up that continually evaluates the risk to firefighters

This one-day seminar is included in the weeklong fee or can be broken out and attended separately for a fee of \$25. It will be the only offering on Monday, November 5th.

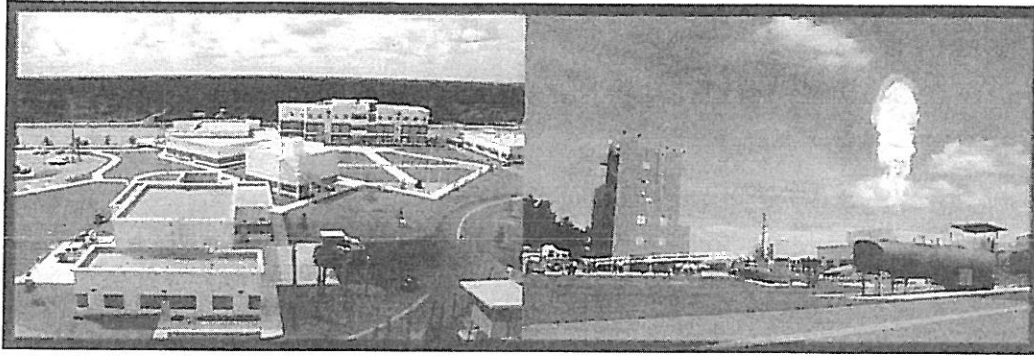
The 2011 School was a great success

The 2011 Great Florida Fire School was a great success, and we are working toward making the 2012 school even better. Check back here for updates on the 2012 school as they become available, or if you have not already done so, [sign up to receive updates](#), via email.

The 2012 school will be held at the Treasure Coast Public Safety Training Complex, at Indian River State College, in Fort Pierce. [Click here to take a tour of the training complex](#). You can also visit the Treasure Coast Public Safety Training Complex, on their web site at: <http://www.tcpublicsafetytraining.com/>

The Great Florida Fire School is 6 days of continuous fire related classes for one low price of \$115.00, and is set up to train all fire departments, from the large city departments to the small rural ones. The school also has classes related to EMS and police. You pick the classes you want to attend from the list and set it up around your schedule.

[Visit the Treasure Coast Public Safety Training Complex](#)



Recent Changes to this Web Site

- September 16 - [Registration Added](#)**
- September 15 - [Schedule Posted](#)**
- July 30 - [Accommodations Page Updated](#)**

Keep Up To Date With The Latest Information on the Great Florida Fire School

If you would like to be placed on the email list to be notified when information is available or changes are made to the Great Florida Fire School of 2012 [click here](#). If you have previously registered, you will automatically receive the updates, no need to register again.

Are You An Instructor?

The staff of the Great Florida Fire School is always looking for new classes to offer. If you have a class, that you teach, and would like to present it at The Great Florida Fire School, [click here](#) and fill out the form. The staff will review your submission and someone will get back to you.

[View Photos of Past Schools](#)

Mission Statement

The Great Florida Fire School is a cooperative outreach effort between the Florida State Fire College and local emergency services and educators. Its mission is to enhance the knowledge and skills of members of the fire and rescue community by delivering useful and well executed educational and training experiences annually throughout the various regions of Florida.

2011 Sponsors

Click On Logos To Visit Their Web Site

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Class Schedule

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 This schedule was updated on 09/21/2012

Click on the name of the class to see a description of that class.
 Classes with less than 10 attendees are subject to cancelation.

Check back here often as classes are added and updated.

GFFS – 2012 - Master Schedule	Course Hours	Monday 5th	Tuesday 6th	Wednesday 7th	Thursday 8th	Friday 9th	Saturday 10th
"Intelligent Fire Operations"	8	8am-5pm Opening					
Advanced Rapid Intervention Teams	16				8am-5pm	8am-5pm	
Aerial Apparatus Fire Ground Operations	16					8am-5pm	8am-5pm
Advanced Aerial Truck Company Fire Ground Operations	8		8am-5pm	8am-5pm			
Airport/Aviation Ground Operations & Emergency Response St. Lucie County Airport	8				8am-5pm		
Arc Flash and Electrical Explosions	4		8am-12pm				
Art of Miscommunication	2		10am-12pm 3pm-5pm				
Assisting Local Emergency Response Personnel with Wreckers & Tow Trucks (Practical Scenarios)	8						8am-5pm
A Life and Career with Integrity "You can Make A Difference" Fellowship of Christian Fire Fighters	4						8am-12pm
Basic Rappelling	16					8am-5pm	8am-5pm
Building Collapse & Shoring	8					8am-5pm	
Canine – National Animal Assisted Crisis & Emergency Responses	4						8am-12pm
Controlling Chaos: Making Critical Life & Death Decisions Fast	4			8am-12pm			
Concealed Weapons Class				5pm-8 p.m			
Electrical Hazards/Emergencies On The Fire Ground; Developing "Real Life" Scenarios for Training Programs	4				1pm-5pm		
NFPA-Electric Vehicle Safety for Emergency Responders	8			8am-5pm			
Elevator Emergencies	8					8am-5pm	
GFFS – 2012 - Master Schedule	Course Hours	Monday 5th	Tuesday 6th	Wednesday 7th	Thursday 8th	Friday 9th	Saturday 10th
Emergency Services Trailer Operations & Safety Program Train-Trainer	8		8am-5pm				

<u>Emergency Vehicle Driver Training Train-Trainer</u>	16			8am-5pm	8am-5pm			
<u>Emergency Treatment of Radiation Incident Victims</u>	4		8am-12pm					
<u>Advanced Engine Company Operations</u>	8					8am-5pm		
<u>Extrication- Basic/Heavy Rescue & Stabilization</u>	8						8am-5pm	
<u>Fire Explorer's Challenge</u>	8						8am-5pm	
<u>Florida East Coast Railway Locomotives-Tankers & Rail Cars "Hands On" Contact and Safety Procedures (Rail Yard)</u>	4			8am to 12pm				
<u>Florida Incident Safety Officer</u>	40		8am-5pm	8am-5pm	8am-5pm	8am-5pm	8am-5pm	8am-5pm
<u>Forestry S-130/S-190 Basic Wild Land Firefighting/Introduction to Wild Land Fire Behavior</u>	40		8am-7pm	8am-7pm	8am-7pm	8am-7pm		
<u>Forestry S-215 Fire Operations in the Wild Land-Urban Interface</u>	30		8am-7pm	8am-7pm	8am-7pm			
<u>Forestry S-330 Strike Team/Task Force Leader</u>	24		8am-5pm	8am-5pm	8am-5pm			
<u>Garden Apartment Fire Ground Challenges</u>	4			1pm-5pm				
<u>"Gauges Don't Lie"</u>	8		1pm-5pm	8am-12pm				
<u>Haz Mat; Easy To Understand Hazardous Materials Chemistry</u>	8		8am-5pm					
<u>Haz Mat Street Chemistry & Air Monitoring</u>	8			8am-5pm				
<u>Haz Mat Con-Ed: Technician Level Hands on Skill Builder: Pressurized & Non-Pressurized Leak Control</u>	4					8am-12pm		
GFFS – 2012 - Master Schedule	Course Hours	Monday 5th	Tuesday 6th	Wednesday 7th	Thursday 8th	Friday 9th	Saturday 10th	
<u>Haz-Mat Con-Ed: Operations Level Operations Response to Chemical Suicides</u>	90 min.				1pm-2:30pm 3pm-4:30pm			
<u>Haz-Mat Con-Ed: Technician Level Hands-on Skill Builder: Offensive NG & LPG Leak Control</u>	8					8am-5pm		
<u>Honor Guard Workshop Demonstration and Preparation for Competition</u>	4		8am-12pm					
<u>Hose Management</u>	8						8am-5pm Burn bldg	
<u>Hurricane Glass Design & Entry</u>	4				8am-12pm 1pm-5pm			
<u>Intro. To Pump Operations</u>	8			6pm-10pm	6pm-10pm			
<u>It's Game Day Are You Ready</u>	4				8am-12pm			
<u>Leadership in Today's Fire Service</u>	4				8am-12pm 1pm-5pm			
▣ <u>Live Fire Training</u>	4			6pm-10pm	6pm-10pm			
<u>Four (4) Story Burn Building</u>								
▣ <u>Live Fire Training</u>	4			6pm-10pm	6pm-10pm			

<u>Flashover Awareness (Fire Chamber)</u> <u>Fire-Smoke & Thermal layers</u>								
■ <u>Live Fire Training</u> <u>LP Gas Field Evolutions</u>	4x2		7pm-10pm	6pm-10pm				
<u>Live Fire Training Instructor (LFTI)</u> <u>Recertification</u>	8			8am-5pm				
<u>Make A Decision! (from "The Right Seat")</u>	2		8am-10am 1pm-3pm					
<u>National Fire Academy</u> <u>Shaping The Future</u>	16			8am-5pm	8am-5pm			
<u>New Vehicle Technology & First Responder</u> <u>Safety</u>	4			6pm-10pm	8am-12pm			
GFFS – 2012 - Master Schedule	Course Hours	Monday 5th	Tuesday 6th	Wednesday 7th	Thursday 8th	Friday 9th	Saturday 10th	
<u>Physical Fitness Training/Testing for the Fire Service - Do's and Don'ts</u>	4			8am-12pm				
<u>Positive Pressure Attack</u>	8					8am-5pm		
<u>Search Under Fire</u>	8			8am-5pm				
<u>Ship Board Fire Fighting Threats & Risk; Staying Alive (At The Port)</u>	4		8am-12pm 1pm to 5pm					
<u>Solar Panels; Photo Voltaic Systems and Fire Fighter Safety on the Scene.</u>	4				1pm-5pm			
<u>Survival In The Fire Service; Signs of Sure Death</u> <u>Your Choice-Your Decision</u>	4		8am-12pm					
<u>Vehicle Fires – Getting Under the Hood</u>	4			1pm-5pm				
<u>Fire Inspector; Introductory Course on Fire Extinguishers</u>	2			8am-10am				
<u>Fire Inspector; Introductory Course on Origin & Cause</u>	2				8am-10am			
<u>Florida EMS Certification Refresher</u>	40		9 a.m.	Online	Online	Online	8am-5pm	
<u>Pre-Hospital Trauma Life Support</u> There is an additional \$15 charge for this course, to receive the national certification.	16				8am-5pm	8am-5pm		



Registration

• Home • Accommodations • Schedule •
General Information • Photos & Video • Registration •

Registration Period: Registration opens on September 17th, and closes on October 26th. Registration late fee of \$25 (if received after October 26th).

Registration Fees: The \$115 fee covers as many of the scheduled courses as you can take and the banquet. Food, lodging and transportation are the student's responsibility. Registration will be accepted until the start of classes.

Cancellations: Refunds will be issued for cancellations received 10 days prior to the start of the training (October 26, 2012). Refunds after this date will be issued on a case-by-case basis. All refunds issued will be less any processing fee and may be issued in the form of a check.

Registration: You can register on line on Indian River State College web site by [clicking here](#).